

**Meeting Minutes: Xcel State 2025**

**March 13-16th**

**Theme: Saddle up for State!**

**Board members in attendance: Liz Jones, Kelly Farris, Dana Ervin, Heidi Perez, Robyn Hulfeld, Michealene Zarach, Erin Rhodes,**

**Start Time: 6:00 PM**

**Thursday, March 13: Set-up**

*Time:* 5:00 pm arrival-whenver set-up is complete

*Expectation:* At least 1 person from each gymnast family required to help with set-up

*This is a very physically demanding job as it requires moving and setting up equipment. We are renting dollies like last year, however we will still have to lift and set up gymnastics equipment. Come prepared :) We will have bottles of water and provide pizza for the volunteers.*

**PQ- What if you cannot make it to set up/ tear down?**

A- Buyout is \$100 each for set up and tear down. If you have credits, you can use that. If you have a conflicting event, you can also have someone else come in your place. Again we only require 1 representative per family at each. Must be 16 or older

**Friday, March 14-Sunday March 16th: Competition**

*Time:* TBD (we are waiting on meet director to send us the schedule! It will be similar to last year schedule)

*Expectation:* We are trying something new this year compared to previous years. You will sign up for one of the following categories for **EACH** session you want to work on Sports Engine: Front of house (admissions, shout outs, raffle tickets, etc), Back of house (maintenance, awards, hospitality, or GYM (timers, score recorders, runner, gym maintenance, etc).

**We ARE NOT requiring a certain number of sessions INITIALLY for the competition days. We ARE still requiring set up and tear down volunteers.** We want to try to fill all of our slots with anyone who wants to work! The more you work the more you earn towards your gymnasts account for next year! Reminder, this is our biggest fundraiser of the year and typically you can earn a significant amount towards your dues for next year if you work several sessions.

*Please keep in mind, this is something we are trying. If we don't fill all the sessions by **Monday, March 3rd**, then we will have to revert back to requiring sessions and a buyout if you cannot fulfill your volunteer duties.*

**Sign ups will close on March 12th.** Make sure you sign up for set up and tear down so we have a list of all volunteers and know who to send credits/payments to

**PQ- How many people are working per session?**

A- roughly 30 per session, 80/day which includes all sessions and tear down

**Additionally, as always, this money earned cannot be paid to you if you leave the team. Any credit on your gymnast account will be rolled over to the general fund.**

### **Sunday, March 16th: Tear Down**

*Time:* Immediately following the conclusion of the last session-whenver tear-down and clean up is complete

*Expectation:* At least one person from each gymnast family is required to help with tear down

### **FAQ's**

*How do I earn money toward my gymnast account?* Once we know the final profit, the booster club keeps 5-10% in the general fund to help offset costs for the next season. Then we calculate how much \$ each credit is worth. You earn "Credits" per session you work. If you have 2 people working 1 session, you earn 2 credits. That dollar amount is then added as a credit in your sports engine account to help pay for dues next year and/or regionals this year.

*What ages are allowed to work?* In order to earn credits, all volunteers have to be 16. Gymnasts are allowed to come help; however, they do not earn credits towards their account. Please keep in mind, the kids are not allowed to run around the facility and must be supervised at all times.

*Do I have to do SafeSport in order to volunteer?* **YES.** Please see Liz or look at our website if you need help registering for the course.

Must have Safe Sport completed to be on the floor w/ gymnasts. If you have a family member who is **only** coming for set up and tear down, they do not need to do safe sport

**PQ- Do we need to email the completion certificates to you?**

A- No, I can log in and see everything

**PQ- If you have done it before, do you only have to do the refresher course?**

A- Yes, however it makes you do the entire course after so many years. It will only give you the option of the course that you need to take

Shout outs by Ria and Kristy were on display and looked amazing!

We are offering presales for shout outs, pins and apparel, will be on the State Meet website shortly

**PQ- What do we wear?**

A- Last year, we did black shirts and the volunteer badge and that worked pretty well. It was kind of chilly, so be sure to wear layers and comfortable shoes.

**PQ- Are we doing anything with programs and selling ads?**

A- Unfortunately we don't have enough time to do that. The printer needs all of the program material by 3/7

**PQ- Are we selling pins on site?**

A- Yes, and we ordered more because we sold out so fast last year. If you are really good at selling and pushing items, please sign up to volunteer for FOH!

**PQ-(Inaudible due to crowd talking)**

A- It will be the same photographer as last year. We are doing senior gifts again, all seniors will get cookie and photo

**PQ-(Inaudible due to crowd talking) Best Guess: So there is no minimum requirement for volunteer sessions?**

A- Yes so far, unless we don't have enough volunteers by 3/3

**PQ-(Inaudible due to crowd talking)**

A- If you know what you want to do, sign up for it now. If we don't get enough volunteers, sign ups will be mandatory, so you might as well get what you want while you can.