

**MINUTES**  
**REGULAR MEETING**  
**ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
**December 16, 2025**

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on December 16, 2025 at 6:00 PM.

- 1) **Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.**

*Meeting was called to order at 6:03 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes and Kenneth Steffens. Commissioner Gabriel Gonzalez were absent.*

- 2) **Invocation: Pledge of Allegiance to the American Flag.**

*Pledge recited.*

- 3) **Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

*There was no one present for comment.*

- 4) **Consent items:**

- a) **Approval of Minutes**

- i. **November 18, 2025 Regular Meeting**

- b) **Review and Approval of Financials**

- i. **November 19, 2025 to December 16, 2025**

*General Manager Dear added an additional deposit of \$27,568.56 for ad valorem tax.*

*Commissioner Fuentes moved to approve the Consent Agenda Items as presented.*

*Commissioner Steffens seconds. Motion passed.*

- 5) **Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary:**

- a) **Lytle VFD**

*Treasurer Garcia gave the following report to the District.*

*11 calls within District, Avg. response time of 10:06 minutes*

*1 call outside the District, Avg, response time 10 minutes*

*61 Training Hours Completed*

*Apparatus:*

*Brush 206 C out of service at mechanic diagnosing.*

*All other apparatus are in service.*

*General Info:*

*Signed a training contract with Central Texas Regional Training Academy for \$7,500 which will ensure 10 members receive Fire/Medical and Advanced Training for the year.*

*Approved the new Workers Comp Policy for the year.*

*Funds Request:*

*The Department requested \$7,500 for training.*

*Commissioner Steffens moved to approve the request for funds in the amount of \$7,500.*

*Commissioner Redoux seconds. Motion passed.*

**b) Rossville VFD**

*Asst. Chief Garzes gave the following report to the District.*

*10 calls within District*

*1 call outside the District*

*Average Response time for all calls was 18 minutes. (Dept. will separate by in/out moving forward)*

*0 Training Hours Completed*

*Apparatus:*

*Tender and 1 Brush Truck was out of service.*

*General Info:*

*General Manager Dear asked for clarification on an expense of \$18,993.91.*

*Asst. Chief Garzes reported that it was for PPE and needs to be reclassified.*

**6) Action items: Consider, discuss, and action as appropriate.**

**a) Discussion, consideration and possible regarding concerns regarding Rossville VFD brought up by resident Bonita Green.**

*Item was moved to Executive Session at the direction of legal under 551.071 (Consultation with Attorney).*

**b) Discussion, consideration and possible regarding investment options.**

*General Manager Dear went over a couple of options for investments and both rates of return.*

*Commissioner Steffens moved to authorize General Manager Dear to engage with Lytle State Bank on consolidating both current money market accounts into one at the increased rate of return.*

*Commissioner Redoux seconds. Motion passed.*

**c) Discussion regarding Lytle VFD 2023 Audit.**

*Treasurer Garcia reviewed the 2023 Audit and comments with the District.*

*No Action Taken.*

**7) Executive Session**

**a) Discussion regarding real property located within the District.**

*The Board convened into Executive Session at 6:28 PM under section 551.072 (Deliberation about Real Property)*

*The Board re-convened into Regular Session at 6:33 PM with no action taken.*

**8) Discussion, consideration and possible action regarding matters discussed in Executive Session.**

**a) Discussion regarding real property located within the District.**

*No Action Taken.*

**9) Announcements / Informational Items**

*General Manager Dear reported that he had completed 3 policies (Financial/Conflict of Interest/Tax Exemption) for the Service Providers and that he would release them to legal for review for future adoption by the District and Service Providers.*

*Lytle VFD Treasurer Garcia advised the department would submit a funds request for the 2023 Audit at the next ESD Meeting.*

**10) Adjourn**

*Commissioner Fuentes moved to adjourn. Commissioner Redoux seconds. Motion passed. Meeting adjourned at 6:41 pm.*