*Last Updated: October 24, 2023*

***Thank You for Entrusting Amelia Building Maintenance, INC. with your Personal and/or Business Contact Information. Receiving your Private Information is a serious Responsibility, and We want you to know how We’re using it:***

This Privacy Policy describes Amelia Building Maintenance, INC. Policies and Procedures on the Collection, Use and Disclosure of Your Information and Your Business’s Information when You use the Contact Us Services and Subscribe to Amelia, tells You about Your privacy rights and how the law protects You.

We use Your Personal Data to Provide and Improve Our Services. By using the Service, You agree to the collection and use of information in accordance with this Privacy Policy. This Privacy Policy has been created with the help of the [Free Privacy Policy Generator](https://www.freeprivacypolicy.com/free-privacy-policy-generator/).

## Collecting and Using Your Personal Data

### Types of Data Collected

#### Personal Data

While using Our Appointment Booking Services or Subscription Services, We may ask You to provide Us with certain Personal Information that can be used to Contact, Schedule an Appointment to Meet You or to Identify You and Your Business. Personally Identifiable Information may include, but is not limited to:

Email Address

First Name and Last Name

Company Name

Phone Number

Address, State, Province, ZIP/Postal code, City

Usage Data

#### Usage Data

Usage Data is collected automatically when using Our Appointment Services, or Subscription Services.

Usage Data may include information such as Your Device's Internet Protocol address (e.g. IP address), browser type, browser version, the pages of our Service that You visit, the time and date of Your visit, the time spent on those pages, unique device identifiers and other diagnostic data.

When You access the Service by or through a mobile device, We may collect certain information automatically, including, but not limited to, the type of mobile device You use, Your mobile device unique ID, the IP address of Your mobile device, Your mobile operating system, the type of mobile Internet browser You use, unique device identifiers and other diagnostic data.

We may also collect information that Your browser sends whenever You visit our Service or when You access the Service by or through a mobile device.

#### Tracking Technologies and Cookies

We use Cookies and similar tracking technologies to track the activity on Our Service and store certain information. Tracking technologies used are beacons, tags, and scripts to collect and track information and to improve and analyze Our Service. The technologies We use may include:

* **Cookies or Browser Cookies.** A cookie is a small file placed on Your Device. You can instruct Your browser to refuse all Cookies or to indicate when a Cookie is being sent. However, if You do not accept Cookies, You may not be able to use some parts of our Service. Unless you have adjusted Your browser setting so that it will refuse Cookies, our Service may use Cookies.
* **Web Beacons.** Certain sections of our Service and our emails may contain small electronic files known as web beacons (also referred to as clear gifs, pixel tags, and single-pixel gifs) that permit the Company, for example, to count users who have visited those pages or opened an email and for other related website statistics (for example, recording the popularity of a certain section and verifying system and server integrity).

Cookies can be "Persistent" or "Session" Cookies. Persistent Cookies remain on Your personal computer or mobile device when You go offline, while Session Cookies are deleted as soon as You close Your web browser. Learn more about cookies on the [Free Privacy Policy website](https://www.freeprivacypolicy.com/blog/sample-privacy-policy-template/#Use_Of_Cookies_And_Tracking) article.

We use both Session and Persistent Cookies for the purposes set out below:

**Necessary / Essential Cookies**

Type: Session Cookies

Administered by: Us

Purpose: These Cookies are essential to provide You with services available through the Website and to enable You to use some of its features. They help to authenticate users and prevent fraudulent use of user accounts. Without these Cookies, the services that You have asked for cannot be provided, and We only use these Cookies to provide You with those services.

**Cookies Policy / Notice Acceptance Cookies**

Type: Persistent Cookies

Administered by: Us

Purpose: These Cookies identify if users have accepted the use of cookies on the Website.

**Functionality Cookies**

Type: Persistent Cookies

Administered by: Us

Purpose: These Cookies allow us to remember choices You make when You use the Website, such as remembering your login details or language preference. The purpose of these Cookies is to provide You with a more personal experience and to avoid You having to re-enter your preferences every time You use the Website.

For more information about the cookies we use and your choices regarding cookies, please visit our Cookies Policy or the Cookies section of our Privacy Policy.

### *Use of Your Personal Data*

* ***We Only Collect the Information You choose to Provide Us or Collected via our Website to fulfill the purpose of Your Interaction with Us, to Manage Requests set through our Appointment Booking Service or Subscription Services. The Information Provided will allow Us at Amelia to Contact You about our Company, and Offer our Services to your Business. We do not Sell or Give any Information to Third–Parties, We Only us Personal Information provided as this Privacy Statement describes, and We are Compliant with the Information Protection Act. This information is strictly Confidential Communication to and Solely for Amelia Building Maintenance, Inc. and may Not be Reproduced or Circulated, and Will Not be used for any Third–Party Offers or Solicitations with Respect to You and Your Business.***

## Links to Other Websites

Our Service may contain links to other websites that are not operated by Us. If You click on a third–party link, You will be directed to that third party's site. We strongly advise You to review the Privacy Policy of every site You visit.

We have no control over and assume no responsibility for the content, privacy policies or practices of any third-party sites or services.

## Changes to this Privacy Policy

We may update Our Privacy Policy from time to time. We will notify You of any changes by posting the new Privacy Policy on this Page.

We will let You know via email and/or a prominent notice on Our Service, prior to the change becoming effective and update the "Last updated" date at the top of this Privacy Policy.

You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective when they are posted on this page.

## Contact Us

*If you have any Questions or Concerns about this Privacy Policy, You can contact us:*

*By email:* [*Ameliacleaning@gmail.com*](mailto:Ameliacleaning@gmail.com)

*By visiting this page on our website:* [*ameliabuildingmaintenance.com*](ameliabuildingmaintenance.com)

*By phone number: (904) 996-1452*

*By mail: 3068 Lane Avenue North, Jacksonville, FL 32254*