



# Alpha Phi Sigma

The Criminal Justice Honor Society

## Call for Nominations Executive Student Officers 2025-27

Is your chapter interested in running for the position of National Student Officer for the 2025-2027 term?  
Herewith the guidelines to apply.

### PRESIDENTIAL SLATE

The President, Secretary, Treasurer & Advisor run as a slate and must be from the SAME College/University.

#### Requirements / Guidelines

- Letter of Intent from the Chapter running for Presidential Slate (President, Secretary, and Treasurer), must be submitted to the Alpha Phi Sigma Headquarters no later than January 31st, 2025.
- The Letter of Intent shall bear the signatures of the Chapter Advisor, the Chief Administrator of the Department and the Chapter President. These signatures are necessary and will indicate that support will be given to the nominated Executive Student Officers.
- A Letter of willingness from the Chapter Advisor to run for Executive Advisor for a 2-year term, along with the nominated slate.
- Chapter submitting a letter of intent to run for Executive Student Officers must be in *good standing*. Headquarters must have the Chapter Bylaws, Financial Report, and Activity Report on file. Also, Chapter dues must be current.

### VICE PRESIDENT SLATE

The Vice President & Advisor run as a slate and must be from the SAME College/University.

#### Requirements / Guidelines

- Letter of Intent from the Chapter running for Vice President, must be submitted to the Alpha Phi Sigma Headquarters no later than January 31st, 2025.
- The Letter of Intent shall bear the signatures of the Chapter Advisor, the Chief Administrator of the Department and the Chapter President. These signatures are necessary and will indicate that support will be given to the nominated Executive Student Officer.
- A Letter of willingness from the Chapter Advisor to run for Executive Advisor for a 2-year term, along with the nominated Vice-President.
- Chapter submitting a letter of intent to run for Executive Student Officers must be in *good standing*. Headquarters must have the Chapter Bylaws, Financial Report, and Activity Report on file. Also, Chapter dues must be current.

- ⇒ Presidential Slate and Vice-President Slate must be from DIFFERENT College/University.
- ⇒ Nominations shall be announced on the Alpha Phi Sigma website and if time permits in The Docket.
- ⇒ CAMPAIGNS may begin after acceptance, but not before October 1, 2024.

### Elections will be held at the 2025 Conference in Denver, CO.

The 2025 Annual Chapter Dues, and the Financial and Activity Reports for 2024 must be received prior to March 1<sup>st</sup>, 2025 for chapters to vote in the March 2025 Executive (National) Student Officers elections.

# Alpha Phi Sigma Executive Student Officers Elections

## CAMPAIGNING POLICY & GUIDELINES

### Welcome to the 2025-2027 Executive Student Officers Campaign & Elections

Please read the following guidelines to run a professional and ethical campaign and election.

- No campaigning past Noon on Friday, March 14, 2025 (day of elections). Prior to noon, please remove all campaign materials from the tables in the meeting room.
- No posting of flyers, banners, or any materials on the walls, doors, columns, or other areas of the hotel.
- Give-away materials may be handed to members throughout the day on Wednesday, Thursday, and only until noon on Friday.
- Remember that it is the Chapter/School running for office, not the individual students. Please make sure you word all materials with the name of the Chapter/School running for office.
- Materials may be placed on the tables in the Alpha Phi Sigma meeting room and on tables at the Alpha Phi Sigma hospitality suite.
- Please do not tape materials to the tables. All materials on tables are to be removed prior to noon on Friday.
- Do not remove materials from other Chapters/Candidates.

### Campaign speeches at the conference will be timed as follows:

- Presidential Slate: 2 minutes per officer per chapter
- Vice President: 2 minutes per candidate
- Wrap-up speeches on Friday will be limited to 1 (one) minute per candidate (President, VP, Secretary, and Treasurer).

### Voting will take place at the 2025 Annual Conference and will be conducted as follows:

- \* Headquarters will hand out a ballot to each chapter representative. Chapter must be in good standing and chapter dues paid for the 2025 year. Headquarters will check each chapter's eligibility.
- \* Headquarters will collect the folded ballots and judges will count the votes. The winners will be announced after the count is complete.
- \* Installation of new officers will be conducted in accordance with Alpha Phi Sigma policy and presented by the Executive Director, Dr. Regina Shearn.
- \* The outgoing officers and incoming officers and their advisor shall attend the conference closing meeting following the adjournment of the 2025 conference program. The newly elected officers and their respective advisor will commence their term on May 1, 2025 for a two-year term. Executive officers and advisors must attend the Board meetings in Ft. Lauderdale in the fall and the conferences in the spring during their two-year term.

The Alpha Phi Sigma Executive Board will evaluate election process following each election.