



# Alpha Phi Sigma

The Criminal Justice Honor Society

Member of the Association of College Honor Societies  
Affiliated with the Academy of Criminal Justice Sciences

## Re-Activation Application for an Alpha Phi Sigma Chapter

**Reactivation of a Chapter within three years of inactivity:** An inactive chapter is one that has not paid annual dues by March 1st of each year. A chapter may pay late dues after March 1st of each year by paying \$50 plus a \$10 late fee. Chapters may pay up to 3 years late by submitting the adequate fee. No reactivation application is needed in these cases.

**Reactivation/Charter of a Chapter after three years:** After three years of inactivity, if the chapter EIN is still active, then the reactivation form must be submitted with updated chapter information (see below).

If your EIN is no longer active according to the IRS, a chapter loses its non-profit status. At such time, Alpha Phi Sigma will require a **NEW CHAPTER CHARTER** application to be submitted to Headquarters. The chapter will be issued a new Greek name and a new EIN from the IRS.

Date:

Name of College/University:

Chapter Name:

Chapter Advisor:

Email:

Phone:

Assistant Advisor:

Email:

Phone:

If Advisor and/or Assistant advisor is an Alpha Phi Sigma member, please contact Headquarters to receive the **Faculty Membership Update Form**.

**\*If proposed Advisor or Assistant Advisor is NOT an Alpha Phi Sigma member, a FACULTY MEMBERSHIP APPLICATION or HONORARY MEMBERSHIP APPLICATION must be completed and submitted with this Reactivation Form. The fee for Faculty/Honorary membership is \$50.**

### Proposed Chapter Officers:

President:

Email:

Vice-President:

Email:

Secretary:

Email:

Treasurer:

Email:

## Petition For Re-Activation of a Chapter

We, the students, faculty, and administrators of the \_\_\_\_\_ chapter at \_\_\_\_\_ College/University, sharing the interest in Criminal Justice and believing in the worth and objectives of Alpha Phi Sigma, The Criminal Justice Honor Society, hereby signify our desire to be granted reactivation of the Alpha Phi Sigma Chapter. We do hereby agree to maintain the chapter and comply with and abide by the Alpha Phi Sigma by-laws.

Advisor Name:

Signature:

Department Chair:

Signature:

Dean/Administrator:

Signature:

Date:

### PAYMENTS

Annual Chapter Dues:

\*Chapter Re-Activation Fee: \$100

\*Annual Chapter Dues: \$50 every 1st of the year.

Membership Dues:

\*Student Membership Fee: \$70 per applicant.

\*Faculty/Honorary Membership fee: \$50 per applicant.

Email paperwork to: [Headquarters@alphaphisigma.org](mailto:Headquarters@alphaphisigma.org)

or Mail paperwork and payment to:

**Regular Mail:**

Alpha Phi Sigma

P.O. Box 292405

Davie, FL 33329-2405

**Express & Certified Mail:**

Alpha Phi Sigma

3300 S. University Dr.

Ft. Lauderdale, FL 33328-2004

### ACCEPTED FORMS OF PAYMENT:

- Bank transfer, Credit/Debit card, Cashier's check, Money orders, or University/College check.
- **No cash or personal checks.**
- To pay with Credit/Debit card or bank transfer, please e-mail all required paperwork to [headquarters@alphaphisigma.org](mailto:headquarters@alphaphisigma.org) and request an invoice.

### Headquarters Use Only

Received:

Chapter EIN:

Payment Type:

Total:

Director Approval:

Date: