

MINUTES
REGULAR MEETING
ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1
NOVEMBER 21, 2023

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on November 21, 2023 at 6:00 PM.

1) Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.

Meeting was called to order at 6:03 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes, Kenneth Steffens and Jose Ramirez. Tommy Krisch was absent.

2) Invocation: Pledge of Allegiance to the American Flag.

Pledge recited.

3) Oath of Office

a) Commissioner Jose Ramirez took his Oath of Office.

4) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)

a) Meadowbrook Estates HOA

Commissioner Steffens moved to table the item until the HOA Board Member arrived.

Commissioner Redoux Seconds. Motion passed.

Commissioner moved to reopen the item.

Commissioner Redoux Seconds. Motion passed.

Meadowbrook Estates Board Member Brian Koehler spoke to the ESD with concerns about a fire hydrant being removed from the neighborhood. It was discussed that Benton City WSC was the water utility provider for the area in question. Chief Garcia stated he had previously spoke to the WSC about fire hydrants and was informed the WSC considered fire hydrants as flush points for their system and not fire hydrants. There was further discussion concerning the safety issues of removing fire hydrants. Legal advised we should place an action on the next ESD Agenda to discuss options and how to proceed with contacting the WSC.

5) Consent items:

a. Approval of Minutes from October 17, 2023 Regular Meeting.

b. Review and Approval of Financials for October 18, 2023 to November 21, 2023.

Commissioner Redoux moved to approve both consent items.

Commissioner Redoux seconds. Motion passed.

6) Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary.

Chief Garcia reported that the Department responded to 14 calls within the ESD with a 6.3-minute average response time and 2 call outside the ESD with a 23-minute average response time. The department completed 149.5 hours of training for the month, 5 members were completing their SFFMA FF I & II course and their TCFP skills which would allow them to challenge the TCFP test. The department is 100% fire fighter certified. Engine 706 was placed back in service after repairs. Chief Garcia lastly reported on the possibility of Bexar County ESD 5 expanding into Atascosa County.

7) Action items: Consider, Discuss, and Action as Appropriate.

a. Discussion, consideration, and possible action regarding Realignment of Officers and all other matters related thereto.

Commissioner Steffens moved to realign the Officer as follows:

President: Dominica Fuentes, VP: Kenneth Steffens, Secretary: Jose Ramirez, Treasurer: Lee Redoux, Asst. Treasurer: Tommy Krisch.

Commissioner Redoux seconds. Motion passed.

b. Discussion, consideration, and possible action regarding proposal from Armstrong, Vaughn & Associates, P.C. in the amount of \$6,100 to conduct audit for October 1, 2022 to September 30, 2023.

Commissioner Redoux moved to hire the firm to conduct the audit.

Commissioner Steffens seconds. Motion passed.

8) Announcements / Informational Items

General Manager Dear informed the Commissioners that registration for the SAFE-D Conference and Hotels had been done.

9) Adjourn

Commissioner Ramirez moved to adjourn. Commissioner Steffens seconds. Motion passed. Meeting adjourned at 6:54 pm.