

Student Application Process

Completing an Alpha Phi Sigma Membership Application:

- Complete top section accurately, including apartment number if applicable.
- If Online Student, check box and add \$10 S&H fee.
- Bachelors Degree complete all fields (cumulative GPA, CJ GPA, number of CJ courses and total cumulative credits).
- Graduate Degree complete all fields.
- Enter expected graduation date.
- Enter university and chapter Greek name.
- Chapter Advisor **MUST** approve and sign the application.
- Contact Advisor for payment options. Applications <u>MUST</u> be sent to Headquarters by advisor.

All fields MUST	be completed.		Samuel Corner Gorden		Phi Sigm al Justice Honor Society Est. 1942
First Name:			Middle N	ame:	
Last Name:			Date	of Birth:	
Cell Phone:		Permanent Email			
Permanent Address:					
APT Number:	City:		State:		Zip:
Must be approved by Adv Degree enrolled in: Ba	Cum top 33 availal	ulative GPA (Min. 3.2 & 5% of class. If no ranking ble, must have 3.3 cum. GPA) inal Justice GPA		# of Criminal J courses compl- Total <u>Cumular</u> completed (M	eted (Min 4)
Masters GPA Doctorate Min. 3.4		f credits npleted (Min. 9)	Lav	v School	GPA Min. 2.5
xpected Graduation Date (Month & Year):				
College/University Name:	(Month & Year):				
College/University Name: Jo Abbreviations	(Month & Year):		Date:	Submitted to Advis	sor:
College/University Name: No Abbreviations Chapter	panied by an \$85 payment, c	ashier's check, money order, univ r/cashier's check. DO NOT SEN	ersity or chapter	check payable to Alpha	
College/University Name: No Abbreviations Chapter Greek Name: Each application must be accompane of the student in the "Mem lease submit application in a timely beceived. Applications shall not be me	panied by an \$85 payment, c to' section of the money ords basis. Headquarters requires codified from this copy. Alte Libs Re All haphisigma.org P.C.	er/cashier's check. DO NOT SEN 3-4 weeks to receive, process, an red applications will not be proce	rersity or chapter D CASH OR PER d mail certificate. ssed. All member Certified or Alpha Phi Sig 3300 S. Univ	check payable to Alpha SONAL CHECK. Applications will not be ship materials will be sl Express Mail: gma, Nova Southeasterr	Phi Sigma. Please include the processed until payment is hipped to Advisor at the University
College/University Name: It about the student in the Mease submit application shall not be more cleared. Application shall not be more charge. If Advisor wants materion at Italy and Ital	panied by an \$85 payment, c to' section of the money ords basis. Headquarters requires codified from this copy. Alte Libs Re All haphisigma.org P.C.	er/cashier's check. DO NOT SEN 3-4 weeks to receive, process, an red applications will not be proce \$20 shipping fee will be incurred. gular Mail: sha Phi Sigma). Box 292405	rersity or chapter D CASH OR PER d mail certificate. essed. All member Certified or Alpha Phi Sig 3300 S. Univ Ft. Lauderda	check payable to Alpha SONAL CHECK. Applications will not be ship materials will be sl Express Mail: gma, Nova Southeasterr ersity Dr.	Phi Sigma. Please include the processed until payment is hipped to Advisor at the University
College/University Name: Io Abbreviations Chapter Greek Name: Each application must be accompanse of the student in the "Mem ease submit application in a timely ceived. Applications shall not be mo charge. If Advisor wants meter Mail Application and Paymen Or email to Headquarters@alpl	panied by an \$85 payment, c to' section of the money ords basis. Headquarters requires codified from this copy. Alte Libs Re All haphisigma.org P.C.	er/cashier's check. DO NOT SEN 3-4 weeks to receive, process, an red applications will not be proce \$20 shipping fee will be incurred. gular Mail: sha Phi Sigma). Box 292405	rersity or chapter D CASH OR PER d mail certificate. essed. All member Certified or Alpha Phi Sig 3300 S. Univ Ft. Lauderda	check payable to Alpha SONAL CHECK. Applications will not be ship materials will be sl Express Mail: gma, Nova Southeasterr ersity Dr. le, FL 33328-2004	Phi Sigma. Please include the processed until payment is hipped to Advisor at the University
College/University Name: lo Abbreviations Chapter Greek Name: Each application must be accompanne of the student in the "Mem ease submit application in a timely ceived. Applications shall not be m coharge. If Advisor wants materi Mail Application and Paymen Or email to Headquarters@alpl Chapter Advisor's Name: mail:	panied by an \$85 payment, c to' section of the money ords basis. Headquarters requires codified from this copy. Alte Libs Re All haphisigma.org P.C.	er/cashier's check. DO NOT SEN 3-4 weeks to receive, process, an red applications will not be proce \$20 shipping fee will be incurred. gular Mail: sha Phi Sigma). Box 292405	rersity or chapter D CASH OR PER d mail certificate, essed. All member Alpha Phi Si, 3300 S. Univ Ft. Lauderda	check payable to Alpha SONAL CHECK. Applications will not be ship materials will be sl Express Mail: gma, Nova Southeasterr ersity Dr. le, FL 33328-2004	Phi Sigma. Please include the processed until payment is hipped to Advisor at the University
College/University Name: to Abbreviations Chapter Greek Name: Each application must be accompane of the student in the "Mem lease submit application in a timely ceived. Applications shall not be a mon charge. If Advisor wants materi Mail Application and Paymen Or email to Headquarters@alpl Chapter Advisor's Name: mail: ddvisor's Signature:	panied by an \$85 payment, c of section of the money ords basis. Headquarters requires codified from this copy. Alte als shipped to their home, a: Lto: Re All haphisigma.org Da	er/cashier's check. DO NOT SEN 3-4 weeks to receive, process, an red applications will not be proce \$20 shipping fee will be incurred. gular Mail: sha Phi Sigma). Box 292405	rersity or chapter D CASH OR PER d mail certificate, essed. All member Alpha Phi Si, 3300 S. Univ Ft. Lauderda	check payable to Alpha SONAL CHECK. Applications will not be ship materials will be sl Express Mail: ma, Nova Southeasterr ersity Dr. le, FL 33328-2004 hone #:	Phi Sigma. Please include the processed until payment is hipped to Advisor at the University
name of the student in the "Mem lease submit application in a timely seceived. Applications shall not be m t no charge. If Advisor wants materi Mail Application and Paymen	panied by an \$85 payment, c of section of the money ord- basis. Headquarters requires codified from this copys. Afte Re All haphisigma.org P.C Da	er/cashier's check. DÖ NOT SEN 3-4 weeks to receive, process, an red applications will not be proce \$20 shipping fee will be incurred. gular Mait. bla Phi Sigma 3. Box 292405 vie, FL 33329-2405	rersity or chapter D CASH OR PER d mail certificate, essed. All member Alpha Phi Si, 3300 S. Univ Ft. Lauderda	check payable to Alpha SONAL CHECK. Applications will not be ship materials will be sl Express Mail: ma, Nova Southeasterr ersity Dr. le, FL 33328-2004 hone #:	Phi Sigma. Please include the processed until payment is processed until payment is uipped to Advisor at the University

