

MINUTES
REGULAR MEETING
ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1
June 17, 2025

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on June 17, 2025 at 6:00 PM.

- 1) Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

Meeting was called to order at 6:09 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes, Gabriel Gonzalez, Kenneth Steffens and Jose Ramirez.

- 2) Invocation: Pledge of Allegiance to the American Flag.**

Pledge recited.

- 3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

There was no one present for comment.

- 4) Consent items:**

a) Approval of Minutes

- i. May 13, 2025 Special Meeting & May 20, 2025 Regular Meeting**

b) Review and Approval of Financials

- i. May 21, 2025 to Jun 17, 2025**

General Manager Dear informed the Board of the additional deposit of \$12,367.04 for Sales Tax Revenue that was not posted in the packet they received the Friday prior.

Commissioner Gonzalez moved to approve the Consent Agenda Items as presented. Commissioner Redoux seconds. Motion passed.

- 5) Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary.:**

Treasurer Garcia gave the following report to the District.

11 calls within District, Avg. response time of 8:34

1 call outside the District, Avg. response time 9:55

176 Training Hours Conducted with the EMT Course

Apparatus

Engine 206: pending electrical and valve repairs with Metro Fire Apparatus (warranty)

Engine 706: In Service – No A/C

Brush 206: Out of Service – Needs new tires

Brush 206 Bravo: In Service

Brush 206 Charlie: Out of Service – At mechanic

Brush 206 Delta: Rear suspension issues (warranty)

Squad 206: In Service – Needs New Tires

Squad 706: In Service – Needs Radio Programming

Treasurer Garcia reported that the Department is using the new RMS software but are still having problems with producing reports due to programming issues within the software that the developer is working on..

6) Action items: Consider, discuss, and action as appropriate.

a) Discussion, consideration and possible action to amend resolution canvassing May 3, 2025 election results.

Legal informed the Board that the resolution needed to be amended to include that Sales Tax was also approved.

Commissioner Steffens moved to approve the resolution as presented and to waive its reading. Resolution attached for reference.

Commissioner Redoux seconds. Motion passed.

7) Executive Session

a) Discussion with Legal Counsel and Lytle VFD concerning Service Provider Contract with Lytle VFD and all other matters related thereto.

The Board convened into Executive Session at 6:19 PM under section 551.071 (Consultation with Attorey).

The Board re-convened into Regular Session at 6:37 PM with no action taken.

8) Discussion, consideration and possible action regarding matters discussed in Executive Session.

No Action Taken

Commissioner Redoux moved to reopen Agenda Item 5, Chief's Report.

Commissioner Gonzalez seconds. Motion passed.

Board President Fuentes asked Lytle VFD about the status of the 2023 – 2024 Audits.

Treasurer Garcia reported that the auditing firm was awaiting/working on the following items:

- *couple months of meeting minutes from 2023*
- *working on changing the FY for the VFD to October thru September*
- *2024 audit will be started immediately upon completion of the 2023 audit*

Board President Fuentes asked Lytle VFD about the realignment of the VFD Board after the separation of both the President and Secretary.

Treasurer Garcia reported that the the Department decided to wait until the next election process to fill the vacancies since it was only a couple of months away.

Board President Fuentes asked Lytle VFD if the submitted roster listed included all paid and volunteers and if all were active within the Department.

Treasurer Garcia reported that the roster was current to include both paid and volunteers with only 2 on the list of 24 not being active.

Board President Fuentes asked if there was anything from the District that the Department needed to alleviate any of the protentional concerns.

Treasurer Garcia reported the following:

- *The recent members who left the Department had no impact on the Department operation.*
- *The loss of funding from Bexar Co. ESD 5 effected the ability of the Department to have more than a single paid staff member per day.*

- *Inquired about funding for training and recertifications of members from the District. (General Manager Dear reported that the District already had funds budgeted that should be requested, there was discussion about the process and requirements that needed to be met.)*

Board President Fuentes opened the floor to the Department in case there was anything they wanted to elaborate on or report to the District.

Treasurer Garcia reported that the Department recently voted to return \$3,500 to the District on good faith after requesting it several months prior for a new RMS. The new RMS was never used by the Department and the Department moved in another direction.

9) Announcements / Informational Items

None Given

10) Adjourn

Commissioner Steffens moved to adjourn. Commissioner Gonzalez seconds. Motion passed. Meeting adjourned at 7:18 pm.