



Alpha Phi Sigma

The National Criminal Justice Honor Society

Founded in 1942

Affiliated with the Academy of Criminal Justice Sciences

Member of the Association of College Honor Societies

Applying for Chapter Charter of Alpha Phi Sigma

Establishment of Collegiate Chapters.

A chapter of the Society may be established in a college or university offering a baccalaureate or advanced degree in criminal justice, or related fields, such as law, political science, psychology, sociology, public administration, forensics science, other fields upon permission of Alpha Phi Sigma Headquarters. The institution shall be fully accredited by the regional accrediting agency, and the program shall meet uniform criteria determined by the National Alpha Phi Sigma Council.

1. Any college or university offering a baccalaureate or higher degrees in the field of Criminal Justice or related field, including Law, and is unconditionally accredited by the appropriate national or regional Higher Education accrediting agency is eligible for an Alpha Phi Sigma Charter. (American Bar Association; Middle State Association of Colleges and Schools; North Central Association of Colleges and Schools; New England Association of Colleges and Schools; North West Association of Colleges and Schools; Southern Association of Colleges and Schools; Western Association of Colleges and Schools).
2. Must nominate a minimum of ten (10) student for active charter membership who meet the following basic requirements:
 - They have declared their major, minor or equivalent in a Criminal Justice or related field leading to a Bachelor's degree, Master's degree, or Doctoral degree.
 - Baccalaureate students must have completed three full time semesters or its equivalent, have a minimum GPA of 3.2 on a 4.0 scale, with a minimum GPA of 3.2 in courses in criminal justice related fields and rank in the top 35% of their class. A minimum of four courses of the above course work shall be in the criminal justice field.
 - Graduate students must have completed four courses, have a minimum GPA of 3.4 on a 4.0 scale. Up to three undergraduate courses in Criminal Justice may be used to satisfy the four-course requirement. These courses must equate to a 3.4 GPA or higher, and the cumulative undergraduate degree program GPA is a 3.2 or higher. In addition, all Masters level coursework must equate to a 3.4 GPA or higher at the institution in which the student is enrolled.
 - Doctoral Students shall be enrolled at the time of application in a Ph.D. program in the Criminal Justice/ related field in the institution represented by the chapter; have completed four courses, have a minimum GPA of 3.6 on a 4.0 scale. Up to three Masters courses in Criminal Justice may be used to satisfy the four-course requirement. These courses must equate to a 3.6 GPA or higher, and the cumulative Master's degree program GPA is a 3.4 or higher. In addition, any Ph.D. level coursework must equate to a 3.6 GPA or higher at the institution in which the student is enrolled.
 - Students enrolled in law school, must have completed their first academic semester, with a grade point average of 2.5 or higher, on a 4.0 scale.
 - Transfer Members. Any Alpha Phi Sigma member who transfers to another college or university shall be accepted into that local chapter and shall pay the local chapter fee, if any. After one term, the member shall be subject to all rules, regulations, and requirements of that local chapter. National Headquarters will not issue a new certificate of membership unless specifically requested by the chapter advisor and paid for by the member.
 - Membership shall not be denied on the basis of race, sex, age, or other criteria having no relationship to criminal justice.

3. If the above conditions are met, the faculty member who is interested in establishing a chapter at his/her higher education institution shall complete the Application for Alpha Phi Sigma Chapter Charter. The application process requires the following:
- The completed Application for Alpha Phi Sigma Chapter Charter.
 - The completed Petition for Chapter Charter form. This is an official statement of endorsement and support by the proposed chapter advisor; the department chair; and a college/university administrator (Dean or above). This is to ensure that the administration of the institution is informed and supportive of the establishment of a chapter of Alpha Phi Sigma.
 - A list of proposed chapter members, together with their membership applications and dues.
 - A faculty membership application of the faculty member who will serve as advisor of the chapter, if not a member of Alpha Phi Sigma.
 - Identify the following chapter student officers: President, Vice-President, Secretary, and Treasurer.
 - Include the name(s) and signature(s) of any assistant chapter advisor(s) and faculty membership Application(s), if not a member of Alpha Phi Sigma.
 - A charter petition must include a payment to cover the charter fee, chapter's dues for one (1) year, membership fees.

Accepted forms of payment:

Cashier's Check, Money Orders, University/College check. **NO PERSONAL CHECKS OR CASH**
If you would like to pay with a credit card, please e-mail all required paperwork to headquarters@alphaphisigma.org and request a PayPal invoice.

Fees:

One Time Charter Fee: \$ 100.00

Annual Chapter Dues: \$50.00 (*\$50 Annual Chapter dues are due every January 1st.*)

** If chartered between August 1st and December 31st, the Annual Chapter dues for that year are prorated to \$ 25.00*

Student Membership Fee \$70.00 per student

Faculty/Honorary Membership fee \$50.00

The one-time membership fee provides lifetime membership, a key pin and a membership certificate.