For questions or additional information, contact us at headquarters@alphaphisigma.org or 954-262-7004.

For Advisors Student Application Process

- Identify students who meet APS membership requirements.
 - Request a list of qualified students from the Registrar's Office and send out invitations to join.
 - Hold a Recruitment Drive.
 - Have student officers visit classrooms to speak with students about APS.
- Have student complete top section accurately, including apartment number if applicable.
- If Online Student, check box and add \$10 S&H fee. Online students can be invoiced directly upon request of the advisor.
- Bachelors Degree verify student transcripts to complete all fields (cumulative GPA, CJ GPA, number of CJ courses and total cumulative credits).
- Graduate Degree verify student transcripts to complete all fields.
- Enter expected graduation date.
- Enter university and chapter Greek name.
- Sign application. Submissions from advisor's email constitutes approval/signature.
- Applications may be submitted in one of the following ways:
 - Email applications to Headquarters requesting an electronic invoice to be sent directly to the advisor or student.
 - Mail applications to Headquarters with individual student payments or with one check from the university/chapter bank account.
 - Please note we **DO NOT** accept applications directly from students. They <u>MUST</u> be sent from advisor's email address or in a university envelope.

All fields MUST l	be complete	ed.		Garage St.	T NOW HONOR SE			Jahi al Justice Est. 194	Honor S	
First Name:				M	iddle Na	me:				
Last Name:					Date o	of Birth:				
Cell Phone:			Permanent E	mail:						
Permanent Address:										
APT Number:	City:			:	State:			Zip:		
ONLINE ONLY STUDE! Must be approved by Adv				nt's home	address.	Onl	ine Onl	y-Check	Вох	
Degree enrolled in:		Cumulative GPA (Min. 3.2 & top 35% of class. If no ranking available, must have 3.3 cum. GPA)			# of Criminal Justice courses completed (M				4)	
Ba	Criminal I	Criminal Justice GPA Minimum 3.2			Total <u>Cumulative</u> credits completed (Min 45)					
Masters GPA Doctorate Min. 3.4		# of crec	lits ted (Min. 9)		Law	School		GPA Min. 2.5		
xpected Graduation Date (Month & Yea	ur):								
ollege/University Name:	Month & Yea	ur):								
College/University Name:	Month & Yea	u):			Date S	ubmitted	to Advis	sor:		
expected Graduation Date (college/University Name: to Abbreviations chapter treek Name: Each application must be accompane of the student in the Mem	panied by an \$85	payment, cashier	s check, money orde tier's check. DO NO'	er, university T SEND CAS	or chapter of	heck payab	e to <u>Alpha</u>		Please inclu	de the
o Abbreviations hapter reek Name: Each application must be accompanied of the student in the "Mem case submit application in a timely levievd. Applications shall not be me	nanied by an \$85 o" section of the basis. Headquart odified from this als shipped to the	payment, cashier money order/cash ers requires 3-4 w copy. Altered ap eir home, a \$20 sh Regular I Alpha Ph P.O. Box	tier's check. DO NO' eeks to receive, proc plications will not be ipping fee will be inc Mail: i Sigma	T SEND CAS ess, and mail e processed. A curred. C A	or chapter of SH OR PERS	heck payab SONAL CH Applications hip materia Express Mai ma, Nova So rsity Dr.	le to <u>Alpha</u> ECK. s will not be ls will be sl l: butheasterr	Phi Sigma. e processed to	ıntil payme	nt is
