

MINUTES
REGULAR MEETING
ATASCOSA COUNTY EMERGENCY SERVICES DISTRICT NO. 1
October 21, 2025

The Board of Commissioners of Atascosa County Emergency Services District No. 1 conducted a Regular Meeting at 15078 Main Street, Lytle, TX 78052 on October 21, 2025 at 6:00 PM.

1) Call the Atascosa County Emergency Services District 1 meeting to order and establish a quorum.

Meeting was called to order at 6:01 pm and a quorum was established. Board members in attendance were Lee Redoux, Nikki Fuentes, Kenneth Steffens, and Gabriel Gonzalez. Commissioner Jose Ramirez were absent.

2) Invocation: Pledge of Allegiance to the American Flag.

Pledge recited.

3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)

Karl Goering CPA with Armstrong, Vaughn & Assoc., P.C. gave a brief update on the audit process for Lytle VFD for the years 2023, 2024 & 2025. Karl also spoke about other options available to the District for financial review of Service Providers that were less intrusive than an audit.

4) Consent items:

a) Approval of Minutes

- i. September 16, 2025 Regular Meeting**
- ii. September 24, 2025 Special Meeting**

b) Review and Approval of Financials

- i. September 17, 2025 to October 21, 2025**

General Manager Dear added an additional bill for legal services that didn't go out with the agenda.

Commissioner Steffens moved to approve the Consent Agenda Items as presented.

Commissioner Redoux seconds. Motion passed.

5) Chief's Report; including request for funds, if any; and Department and Operations report with action taken as necessary:

a) Lytle VFD

Asst. Chief Stafford gave the following report to the District.

8 calls within District, Avg. response time of 6:51

5 call outside the District, Avg, response time 16:24

132.5 Training Hours Completed

Apparatus:

Brush 206 is out of service needing tires

Brush 206 C out of service at mechanic diagnosing.

All other apparatus are in service.

b) Rossville VFD

Asst. Chief Garzes gave the following report to the District.

15 calls for the Month of October so far.

Apparatus:

Tender and 1 Brush Truck was out of service.

Grants:

Two grants from the Texas Forestry Service were awarded totaling \$310,000.

Grants were for a Large Brush Truck and Slip-On Unit.

6) Action items: Consider, discuss, and action as appropriate.

a) Discussion, consideration and possible regarding concerns regarding Rossville VFD brought up by resident Bonita Green.

Item was moved to Executive Session at the direction of legal under 551.071 (Consultation with Attorney).

b) Discussion, consideration and possible regarding increase of Rossville VFD Service Provider monthly stipend from \$5,000 (\$60,000 Annually) to \$6,700 (\$80,400 Annually).

Item was moved to after Executive Session.

c) Discussion, consideration and possible regarding purchase of tablets for ESD Commissioners.

Commissioner Steffens moved to approve the purchase and authorize the use of the Debit Card in an amount not to exceed \$3,000.

Commissioner Gonzalez seconds. Motion passed.

d) Discussion, consideration and possible action regarding letter of engagement from Armstrong, Vaughn & Associates, P.C. for 2024 – 2025 Audit in an amount not to exceed \$6,100.

Commissioner Redoux moved to approve the letter of engagement.

Commissioner Gonzalez seconds. Motion passed.

e) Discussion, consideration and possible action authorizing the General Manager to transfer \$5,000 from Checking (XX3588) to the Debot Card Account (XX4193).

Commissioner Gonzalez moved to authorize the transfer.

Commissioner Redoux seconds. Motion passed.

7) Executive Session

a) Discussion regarding real property located within the District.

6. a) Discussion and consideration regarding concerns regarding Rossville VFD brought up by resident Bonita Green.

The Board convened into Executive Session at 6:33 PM under section 551.072 (Deliberation about Real Property) and 551.071 (Consultation with Attorney).

The Board re-convened into Regular Session at 7:17 PM with no action taken.

8) Discussion, consideration and possible action regarding matters discussed in Executive Session.

a) Discussion regarding real property located within the District.

Commissioner Gonzalez moved to direct legal to take action as discussed in Executive Session.

Commissioner Steffens seconds. Motion passed.

Action Items moved to after Executive Session.

6. a) Discussion, consideration and possible regarding concerns regarding Rossville VFD brought up by resident Bonita Green.

Board President thanked Bonita Green for the documents she previously submitted to the District and advised that additional time would be need to review the documentation to determine future action to be taken. This time will allow for further investigation and possible action.

6. b) Discussion, consideration and possible regarding increase of Rossville VFD Service Provider monthly stipend from \$5,000 (\$60,000 Annually) to \$6,700 (\$80,400 Annually).

Commissioner Steffens moved to deny the increase.

Commissioner Redoux seconds. Motion passed.

Commissioner Fuentes advised Rossville VFD that after reviewing the submitted department audit documents the Bard would like to see some changes in how the department do their financials and that the Bard would be happy to review again in 6 months if the Department follows recommendations the Board gives.

Commissioner Fuents asked that Rossville VFD get with the ED General manager on what is expected of Service Providers and financials.

9) Announcements / Informational Items

None Given

10) Adjourn

Commissioner Redoux moved to adjourn. Commissioner Steffens seconds. Motion passed. Meeting adjourned at 7:20 pm.