

**MINUTES**  
**REGULAR MEETING**  
**ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**July 20, 2021**

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on July 20, 2021 at 6:00 PM.

- 1) **Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

*Meeting was called to order at 6:00 pm and a quorum was established. Board members in attendance were Kenneth Steffens, Tommy Krisch, and David Reeh. Lee Redoux and Dominica Fuentes were absent.*

- 2) **Invocation: Pledge of Allegiance to the American Flag.**

*Pledge recited.*

- 3) **Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

*There was no one present for comment.*

- 4) **Presentation by Chief Matthew Dear regarding the status of ACESD1.**

*Chief Matthew Dear gave a presentation and advised the Commissioners that both an EIN and Tax Unit ID Number had been obtained for the District. Chief Dear informed the Commissioners that an insurance application had been sent to the Attorney for review. Chief Dear advised that a preliminary budget had been drafted which he would cover later in the agenda. Chief Dear advised that the Contract with the Tax Assessor had been approved in County Commissioners Court and would be discussed later in the agenda. Chief Dear advised that with the help of the Attorney they were able to get all the information sent to the Appraisal District that was requested and that the District had received correspondence back from the Appraisal indicating that everything was on track. Chief Dear lastly stated that he had met with Lytle State Bank regarding a District loan and that he would cover the details later in the agenda.*

- 5) **Consent items:**

- a) **Minutes from the Regular Meeting on June 15, 2021**

*Commissioner Steffens made the motion to approve the Minutes as presented.  
Commissioner Krisch seconded the motion. Motion passed.*

- 6) **Action items: Consider, discuss, and action as appropriate.**

- a) **Discussion, consideration and possible action regarding funding from Lytle State Bank for the operation of the ACESD1 and resolution regarding same, if necessary.**

*Commissioner Steffens made the motion to approve a line of credit at Lytle State Bank not to exceed \$100,000 at 3.95% interest with a due date of June 2022 and that all Commissioners be signatures on all bank accounts with 2 required for all checks with a Resolution stating same dated this date. Commissioner Krisch seconded the motion. Motion passed.*

**b) Discussion, consideration and possible action regarding Agreement for Tax Assessment and Collection Services with Atascosa County.**

*Commissioner Steffens made the motion to approve the agreement as presented with Atascosa County. Commissioner Krisch seconded the motion. Motion passed*

**c) Discussion, consideration and possible action regarding 2021-2022 tax rate and any other matters related thereto.**

*The District Attorney reviewed the process and timeline for adopting a tax rate for the District. No Action was taken as it was informational only.*

**d) Discussion, consideration and possible action regarding the operations of the ACESD1, funding, and Budget for 2021-2022.**

*Chief Matthew Dear reviewed a preliminary budget he drafted for ACESD1 and asked for input from the Commissioners so that a final budget could be drafted for approval at a later date. No Action was taken as it was informational only.*

**7) Adjourn**

*Motion to adjourn by Commissioner Krisch. Seconded by Commissioner Steffens.*

*Motion passed. Meeting adjourned at 6:49 pm.*