ollege/University Name: o Abbreviations hapter reek Name: Each application must be accomp name of the student in the Mem case submit application in a timely ceived. Applications shall not be no charge. If Advisor wants materi Mail Application and Payment Or email to Headquarters@alph	nanied by an \$85 o" section of the basis. Headquart odified from this als shipped to the	payment, cashier money order/cash ers requires 3-4 w copy. Altered ap eir home, a \$20 sh Regular I Alpha Ph P.O. Box	eeks to receive, proc plications will not be ipping fee will be inc Mail: i Sigma 292405	T SEND CAS ess, and mail e processed. A curred. C A	or chapter of SH OR PERS certificate. A All members certified or H Ipha Phi Sig 300 S. Unive t. Lauderdal	heck payab SONAL CH Applications hip materia Express Mai ma, Nova So rsity Dr.	le to <u>Alpha</u> ECK. s will not be ls will be sl l: butheasterr	Phi Sigma. e processed to	ıntil payme	nt is
ollege/University Name: o Abbreviations chapter creek Name: Each application must be accompane of the student in the Memease submit application in a timely ceived. Applications shall not be mon charge. If Advisor wants materia	nanied by an \$85 o" section of the basis. Headquart odified from this als shipped to the	payment, cashier money order/cash ers requires 3-4 w copy. Altered ap eir home, a \$20 sh Regular I Alpha Ph P.O. Box	eeks to receive, proc plications will not be ipping fee will be inc Mail: i Sigma 292405	T SEND CAS ess, and mail e processed. A curred. C A	or chapter of SH OR PERS Certificate. All members certified or I lpha Phi Sig 300 S. Unive t. Lauderdal.	heck payab SONAL CH Applications hip materia ixpress Mai ma, Nova Sc rsity Dr. s, FL 33328-	le to <u>Alpha</u> ECK. s will not be ls will be sl l: butheasterr	Phi Sigma. e processed to	ıntil payme	nt is
ollege/University Name: o Abbreviations hapter reek Name: Each application must be accomp name of the student in the "Memease submit application in a timely ceived. Applications shall not be an ocharge. If Advisor wants materi. Mail Application and Payment Or email to Headquarters@alph thapter Advisor's Name: mail:	nanied by an \$85 o" section of the basis. Headquart odified from this als shipped to the	payment, cashier money order/cash ers requires 3-4 w copy. Altered ap eir home, a \$20 sh Regular I Alpha Ph P.O. Box	eeks to receive, proc plications will not be ipping fee will be inc Mail: i Sigma 292405	T SEND CAS ess, and mail e processed. A curred. C A	or chapter of SH OR PERS Certificate. All members certified or I lpha Phi Sig 300 S. Unive t. Lauderdal.	heck payab SONAL CH Applications hip materia Express Mai ma, Nova Sorsity Dr. s, FL 33328	le to <u>Alpha</u> ECK. s will not be ls will be sl l: butheasterr	Phi Sigma. e processed to	ıntil payme	nt is
ollege/University Name: o Abbreviations hapter reek Name: Each application must be accomp name of the student in the "Mem- ease submit application in a timely- cived. Applications shall not be no charge. If Advisor wants materin- Mail Application and Payment Or email to Headquarters@alph	panied by an \$825 of section of the basis. Headquart odiffied from this als shipped to the Lic	payment, cashier money order/cash ers requires 3-4 w copy. Altered ap eir home, a \$20 sh Regular I Alpha P.O. Box Davie, FL	eeks to receive, proc plications will not be ipping fee will be inc Mail: i Sigma 292405	ess, and mail processed. A curred. C A 333	or chapter of SH OR PERS Certificate. All members certified or I lpha Phi Sig 300 S. Unive t. Lauderdal.	heck payab SONAL CH Applications hip materia ixpress Mai ma, Nova Sc rsity Dr. s, FL 33328-	le to <u>Alpha</u> ECK. s will not be ls will be sl l: butheasterr	Phi Sigma- p processed thipped to Ac	ıntil payme	nt is

