

**MINUTES**  
**REGULAR MEETING**  
**ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**February 20, 2024**

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on February 20, 2024 at 6:00 PM.

**1) Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

*Meeting was called to order at 6:04 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes, Jose Ramirez, and Kenneth Steffens. Tommy Krisch was absent.*

**2) Invocation: Pledge of Allegiance to the American Flag.**

*Pledge recited.*

**3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

*There was no one present for comment.*

**4) Consent items:**

**a) Minutes from the Regular Meeting for January 16, 2024.**

**b) Review and Approval of Financials for January 17, 2024 to February 20, 2024.**

*Commissioner Steffens moved to accept the consent items as presented along with the additional bills that were added.*

*Commissioner Redoux seconded. Motion passed.*

**5) Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary.**

*Chief Garcia reported that the Department responded to 5 calls within the ESD with a 9:17 minute average response time and 7 call outside the ESD with a 18:04 minute average response time. Chief Garcia reported the Department had completed 183-man hours of training for the month. Chief Garcia lastly reported that there were 2 fire apparatus out of service. A small brush truck (broken dip stick) and a larger brush truck (pump pull rope & electric start).*

*Chief Garcia also had a request for funds in the amount of \$12,850 for training cost the Fire Department had when it sent 5 firefighters through a SFFMA Certification program.*

*Commissioner Redoux moved to approve the request for funds.*

*Commissioner Steffens seconded. Motion passed.*

**6) Action items: Consider, discuss, and action as appropriate.**

**7) Announcements / Informational Items**

**a) SAFE-D Conference February 22 – 24, 2024 in Irving, TX.**

*General Manager Dear reported that all hotel reservations had been forwarded to the Commissioners and Fire Chief as well as the Conference cost had been paid.*

*General Manager Dear gave the debit card to Commissioner Steffens to cover the hotel cost and meals while at training.*

**b) New Fire Department RMS**

*The Fire Department reported to the ESD that a new RMS software was needed with an estimated cost of \$10,000. The Fire Department reported that it would be asking for assistance from the ESD to cover the cost, but an amount was not sure as the Fire Department was hoping to share the cost with other entities. The Fire Department advised it would make it an agenda item for the March ESD meeting.*

**8) Adjourn**

*Commissioner Ramirez moved to adjourn. Commissioner Redoux seconded. Motion passed. Meeting adjourned at 6:43 pm.*