

**MINUTES**  
**WORKSHOP**  
**ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

**APRIL 2, 2024**

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Special Meeting at 15078 Main Street, Lytle, TX 78052 on April 2, 2024 at 6:00 PM.

**1) Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

*Meeting was called to order at 6:05 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes, Kenneth Steffens and Jose Ramirez. Commissioner Tommy Krisch was absent.*

**2) Invocation: Pledge of Allegiance to the American Flag.**

*Pledge recited.*

**3) Presentation from Touchstone District Services on Sales Tax Election.**

*Touchstone presentation on phase 3 of Sales Tax Election*

*1-Reviewed Phase 1: gather info*

*2-Reviewed Phase 2: awaiting legal review*

*3-Presented Phase 3: FAQ created for website; covered election summary; presented social media outline for publication upon legal approval; created 'What is an ESD' for social media and website use; identified need to spell out ESD as emergency services district; desire to publish 2-3 weeks prior to early voting for max effectiveness; early voting begins Apr 22, election May 4*

*Touchstone concluded and deliberation on ESD Mission/Vision statements and Strat plans began*

**4) Deliberation and planning on establishing a District Mission & Vision Statement and long - range plan.**

*Proposed Mission Statement: Provide emergency response operations meeting or exceeding the state standard regulations by planning, preparing, and responding to incidents while minimizing loss of life and property.*

*Proposed Vision Statement: Supporting Growth with a Plan*

*Proposed Strategic Plan:*

*Strengths:*

- legal team and historical admin*
- solid relationship with Lytle VFD*
- number of response vehicles*
- financial budgeting and stewardship*
- community growth*

*Weaknesses:*

- lack of understanding of district boundaries*
- green crew*

- aging equipment*
- apparatus update and replacement*
- ineffectual relationship with county officials*
- lack of community knowledge*

*Opportunities:*

- annex larger area and VFD*
- provide paid staff*
- increase member engagement*
- Fire marshal and/or fire code*

*Threats:*

- rapid growth*
- aging fleet*
- unregulated growth with*
  - lack of accessible water and hydrants*
  - drought conditions*
  - water sourcing issues*
- Annexation from Lytle (city), Poteet, Bexar County*

*2-year Plan:*

- mapping and recon of district*
- adoption of sales tax*
- create relationship with Somerset for shared resources*
- hazard mitigation recon and plan*

*5-year Plan:*

- annexation of alt areas (Rossville, hwy 16/173)*
- new station*
- adopt fire code*

*10-year Plan:*

- annexation of alt areas*
- create 3rd station as necessary*
- create EMS division*

**5) Adjourn**

*Meeting adjourned at 6:30 pm.*