For questions or additional information, contact us at headquarters@alphaphisigma.org or 954-262-7004. You may also refer to the Chapter Handbook available on our website at www.alphaphisigma.org

Types of Payment Accepted

- Money Order
- Cashier's Check
- Chapter Check
- University Check
- Electronic Invoice upon request to pay with a credit/debit card



Can be purchased at:

- Post Office
- Walmart
- Western Union
- Money Gram
- Banks and Credit Unions
- Retail Locations



Electronic Invoice sent via email



Can be purchased at:

- Banks
- Credit Unions

Honor Regalia Order Process

Completing an Honor Regalia Order Form:

- Complete top section of form accurately. See below "Shipping to Advisor or Student".
- Shipping to advisor: fill in the university's mailing address accurately.
 - Enter student name, membership date, pieces being ordered, and S&H (additional sheets may be used for 10 or more students). See S&H fees for "Ship to Advisor at the University".
- **Shipping to student**: Enter the student's home address on the form (including apartment number if applicable).
 - Use one order form per student (with complete shipping address). See S&H fees for "Ship to Student's Home".
- For Expedited shipping, see options available.
- Enter date regalia is needed.
- Chapter Advisor <u>MUST</u> approve and sign order form.
- Chapter Advisor <u>MUST</u> send to Headquarters with payment.
- Processing and shipping may take up to 4 weeks after payment is received. Plan accordingly.



Revised April 2025

HONOR REGALIA ORDER FORM

Online only members: One member per form. Must list member's shipping address including apartment number. Returned order for imprope address will incur an additional \$15.58H fee

