

MINUTES
REGULAR MEETING
ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1
April 15, 2025

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on April 15, 2025 at 6:00 PM.

- 1) **Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

Meeting was called to order at 6:04 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes, and Kenneth Steffens. Jose Ramirez and Gabriel Gonzalez were absent.

- 2) **Invocation: Pledge of Allegiance to the American Flag.**

Pledge recited.

- 3) **Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

There was no one present for comment.

- 4) **Consent items:**

- a) **Approval of Minutes**

- i. **March 18, 2025 Regular Meeting**

- b) **Review and Approval of Financials**

- i. **March 19, 2025 to April 15, 2025**

Commissioner Steffens moved to approve the consent agenda items.

Commissioner Redoux seconds. Motion passed.

- 5) **Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary.:**

Chief Garcia gave the following report to the District.

17 calls within District, Avg. response time of 7:33

1 call outside the District, Avg, response time 11:33

134 Training Hours Conducted

4 Member in EMT Course, All have passed the class portion of the EMR (eligible for State Exam) and will continue with the EMT completer portion.

Apparatus

Engine 206: pending electrical and valve repairs with Metro Fire Apparatus (warranty)

Brush 206: Out of Service – Needs new tires

Brush 206 Delta: Rear suspension issues (warranty)

Squad 706: Pending pick up from vendor and ready for service

Chief Garcia reported that the Department is pending the install/training of new RMS software

Chief Garcia informed the Board that as of 6:30 am on 3/21/25 the Department had its Service

Provider Contract with Bexar Co. ESD #5 suspended. Chief Garcia reported that there was a

Special Meeting held by Bexar Co. ESD #5 and the Department was awaiting information. Chief

Garcia reported that the Department was going to file a grievance with Bexar Co. ESD #5 as the Department had issues with that Board.

Lastly Chief Garcia reported that due to the loss of funding from Bexar Co. ESD #5 the Department will be reducing its paid staffing to 1 person per day.

6) Action items: Consider, discuss, and action as appropriate.

a) Discussion, consideration and possible action regarding Realignment of Officers and all other matters related thereto.

Commissioner Steffens moved to appoint the following:

Dominicia Fuentes: President

Kenneth Steffens: Vice President

Jose Ramirez: Secretary

Lee Redoux: Treasurer

Gabriel Gonzalez: Assistant Treasurer

Commissioner Redoux Seconds. Motion passed.

c) Discussion, consideration, and possible action regarding the purchase of office supplies (printer & ink \$400) and authorizing the use of Debit Card for purchase.

Commissioner Redoux moved to authorize General Manager Dear to purchase a printer & ink from BestBuy with a not to exceed amount of \$400 and to authorize the use of Debit Card for said purchase.

Commissioner Steffens Seconds. Motion passed.

7) Announcements / Informational Items

General Manager Dear gave an update to the Board on the updating of check signers at Lytle Sate Bank and the issuance of a new Debit Card in the Board Treasurers name.

8) Adjourn

Commissioner Redoux moved to adjourn. Commissioner Steffens seconds. Motion passed. Meeting adjourned at 6:21 pm.