

MINUTES
REGULAR MEETING
ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1
August 19, 2025

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on August 19, 2025 at 6:00 PM.

- 1) Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

Meeting was called to order at 6:03 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes, Gabriel Gonzalez, Kenneth Steffens and Jose Ramirez.

- 2) Invocation: Pledge of Allegiance to the American Flag.**

Pledge recited.

- 3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

There was no one present for comment.

- 4) Consent items:**

- a) Approval of Minutes**

- i. July 25, 2025 Special Meeting**

- b) Review and Approval of Financials**

- i. July 25, 2025 to August 19, 2025**

Commissioner Redoux moved to approve the Consent Agenda Items as presented.

Commissioner Steffens seconds. Motion passed.

- 5) Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary.:**

Chief Garcia gave the following report to the District.

7 calls within District, Avg. response time of 7:45

1 call outside the District, Avg, response time 11:48

45 Training Hours Completed

Apparatus:

Engine 206: Estimated \$2,000 in electrical repairs needed not covered under warranty.

Brush 206 Delta: Estimated \$6,800 in suspension repairs needed not covered under warranty.

Chief Garcia reported that on 8/30/25 several members of the Department would be starting Professional Development and Driver Operator courses and that all course would be TCFP level.

Chief Garcia reported that the Service Provider Contract for 25-26 was still pending as the Department was awaiting a legal review.

ESD President Fuentes asked about the table on the call response spreadsheet that showed who was on the calls as it was not present on the spreadsheet. It was advised that it was left off by accident due to how the document printed.

6) Action items: Consider, discuss, and action as appropriate.

a) Discussion, consideration and possible regarding 2025 – 2025 Service Provider Contracts and any other matter related thereto.

Rossville VFD: There was discussion explaining sections of the contract that Rossville VFD wanted further explanation. Rossville VFD stated that they needed to discuss the fixed asset value of \$200 to see if it could be raised to \$500. Since Lytle VFD was also pending a legal review there was no action taken on this item and that the item would be added to next month's agenda.

Lytle VFD: Still pending Department legal review.

b) Discussion, consideration and possible regarding District Credit/Debit Card usage Policy.

Commissioner Steffens moved to approve the policy as presented.

Commissioner Gonzalez seconds. Motion passed.

c) Discussion, consideration and possible regarding District Policies and Procedures.

Commissioner Steffens moved to approve the policy as presented.

Commissioner Redoux seconds. Motion passed.

7) Executive Session

a) Discussion regarding real property located within the District.

The Board convened into Executive Session at 6:52 PM under section 551.072 (Deliberation about Real Property).

The Board re-convened into Regular Session at 7:09 PM with no action taken.

8) Discussion, consideration and possible action regarding matters discussed in Executive Session.

a) Discussion regarding real property located within the District.

Commissioner Fuentes moved to create a committee consisting of Commissioner Steffens, Commissioner Gonzalez, and General Manager Dear to investigate potential sites for a District Office and the authority to consult with legal as needed.

Commissioner Ramirez seconds. Motion passed.

9) Announcements / Informational Items

General Manager Dear advised that Service Provider contract needed to be approved by September to take effect in October otherwise Lytle VFD would be on a month to month at the previous rates and that Rossville VFD would not receive any funding.

10) Adjourn

Commissioner Ramirez moved to adjourn. Commissioner Setffens seconds. Motion passed. Meeting adjourned at 7:20 pm.