University:							Chapte	r Name:					
Shipping Add	ress:									Apt #:			
City:							State:			Zip Co	ode:		
E-mail Addres	ss:												
Phone Numb	er:					Date R	egalia i	s Needed	ł:				
Stole Cord M	ledallion	3-Pcs.	Stude	nt's Nam	e (Please give r	name on membership	certificate)	Member	ship Date	(mm/yy)) Tota	ıl	S & H
\$35 \$20	\$25	\$76											
		-											
										- 1			
		SHIPE	PING	& HAN	IDLING	Excludes Can	ada, Guan	n & America	an Samoa	_ S	ub Total		
TTD (O P C	tudont'e	Home via	USPS	Ship to	Advisor at	the Universi	_	ip to Adv			S & H		
Up to \$50 = \$7.0		01 to \$80 =	\$9.00	•		ld \$5 S&H to ea	Fo	or delivery to		Ad	d Expedit	е	
Up to \$50 = \$7.0	00 \$50.			6 to 15 r	nembers ad	ld \$5 S&H to ea d total S&H \$3 ld total S&H \$) Fo	or delivery to ome, please as	Advisor's	Ad	d Expedite	е	
Up to \$50 = \$7.0 IIP to Online Stu dEx Ground \$20	00 \$50. ident's Ho	ome via Fed	Ex	6 to 15 r Over 16 FedEx 1	nembers ad members ac to Advisor:	d total S&H \$3 ld total S&H \$: 2-Days ADD	Fo ho sh	or delivery to ome, please as ip.	Advisor's sk for cost t	Ad		e	
Up to \$50 = \$7.0 IIP to Online Stu dEx Ground \$20	00 \$50. ident's Ho	ome via Fed	Ex	6 to 15 r Over 16 FedEx 1	nembers ad members ac to Advisor:	d total S&H \$3 ld total S&H \$	Fo ho sh	or delivery to ome, please as ip.	Advisor's sk for cost t	Ad	ipping	e	
Up to \$50 = \$7.0 IIP to Online Stu dEx Ground \$20 ext Day Air \$40 cepted Payments: M	00 \$50. Ident's Ho * FedEx foney orde	ome via Fed 2-Day \$35 r, Cahsier's ch	Ex FedEx neck, chap	6 to 15 r Over 16 FedEx t *Overni	members add members add to Advisor: ight ADD s	d total S&H \$30 dd total S&H \$- 2-Days ADD 80 in addition	For ho sh	or delivery to ome, please as ip. ove S&H fe r cash accept	Advisor's sk for cost t	o Shi	ipping Total		with one
Up to \$50 = \$7.0 IIP to Online Stu dEx Ground \$20 ext Day Air \$40 cepted Payments: M dit/debit card. For 0	00 \$50. Ident's Ho * FedEx foney order Credit Card	2-Day \$35 r, Cahsier's ch	Ex FedEx neck, chap nail Head	6 to 15 r Over 16 FedEx t *Overni ter check, of quarters@a	members add members addo to Advisors ight ADD so or University of lphaphisigma	d total S&H \$30 dd total S&H \$ 2-Days ADD 880 in addition check. No personatory and request a	Food house of the short of the	or delivery to ome, please as ip. ove S&H fe r cash accept ic invoice.	Advisor's sk for cost t ee	o Shi	ipping Total		with one
	00 \$50. Ident's Ho * FedEx Yoney order Credit Caro funded if sl	2-Day \$35 r, Cahsier's ch l payments er	Ex FedEx neck, chap nail Head- ess is inco	6 to 15 r Over 16 FedEx t *Overni ter check, of quarters@a	members add members addo to Advisors ight ADD so or University of lphaphisigma	d total S&H \$30 dd total S&H \$ 2-Days ADD 880 in addition check. No personatory and request a	Food house of the short of the	or delivery to ome, please as ip. ove S&H fe r cash accept ic invoice.	Advisor's sk for cost t ee	o Shi	ipping Total		with one
Up to \$50 = \$7.0 IIP to Online Stu edEx Ground \$20 ext Day Air \$40 cepted Payments: M dit/debit card. For G kH will NOT be ref	oo \$50. Ident's He FedEx foney order Credit Care funded if sl arns Accep	2-Day \$35 r, Cahsier's ch l payments er hipping addreted on Honor Reg C: Crir	Ex FedEx neck, chap nail Head ess is inco r Regalia. ular Mail: minal Justi	Over 16 FedEx (*Overniter check, cquarters@amplete. A	members ad members ac to Advisors ight ADD s or University of Iphaphisigma n additional s	d total S&H \$3: dd total S&H \$3: 2-Days ADD 880 in addition check. No person. org and request a 815 shipping fee Express o Nova Sot	Fe had sh	or delivery to ome, please as ip. ove S&H fe r cash accept ic invoice.	Advisor's sk for cost to cost	S may requ	ipping Total		with one
Up to \$50 = \$7.4 IIP to Online Stu dEx Ground \$20 ext Day Air \$40 cepted Payments: M dit/debit card. For C tH will NOT be ref vo Refunds or Retu Email Advisor sig: Headquarters@alp	oo \$50. Ident's He The FedEx Ident's He Ident's He	2-Day \$35 r, Cahsier's ch l payments er hipping addreted on Honor Reg C: Crir	Ex FedEx neck, chap nail Head ess is inco r Regalia. ular Mail: minal Justi	Over 16 FedEx (*Overniter check, cquarters@amplete. A	members ad members ac to Advisor- ight ADD s or University of Iphaphisigma n additional s Sigma Society	d total S&H \$3: dd total S&H \$3: 2-Days ADD 880 in addition check. No person. org and request a 815 shipping fee Express o Nova Sot	Fe had sh	or delivery to ome, please as ip. ove S&H for cash accept ic invoice. urred for re- Mail: Alpha University	Advisor's sk for cost to cost	S may requ	ipping Total		with one
