Newkirk Main Street Inc.

Board Meeting Agenda

June 16th, 2022, at 5:00 pm

1. **Minutes from May Regular & June Special Meeting:** Corrections, comments, approval
2. **April Financials:** Corrections, comments, approval
3. **New Business**
   1. **Review & Sign:** Board Member Job Description
   2. **Review:** Board Meeting Times
   3. **Discussion:** Board Work Sessions
      1. Board training with OMSC – at least 4 hours. Would July 26th or 28th be preferred?
      2. Storytelling
      3. Goals & Planning
      4. Fundraising
   4. **Discussion:** NMS has the opportunity to raise funds by selling food at Kay County Amphitheater events on September 17th and October 8th. The board or a committee will need to take responsibility for this, a menu planned, supplies bought, etc.
4. **Old Business**
   1. **Discussion:** Transformation/Catalyst Strategies – tabled
   2. **Discussion and possible vote:** proposed donor agreement from Kay County Commissioners
      1. It was recommended that Item #6 of the agreement be eliminated as it seems to be the holdup of getting the agreement approved. Discussion included that Item #3 contradicted Item #5 and #6. With the elimination of Item#6, one of the contradictions would be resolved. It was explained to board members that NMS is not planning on collecting a “rental fee” but rather an “administration fee”. Alyssa mentioned that a million-dollar policy for all amphitheaters events (Item #7) seemed excessive in that Charlie Adams Day is insured for that amount with an average attendance of 1400 people and amphitheater events are expected to average less than 300 attendees. Naming Kay County as the “loss payable party” was also questioned as the terminology NMS’ insurance agent used always refer to the “additional insured”. An edit was suggested for Item #8 of the agreement to change “and may not be removed without the written permission of Newkirk Main Street.” to…” unless damaged beyond repair.”
   3. **Discussion and possible vote:** proposed lease agreement from Kay County Commissioners
      1. Please see item by item breakdown on separate page
5. **Reports**
   1. Office Report & Time Sheet
   2. City Sales Tax Report
   3. Reinvestment Report
   4. Volunteer Hours
   5. Committee Minutes / Reports: the EV Committee has not met in 2022.
6. **Other Business**
7. **Upcoming Events**
   1. June 11th 7pm Second Saturday at Amphitheater
   2. June 18th 9am Yoga at the Amphitheater
8. **Next Meeting** – July 18th at 5pm
9. **Adjourn**