

**McKittrick Elementary PTA**  
**General Meeting**  
**Date: April 30, 2025 5:30-6:30pm EST**  
**Location: Virtual - <https://meet.google.com/fiw-nczu-njj>**

**Meeting Attendees:**

Heather Foster Erin Circelli Brandi Kenny Gina Sciacchitano Mrs. Cline Mrs. Contreras Jincy Soler Brittany Harake Mrs. Kennedy Mrs. Baker	Mrs. Jones Ms. Nolan Shelley Blanco Viviana Lit Ariel Martinez Ms. Hoyos Darbie Wilder Barrie Vause Renata Carboni	Julia Cohen Sarah Carpenter Chris Godshall Ann Testa-Secca Tiffany Behnke	
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**I. Welcome, Call Meeting to Order & Confirm Quorum** **Heather Foster, President**

- A. Meeting called to order at 5:30PM and quorum is reached.

**II. Principal Address** **Alison Cline, Principal**

- A. Teacher's are loving Teacher Appreciation week.  
B. Friday is Senior Day, where seniors are brought over to the school to walk a parade and talk to their former teachers.  
C. Who is going to replace Mrs. Cline when she retires after this year? It's in a process, there are multiple interviews. Mrs. Cline will be at the school board meeting when the new principal is appointed.  
D. The sick goat is much better now. Thank you to the goat families that helped keep the goats fed and watered.  
E. Thank you for supporting our staff and faculty during Teacher Appreciation Week.

**III. President & Vice President Updates** **Heather Foster, President**  
**Brandi Kenny, Vice President**

- A. Welcome & Introductions  
B. Win a gift card to The Mustard Seed for attending the meeting.  
C. Meeting minutes from the January Board meeting on 1/22/25 were posted to the PTA website, reviewed and approved as presented. Heather moved to adopt last meeting minutes, Erin Circelli Second. Minutes were approved.  
D. Copy of meeting minutes and presentation will be posted to our PTA website. The PDF presentation has detailed information and links. Link will be posted to social media as well  
E. How to stay informed - Follow social media pages for updates on Open house. August 8 & 9, 2025 are the Open House dates. August 2, 2025 is going to be Beautification Day.  
F. Join the PTA - we need help, we need more volunteers. We can't do all the events without more help. Reach out to Heather or Brandi and they will help you.

**IV. Treasurer's Report**

**Gina Sciacitano, Treasurer  
Erin Circelli, Secretary**

- A. Final Budget meeting was conducted on 4/21/25, Gina will review the proposed budget revisions. Programs increased \$2250 to \$2350, the cost of Junior Achievement went up. School Donation from \$20,000 to \$50,000 for the next library reno. Teacher grants went from 0 to \$15,000. Website \$350 to \$550. Hospitality \$3000 to \$3300, Open House \$750- \$950. Teacher Appreciation \$3800-\$4000.  
Gina moves to adopt the budget revisions, Erin Seconds. The vote passes unanimously.
- B. Proposed the summer interim budget for anything that happens after July 1st for next school year. Gina moves to adopt the summer interim budget, Erin Seconds, Vote passes unanimously.
- C. Current Account balance as of 4/21 was \$158,975.49; total disbursements \$631.22;

**V. 2025/26 PTA Executive Board Election**

**Heather Foster, President  
Brandi Kenny, Vice President**

- A. The Nomination process was explained and sections of the bylaws pertaining to elections were read.
- B. Nominating Committee Report
  - 1. Lauren Constantine is the Chair of the nominating committee with Yami Hoyos, Mona Russell and Alternate - Michelle Dacanay as chairs. They propose the following slate:
    - a) President - Barrie Vause
    - b) Vice President - Jincy Soler
    - c) Treasurer - Gina Sciacchitano
    - d) Recording Secretary - Erin Circelli
- C. Membership Vote on 2025/26 Executive Board- The vote passes unanimously.
- D. Membership Vote on removing Heather Foster from the PTA's Bank of America checking account and adding Barrie Vause to the account as a signer. Erin seconds motion. Vote passed unanimously.

**VI. Fundraising Report : Darbie Wilder, Standing Chair; Presented by Brandi Kenny**

- A. Overview of Fundraising - Boosterthon was postponed this year due to the hurricanes. We met our \$50,000 goal.
- B. Bobcat Bash - really fun afternoon/evening event. We had an amazing turnout for the art show as well as a concert. Teachers take all the proceeds from this event.
- C. Thank you to our business partners for this school year. We appreciate your support. If you would like to be a business partner for the 2025/26 school year, our Business Partner chair is Cristine Whitman. Please contact her if you are interested in being a McKittrick Elementary Business Partner at [businesspartners@mckittrickpta.com](mailto:businesspartners@mckittrickpta.com)

**VII. Parent Outreach report: Viviana Lit, Standing Chair; Presented by Brandi Kenny**

- A. All Pro Dads - had final meeting on 4/24/25, follow social media and newsletter for the upcoming years schedule
- B. Volunteer Appreciation Breakfast will be on 5/12 in the cafeteria at 8:00AM
- C. More volunteer opportunities for 5th grade activities coming soon!

**VIII. Student and School Support Report: Risa Anasky, Standing Chair; Presented by Brandi Kenny**

- A. Teacher Appreciation Week is in full swing. Monday teachers were provided breakfast from NY Bagel Deli. Tuesday was lunch catered by Station House BBQ (business partner). Today was an ice cream bar from Tanya & Matt's and a gift bag. Thursday is a breakfast donated by our McKittrick families and popcorn treats from Twisted Kettle in the afternoon. Friday will be lunch from Chicken Salad Chick. Our Teacher Appreciation Committee made this year special for our teachers.
- B. Provided dinner on both conference nights

**IX. Communications Report: Lauren Constantine, Standing Chair; Presented by Brandi Kenny**

- A. Yearbooks are for sale. Purchase your yearbooks now at <https://www.yearbookordercenter.com/index.cfm/job/10651>
- B. Purchase your yearbook now. We will sell out.
- C. We need a helper for the yearbook next year that would be interested in taking over the following year, as Robert Hudson will be leaving.
- D. Newsletter by Cristine Whitman. She did a great job this year!

**X. Programs Report: Barrie Vause, Standing Chair; Presented by Heather Foster**

- A. Tutoring and Junior achievement were very successful this year.
- B. Want to help with the goats? Email Mrs. Blackwood at [cheryl.blackwood@hcps.net](mailto:cheryl.blackwood@hcps.net)
- C. Beautification Day on 8/2/25. Save the date and help us make campus shine before school starts.
- D. Reflections - We had an honorable mention for musical composition. She will be performing it at the 5th grade banquet.

**XI. Special Events Report: Risa Anasky, Standing Chair; Presented by Heather Foster**

- A. Sweetheart Dance and Sons and Stars were amazing this year. Our committees have
- B. 5th grade Activities - Volunteer sign ups will be going out for the various events. There will be an Amazon wishlist. There's also a direct donation button in the store. Busch Gardens field trip is on 5/8/25.

**XII. Question & Answers Plus Raffle Winner  
President**

**Heather Foster,**

**Brandi Kenny, Vice President**

The winner for the Mustard Seed Gift Card is Sarah Carpenter!

**XIII. Final Thoughts & Closing Remarks**

**Heather Foster, President**

**Meeting Adjourned PM**

**Erin Circelli**

Meeting adjourned at 6:11 pm