Up to \$50 = \$7.4 IIP to Online Stu dEx Ground \$20 ext Day Air \$40 cepted Payments: M dit/debit card. For G etH will NOT be ref No Refunds or Retu Email Advisor sig. Headquarters@air Chapter Advisor	oo \$50. Ident's He The FedEx I * FedEx I	come via Fed. 2-Day \$35 r, Cahsier's ch payments er pipping addreed on Honor Reg Crit a.org P,O	Ex FedEx neck, chap nail Head ess is inco r Regalia. ular Mail: minal Justi	Over 16 FedEx (*Overniter check, cquarters@amplete. A	members ad members ac to Advisor- ight ADD s or University of Iphaphisigma n additional s Sigma Society	d total S&H \$3: dd total S&H \$3: 2-Days ADD 880 in addition check. No person. org and request a 815 shipping fee Express o Nova Sot	Fe had sh	or delivery to me, please as ip. ove S&H fe r cash accept ic invoice. urred for re- Mail: Alpha University Or., Ft. Laude	Advisor's sk for cost to cost	S may requ	ipping Total		with one
Up to \$50 = \$7.4 IIP to Online Stu dEx Ground \$20 ext Day Air \$40 cepted Payments: M dit/debit card. For of the will NOT be ref to Refunds or Retu Email Advisor sig. Headquarters@alp Chapter Advisor Chapter Advisor	oo \$50. Ident's He * FedEx foney orde Credit Care funded if sl arras Accep med form to phaphisigm * Name: or Signatu	come via Fed 2-Day \$35 r, Cabsier's ch payments er sipping addred on Honor cc Reg cc ria.aorg p,O	Ex FedEx neck, chap nail Head ess is inco r Regalia. ular Mail: minal Justi	Over 16 FedEx (*Overniter check, cquarters@amplete. A	members ad members ac to Advisor- ight ADD s or University of Iphaphisigma n additional s Sigma Society	d total S&H \$3: dd total S&H \$3: 2-Days ADD 880 in addition check. No person. org and request a 815 shipping fee Express o Nova Sot	Fe had sh	or delivery to me, please as ip. ove S&H fe r cash accept ic invoice. urred for re- Mail: Alpha University Or., Ft. Laude	Advisor's sk for cost to cost	S may requ	ipping Total		with one
Up to \$50 = \$7.4 IP to Online Stu dEx Ground \$20 xt Day Air \$40 Lepted Payments: M dit/debit card. For of dit/debit card. For of lo Refunds or Retu Email Advisor sig. Headquarters@alp Chapter Advisor Chapter Advisor	oo \$50. Ident's He * FedEx foney orde Credit Care funded if sl arras Accep med form to phaphisigm * Name: or Signatu	come via Fed 2-Day \$35 r, Cabsier's ch payments er sipping addred on Honor cc Reg cc ria.a.org p,O	Ex FedEx neck, chap nail Head ess is inco r Regalia. ular Mail: minal Justi	6 to 15 r Over 16 FedEx t *Overniter check, quarters@a emplete. A Alpha Phi ice Honor \$ 105, Davie,	members additional signal and additional signal	d total S&H \$3: dd total S&H \$3: 2-Days ADD 880 in addition check. No person. org and request a 815 shipping fee Express o Nova Sot	Fe had she	or delivery to ome, please as ip. ove S&H feet cash accept ic invoice. urred for re- Mail: Alpha University Dr., Ft. Laude	Advisor's sk for cost to cost	S may requ	ipping Total	ce to pay	with one
Up to \$50 = \$7.0 IIP to Online Stu dEx Ground \$20 ext Day Air \$40 cepted Payments: M dit/debit card. For G RH will NOT be ref No Refunds or Retu Email Advisor sign	oo \$50. Ident's He * FedEx Ident's He	come via Fed 2-Day \$35 r, Cabsier's ch payments er sipping addred on Honor cc Reg cc ria.a.org p,O	FedEx neck, chap mail Head ess is inco r Regalia. ular Mail: minal Just . Box 2924	6 to 15 r Over 16 FedEx *Overniter check, of quarters@a mplete. A Alpha Phi ice Honor s 105, Davie,	members addinger and the Advisors of the Advis	d total S&H \$3 d total S&H \$1 d total S&H \$1 d total S&H \$1 end total S&H	Fo ho sh 15 s 60 n to about 16 connection will be incompleted the state of the stat	or delivery to owner, please as tip. ove S&H fee r cash accept ic invoice. urred for re- Mail: Alpha University Dr., Ft. Laude	Advisor's sk for cost to cost	s may requ	ipping Total		with one

