Newkirk Main Street Inc.

Board Meeting Agenda

September 27th, 2021, at 5 pm

1. **Minutes from August Board meeting:** Corrections, comments, approval
2. **August Treasurer’s Report:** Corrections, comments, approval.
3. **New Business**
   1. **Presentation:** Kay County amphitheater update
4. **Old Business**
   1. **Charlie Adams Day**
      1. Items remaining
         1. Inventory and put away totes
         2. File final report with the Oklahoma Art council
         3. Await invoices to compile final figures
      2. Concerns
         1. We started out the day short 9 volunteers and by the end we were short 12. The physical and mental health of NMS staff suffered as a result.
         2. 1 performer cancelled with 48-hour notice and another no called, no showed. Consider amending booking agreements in the future to include liability on the performers behalf for any expenses incurred.
         3. Overall sponsorship was down significantly, and cost were up.
   2. **Discuss**: (tabled until October board meeting) possibility of removing primary responsibility of CAD from the promotion committee and forming a sub-committee to take this responsibility
5. **Reports**
   1. Office Report & Time Sheet
   2. City Sales Tax Report
   3. Reinvestment Report
   4. Volunteer Hours
   5. Committee Minutes / Reports
6. **Other Business**
7. **Upcoming Events**
   1. September 28th at noon Lunch Mob @ Capone’s Hoagies
   2. October 11th NMS Office Closed Columbus Day
8. **Next Meeting** – October 18th at 5pm
9. **Adjourn**