The Application form for a chapter charter should be returned to Alpha Phi Sigma Headquarters properly completed and with all accompanying documentation to:

**Regular Mail: Alpha Phi Sigma
Criminal Justice Honor Society
P.O. Box 292405
Davie, FL 33329-2405**

**Express Mail: Alpha Phi Sigma
Nova Southeastern University
3301 College Avenue
Ft. Lauderdale, FL 33314**

Following charter approval, Headquarters will issue the chapter a Greek and mail the charter certificate, membership certificates, and all other pertinent information to the chapter advisor.

Membership Policies

Collegiate Members (Active Members). According to Article III, Section 1, Part A. of the By-laws it states: "Collegiate members shall be students enrolled in baccalaureate or graduate programs of regionally accredited institutions at the time of initiation. Nominations of collegiate members shall be made by the chapter advisor. Election shall be by a two-thirds vote of the chapter. Membership applications shall be signed by the chapter advisor, submitted to and accepted by the National Headquarters."

1. Baccalaureate students shall be enrolled at the time of application in the institution represented by the chapter, have declared a major, minor or equivalent in the criminal justice or related field, have completed three full time semesters or its equivalent, have a minimum GPA of 3.2 on a 4.0 scale, with a minimum GPA of 3.2 in courses in criminal justice related fields and rank in the top 35% of their class. A minimum of four courses of the above course work shall be in the criminal justice field.
2. Masters students shall be enrolled at the time of application in a Master's program in the Criminal Justice field in the institution represented by the chapter; have completed four courses, have a minimum GPA of 3.4 on a 4.0 scale. Up to three undergraduate courses in Criminal Justice may be used to satisfy the four-course requirement. These courses must equate to a 3.4 GPA or higher, and the cumulative undergraduate degree program GPA is a 3.2 or higher. In addition, all Masters level coursework must equate to a 3.4 GPA or higher at the institution in which the student is enrolled.
3. Doctoral Students shall be enrolled at the time of application in a Ph.D. program in the Criminal Justice/ related field in the institution represented by the chapter; have completed four courses, have a minimum GPA of 3.6 on a 4.0 scale. Up to three Masters courses in Criminal Justice may be used to satisfy the four-course requirement. These courses must equate to a 3.6 GPA or higher, and the cumulative Master's degree program GPA is a 3.4 or higher. In addition, any Ph.D. level coursework must equate to a 3.6 GPA or higher at the institution in which the student is enrolled.
4. Students enrolled in law school, must have completed their first academic semester, with a grade point average of 2.5 or higher, on a 4.0 scale.
5. Transfer Members. Any Alpha Phi Sigma member who transfers to another college or university shall be accepted into that local chapter and shall pay the local chapter fee, if any. After one term, the member shall be subject to all rules, regulations, and requirements of that local chapter. National Headquarters will not issue a new certificate of membership unless specifically requested by the chapter advisor and paid for by the member.

Faculty Members: Faculty and administration involvement is recognized and encouraged. Candidates for membership must be full-time faculty or administrators in a criminal justice related field unless the college primarily uses Adjunct faculty. They must have completed a minimum of one year full-time teaching/administrative duties at the college where they are inducted and be elected by majority vote during a regular meeting. Membership applications shall be approved and signed by the chapter advisor, submitted to and accepted by National.

Honorary Members: Honorary membership recognizes community people who have made distinctive scholarly and research contributions to the criminal justice field or who have provided outstanding support for the chapter. Honorary Members may not be students. The Chapter Advisor shall approve nominations. Honorary Members must be elected by a 2/3 vote of the chapter. They may elect Honorary Members during a regular meeting. Membership applications shall be approved and signed by the chapter advisor, submitted to and accepted by National.

Professional Members (Members) Includes College/University graduates not previously initiated into Alpha Phi Sigma.

Professionals shall have made a distinctive contribution to the profession; shall have earned one or more degrees in criminal justice or related field from a regionally accredited institution; working in the profession as a criminal justice practitioner for a minimum of two (2) years; shall have a minimum cumulative 3.2 GPA on a 4.0 scale as undergraduate student or minimum cumulative 3.4 GPA on a 4.0 scale as graduate student. Academic transcript and personal resume must accompany the application. Membership application packet must be submitted to National Headquarters and approved by the Executive Director.

Alumni Members. Collegiate members in good standing at the time of graduation from their institutions are alumni members.

Alumni Association Members. Alumni Association Members are Alpha Phi Sigma alumni members that have applied for membership in the Alumni Association. There are two categories in the Alumni Association: Annual and Lifetime members.

1. Annual – Alumni shall apply for membership and contribute an annual fee to the Alumni Association.
2. Golden Alumni – Alumni shall apply for membership and contribute a one-time fee to the Alumni Association.

Should you have additional questions, please contact Headquarters at headquarters@alphaphisigma.org or (954)262-7004

Sincerely,

Alpha Phi Sigma Headquarters.