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# PHOTOS & VIDEOS ON MAC

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## Agenda:

### 1. Find Your Photos

Import your photos into Photos app via:

My Photo Stream and iCloud Photo Library (Settings > Name > iCloud > Photos)

Plug in via USB, open iTunes and import (*can't use this option if iCloud Photo Library is on*)

Drag and drop onto Photos app from anywhere

Click the "Save Photo" in the Share menu in any app (mail, Facebook, etc)

Photos App (iOS and Mac OS Sierra)

Photos / Moments / Collections / Years

Finding photos using People, Places

Media Types (Videos, Selfies, Live, Panoramas, etc.)

### 2. Organize Photos

Culling photos using "Favorites"

Manual Albums (⌘N)

Smart Albums (⇧⌘N)

### 3. Creating Your Project

Creating in Photos, Snapfish (Book / Calendar / Card / Prints)

Creating a Video (through Slideshows, iMovie)

### 4. Share Your Project

iCloud Photo Sharing (Share digital photos, movies)

Facebook, Email, Text (Digital photos, movies)

Snapfish (Purchase and ship physical item)

Photos App (Purchase and ship physical item)

## 2. Organize Your Photos

### Culling photos using “Favorites”

Click the heart on any photo to automatically add it to your Favorites.

View Favorites in its own album

Any photo in Favorites will keep the heart symbol on it. You can deselect it at any time to remove from favorites.

Try to use Favorites to choose the best photos as often and soon as you can after taking some photos. Do this instead of deleting bad shots (or do both).

### Manual Albums (you create them, you manage them)

Select one or more photos. Hold down ⌘ key to keep all selections highlighted. Then go to File > New Album (⌘N).

Drag and drop new photos into album at any time from any place in Photos.

Click once and hit delete to remove from an album. This will not remove photo from All Photos.

Go to Recently Deleted to recover photos to their original album if needed.

### Smart Albums (you give parameters, Photos places your photos automatically in this album)

Go to File > New Smart Album (⇧⌘N).

Give the Album a name.

Give the Album conditions or parameters to search for (date, movie, photo, person)

Click + to add conditions. Make sure to select Any or All from dropdown menu.

Click OK when finished setting conditions.

Album will appear under My Albums with a cog wheel as its icon.

Control (^) click album name to edit, add or remove the conditions.

## 3. Creating Your Project

### Mac Desktop / Laptop (Photos App)

#### Slideshow or Video

1. Create a New Album, add photos.
2. Click on the album to select it, then go to File > Create > Book / Calendar.
3. Change music, theme and time settings as needed (R side) Press Play ► (Mid Bottom).
4. Click Export (UR corner) to save a copy to desktop.

<https://support.apple.com/guide/photos/create-slideshows-phtae8c6d40>

#### Book or Calendar

1. Create a New Album, add photos.
2. Click on the album to select it, then go to File > Create > Book / Calendar.
3. Choose the size and style of book. Then select theme. Click ok.
4. Double click each page to zoom in. Drag and drop photos to arrange. Use arrows to R and L of page to navigate.

<https://support.apple.com/guide/photos/create-a-photo-book-pht6e159147>

#### Card

1. Create a New Album, add photos.
2. Click on the album to select it, then go to File > Create > Card.
3. Select type of card (Letterpress, Folded or Flat). Choose Theme from dropdown menu at top (Holidays). Double click selected card style.
4. Photos will auto fill. Drag and drop photos to change placement. Double click to edit crop, add filters, etc. Use arrows to flip to back of card to edit text

<https://support.apple.com/guide/photos/create-a-card-pht6e157ba6>

### iOS device (iPad / iPhone)

1. Create a New Album (UL corner, +)
2. Select Photos to put in album (Albums > Smart Albums, Photos > Years, Collections, Moments), click Done
3. Select album again
4. Touch > (to R of Album name), press play ►
5. Touch Share (LL corner)

#### In Snapfish (not available in iOS Photos)

1. Download Snapfish app
2. Touch dropdown menu. Select Shop. Select Books. Select book type.
3. Choose photos from your device, Snapfish album, Facebook, Google Photos, or Instagram. Touch done when finished.
4. Photos will be placed in the order they were selected. Drag and drop pages to reorder. Order when finished to put in cart.

#### In Snapfish (not available in iOS Photos)

1. Download Snapfish app
2. Touch dropdown menu. Select Shop. Select Cards. Choose Christmas + Holiday. Select Card theme.
3. Choose photos from your device, Snapfish album, Facebook, Google Photos, or Instagram. Touch done when finished.
4. Drag and drop to place. Touch to zoom. Pinch and drag to change crop. Touch text to change. Touch Order to put In cart.