For Advisors Honor Regalia Order Process

- Identify graduating seniors who need to order honor regalia. Verify student's GPA has not fallen below the APS requirement for membership.
- Have student complete top section of form accurately.
- <u>Shipping to advisor</u>: Enter the university's mailing address accurately. If shipping to your home address, please contact Headquarters for additional shipping costs.
 - Enter student name, membership date, pieces being ordered, and S&H (additional sheets may be used for 10 or more students). See S&H fees for "Ship to Advisor at the University".
- Shipping to student: the student's home address must be on the form (including apartment number if applicable).
 - Use one order form per student (with student's complete shipping address). See S&H fees for "Ship to Student's Home".
- S&H will NOT be refunded if shipping address is wrong or incomplete. An additional \$15 shipping fee will be incurred for re-shipping.
 - For Expedited shipping, see options available.
- Enter date regalia is needed.
- Advisor <u>MUST</u> approve and sign order form.
 - Submissions from advisor's email constitutes approval/signature.
- Order form can be submitted in one of the following ways:
 - Email order form to Headquarters requesting an electronic invoice to be sent directly to the advisor or student.
 - Mail the order form to Headquarters with individual student payments or with one check from the university/chapter bank account.
 - Please note we **DO NOT** accept order forms directly from students. They **MUST** be sent from advisor's email or in a university envelope.
- Processing and shipping may take up to 4 weeks after payment is received. Plan accordingly. APS is not responsible for regalia arriving late.
- No refunds or returns accepted on Honor Regalia.



Revised April 2025

HONOR REGALIA ORDER FORM

Online only members: One member per form. Must list member's shipping address including apartment number. Returned order for improper address will incur an additional \$15.58H fee

University:			Cha	oter Name:			
Shipping Address:					Apt	t#:	
City:			State	э:	Zip	Code:	
E-mail Address:							
Phone Number:			Date Regali	a is Needed:			
Stole Cord Medallion	3-Pcs. St	udent's Name (Please give na	ame on membership certifica	te) Members	hip Date (mm	n/yy) Total	S & F
\$35 \$20 \$2	\$76						
	SHIPPIN	G & HANDLING	Excludes Canada, G	uam & Americai	n Samoa	Sub Total	
IIP to Online Student				Ship to Advis FedEx home del		S&H	
•	0.01 to \$80 = \$9.0	Up to 5 members add 6 to 15 members add		For delivery to A	Advisor's	Add Expedite Shipping	
IP to Online Student's F dEx Ground \$20 * FedI		т.	Over 16 members add total S&H \$45				
ext Day Air \$40	x 2-Day 355 Fed	FedEx to Advisor: *Overnight ADD \$		bove S&H fee	e	Total	
cepted Payments: Money ord	ler, Cahsier's check,	chapter check, or University ch	neck. No personal checl	ts or cash accepte	d. Advisors may	request an invoice to	pay with or
dit/debit card. For Credit Ca	rd payments email l	Headquarters@alphaphisigma.c	org and request an elect	ronic invoice.		•	. ,
tH will NOT be refunded if No Refunds or Returns Acce		incomplete. An additional \$ alia.	15 shipping fee will be	incurred for re-s	shipping.		
	Regular	Mail: Alpha Phi Sigma	Express or certif	ied Mail: Alpha P	Phi Siema		
Email Advisor signed form Headquarters@alphaphisig	to: Crimina	Justice Honor Society 292405, Davie, FL. 33329-2405	Nova Southeast		U	004	
Chapter Advisor Name:							
Chapter Advisor Signa							
Form must be signed or e-mailed by c				Da	te		
		For HEADOU	ARTERS use	only			
		I OI IILADQU					
te Received at HQ	Invoice No. Pay	rment Type & Number	Date Shipped fro	om HQ	Date Entered	P	AID

For questions or additional information, contact us at headquarters@alphaphisigma.org or 954-262-7004. You may also refer to the Chapter Handbook available on our website at www.alphaphisigma.org

Honor Regalia Pieces



Honor Cords with Greek Letters Charm \$20



3-Piece Set \$76



Honor Stole \$35



Honor Medallion \$25