

MINUTES
REGULAR MEETING
ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1
May 20, 2025

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on May 20, 2025 at 6:00 PM.

- 1) Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

Meeting was called to order at 6:07 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes, Gabriel Gonzalez and Kenneth Steffens. Jose Ramirez was absent.

- 2) Invocation: Pledge of Allegiance to the American Flag.**

Pledge recited.

- 3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

There was no one present for comment.

- 4) Consent items:**

a) Approval of Minutes

i. April 15, 2025 Regular Meeting

Commissioner Gonzalez moved to approve the minutes with an amendment to Item 6C clarifying the amount not to exceed of \$400.

Commissioner Redoux seconds. Motion passed.

b) Review and Approval of Financials

i. April 16, 2025 to May 20, 2025

Commissioner Steffens moved to approve the Financials.

Commissioner Gonzalez seconds. Motion passed.

- 5) Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary.:**

Treasurer Garcia gave the following report to the District.

11 calls within District, Avg. response time of 13:02. There was an increase in the response time due to calls at the edge of the District and a call on Grey Rd. at 4 am.

3 call outside the District, Avg. response time 20:51

144 Training Hours Conducted with the EMT Course

Apparatus

Engine 206: pending electrical and valve repairs with Metro Fire Apparatus (warranty)

Brush 206: Out of Service – Needs new tires

Brush 206 Charlie: Fuel issue has been repaired, pending pick up from mechanic

Brush 206 Delta: Rear suspension issues (warranty)

Squad 706: At the station, pending radio programming

Treasurer Garcia reported that the Department is using the new RMS software but are pending the custom reports to be built in the system.

6) Action items: Consider, discuss, and action as appropriate.

a) Discussion, consideration and possible action regarding 2024 Audit presented by Armstrong, Vaughn & Associates.

The Audit was presented to the ESD with an unmodified opinion from the Auditor.

Commissioner Gonzalez moved to approve the Audit.

Commissioner Steffens seconds. Motion passed.

b) Discussion, consideration, and possible action regarding proposed 2025 – 2026 Budget Calander.

General Manager Dear went over the proposed calendar with the Commissioners.

Commissioner Steffens moved to approve the calendar.

Commissioner Redoux Seconds. Motion passed.

c) Discussion and Discussion Concerning Quarterly Investment Report for Period Ending March 31, 2025.

General Manager Dear gave the investment report for the period ending March 31, 2025 showing Interest Earned to date for both the Reserve & Capital Outlay Money Market Accounts. General Manager Dear reported that he will be looking into other options like Texas CLASS for investing which has a higher rate of return.

No Action Taken.

7) Executive Session

a) Discussion with Legal Counsel concerning Termination of Service Provider Agreement between Lytle VFD and Bexar Co. ESD 5 and the potential legal ramifications therefrom.

The Board convened into Executive Session at 6:40 PM under section 551.071 (Consultation with Attorey).

The Board re-convened into Regular Session at 7:40 PM with no action taken.

8) Discussion, consideration and possible action regarding matters discussed in Executive Session.

Commissioner Steffens moved to direct legal to draft correspondence to Lytle VFD Board in accordance with direction in executive session.

Commissioner Redoux seconds. Motion passed.

9) Announcements / Informational Items

None Given

10) Adjourn

Commissioner Fuentes moved to adjourn. Commissioner Steffens seconds. Motion passed. Meeting adjourned at 7:42 pm.