



# Alpha Phi Sigma

The Criminal Justice Honor Society

## 2020-21 Chapter Grant

### Budget

Ten awards of \$250 each may be awarded to Alpha Phi Sigma Chapters.

### Purpose

The purpose of the Chapter Project Grant is to encourage chapters in their scholarly or service projects, or to grant low-income students Alpha Phi Sigma membership.

Some examples of chapter scholarly or service projects include but are not limited to:

- ◆ Install a plaque on campus with names of former and current Alpha Phi Sigma members.
- ◆ Fund a tutoring program staffed by chapter members.
- ◆ Sponsor a lecture series or honorarium for speakers.
- ◆ Sponsor "Honors Conference" for high school students.
- ◆ Sponsor an "Academic Picnic."
- ◆ Use the funds to grant low-income students Alpha Phi Sigma membership.

### Guidelines

- Chapter must be in good standing with the Alpha Phi Sigma Headquarters (Annual Dues, Financial Report, and Chapter Activity Report must be current).
- Chapter by-laws must be documented with Headquarters.
- Actively admit new members (minimum of 5) per year.
- Submit a description of the scholarly or service project to be funded.
- Chapters' projects will be reviewed and awarded based on a first come first serve policy.
- Application must be submitted at least one semester before the funds are to be used.
- After project has been completed, chapter must submit an article and photographs about the scholarly/service programs, to be featured in *The Docket*, Alpha Phi Sigma's official newsletter.
- Chapter may receive only one project grant per calendar year, every other year.
- Chapter may apply for grants any time during the year. Grants will be awarded throughout the year.

### Procedures

Application must follow the format below:

- Complete a Scholarship Cover sheet with chapter information.
- Full mailing address.
- Approval signature of chapter advisor.
- Grant amount requested, not to exceed **\$250**.
- Semester for which the grant is requested.
- Name and description of the project (not to exceed 2 pages).
- Submit proposal and documentation to Headquarters by email only: [headquarters@alphaphisigma.org](mailto:headquarters@alphaphisigma.org)
- A confirmation email will be sent upon receipt.