Newkirk Main Street Inc.

Board Meeting Agenda

October 18th, 2021, at 5pm

1. **Minutes from September Board meeting:** Corrections, comments, approval
2. **September Treasurer’s Report:** not available currently
3. **New Business**
   1. **Discuss:** staffing vs hours issues: hours on action plans alone eat up 953 hours a year or 67% as they are currently written. This does not include any of the administrative or secretarial responsibilities or responsibilities that have been allowed to lapse by others that the program director is expected to complete. Activation of current committee and board members and volunteer recruitment would play a critical part in a resolution.
   2. **ONG Fixed Price Plan:** Customers will pay a fixed price of $4.540 per dekatherm of natural gas used. Enrollment is for 1 year and once enrolled, cannot withdraw until the next enrollment period. NMS has been paying $.20 to $1.50 more per dekatherm since May. Please see flyer for more details
   3. **Review of 2021 Annual Evaluation:** this evaluation helps determine whether NMS remains an nationally accredited program by Main Street America (separate attachment)
4. **Old Business**
   1. **Charlie Adams Day**
      1. Items remaining
         1. Inventory totes – I have a volunteer willing to carry the totes upstairs after they are inventoried
         2. File final report with the Oklahoma Art council
         3. Await invoices to compile final figures
         4. Thank you cards
   2. **Discuss**: (tabled until completion of work plan and CAD task list review by committees) possibility of removing primary responsibility of CAD from the promotion committee and forming a sub-committee to take this responsibility
5. **Reports**
   1. Office Report & Time Sheet
   2. City Sales Tax Report
   3. Reinvestment Report
   4. Volunteer Hours
   5. Committee Minutes / Reports
6. **Other Business**
7. **Upcoming Events**
   1. October 23rd & 24th Spirit Sightings Tours
   2. November 11th MS Office Closed Veterans Day
8. **Next Meeting** – November 15th at 5pm
9. **Adjourn**