

MINUTES
REGULAR MEETING
ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1
October 15, 2024

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on October 15, 2024 at 6:00 PM.

- 1) **Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

Meeting was called to order at 6:00 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes and Kenneth Steffens. Jose Ramirez and Tommy Krisch were absent.

- 2) **Invocation: Pledge of Allegiance to the American Flag.**

Pledge recited.

- 3) **Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

There was no one present for comment.

- 4) **Consent items:**

- a) **Approval of Minutes**

- i. **September 17, 2024 Regular Meeting**

- b) **Review and Approval of Financials**

- i. **September 17, 2024 to October 15, 2024**

Commissioner Redoux moved to approve the consent agenda items.

Commissioner Steffens seconds. Motion passed.

- 5) **Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary.**

Treasurer Garcia reported that in the month of September the Department responded to 10 calls within the District and 5 calls outside the District. Due to fire reporting software being down average response times could not be given. Treasurer Garcia reported that the following truck were out of service, E206, B206D and B206C. All trucks were schedule for repairs.

- 6) **Action items: Consider, discuss, and action as appropriate.**

- a) **Discussion, consideration and possible action regarding the Engagement Letter from Armstrong, Vaughan & Associates, P.C. for FY 2023 – 2024 Audit at a cost of \$6,100.**

Commissioner Steffens moved to approve.

Commissioner Redoux seconds. Motion passed.

- b) **Discussion, consideration and possible action regarding the purchase of laptop and associated software for the District at a cost not to exceed \$1,200.**

Commissioner Redoux moved to approve the purchase and further moved to authorized the use of the District debit card.

Commissioner Steffens Seconds. Motion passed.

7) Announcements / Informational Items

General Manager Dear asked that the Board review the official District map before it goes live on the website.

8) Adjourn

Commissioner Redoux moved to adjourn. Commissioner Steffens seconds. Motion passed. Meeting adjourned at 6:08 pm.