

**MINUTES**  
**REGULAR MEETING**  
**ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**March 19, 2024**

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on March 19, 2024 at 6:00 PM.

- 1) **Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

*Meeting was called to order at 6:01 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes, Jose Ramirez, Tommy Krisch and Kenneth Steffens.*

- 2) **Invocation: Pledge of Allegiance to the American Flag.**

*Pledge recited.*

- 3) **Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

*There was no one present for comment.*

- 4) **Consent items:**

a) **Minutes from the Special Meeting for February 14, 2024 and Regular Meeting for February 20, 2024.**

b) **Review and Approval of Financials for February 21, 2024 to March 19, 2024.**

*Commissioner Steffens moved to accept the consent items as presented.*

*Commissioner Redoux seconded. Motion passed.*

- 5) **Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary.**

*Chief Garcia was unable to attend, Treasurer Garcia gave reviewed the Chiefs report with the District. The VFD responded to 18 calls within the District with an average response time of 12 minutes and 5 calls outside the District with an average response time of 14 Minutes. Treasurer Garcia explained that the calls within the District had an elevated response time due to 3 mutual aid calls the VFD was on at the time of the District call which resulted in extended response times back to the District. Treasurer Garcia reported that the VFD had completed 149 training hours for the month. Treasurer Garcia also reported that both B206 (5-Ton) and B206C (F550) were still out of service awaiting minor repairs however the trucks were not currently needed.*

- 6) **Action items: Consider, discuss, and action as appropriate.**

a) **Discussion, consideration and possible action regarding request for funds from Lytle VFD in the amount of \$3,500 For new Records Management Software.**

*Commissioner Steffens moved to approve the request of \$3,500 for the new RMS.*

*Commissioner Ramirez seconded. Motion passed.*

- b) Discussion, consideration and possible action regarding Atascosa ESD No. 1's call for an election to institute a sales tax, approval of election contract, and all matters related thereto.**

*Commissioner Krisch moved to take no action.*

*Commissioner Redoux seconded. Motion passed.*

- c) Discussion, consideration and possible action regarding the purchase of a new laptop and associated software for the ESD in an amount not to exceed \$1,800 and to authorize the use of the debit card for said purchase.**

*Commissioner Redoux moved to take no action.*

*Commissioner Ramirez seconded. Motion passed.*

- d) Discussion, Consideration and possible action regarding setting a date for a public workshop with Touchstone District Services concerning the Sales Tax Election.**

*Commissioner Steffens moved to set April 2, 2024 at 6 pm as the workshop date.*

*Commissioner Ramirez seconded. Motion passed.*

**7) Announcements / Informational Items**

- a) Review of Sales Tax Election materials sent by Touchstone District Services.**

*All Commissioners reviewed the materials with General Manager Dear with minor changes made.*

*Commissioner Fuentes asked about setting an additional workshop date to discuss the District's Mission/Vision Statements along with long range planning.*

*Commissioners determined that the items would be discussed at the April 2, 2024 workshop as a listed item.*

**8) Adjourn**

*Commissioner Krisch moved to adjourn. Commissioner Steffens seconded. Motion passed. Meeting adjourned at 6:30 pm.*