Newkirk Main Street Inc.

Board Meeting Agenda

December 21st, 2020

1. **Minutes from November board meeting:** Corrections, comments, approval
2. **November Treasurer’s Report:** Corrections, comments, approval
3. **Old Business**
   1. **Discuss & vote** on potential new board member Scott Kempenich
   2. Children’s Christmas Shop
      1. **Discuss & vote** The Catholic Church has requested a donation for the use of the church December 11th, 12th, and 13th
      2. The space of the alternate location was greatly appreciated but vendors seem to think would benefit more by being on the “main drag” through town.
         1. Number of shoppers was down 37%
         2. Total made was down 13%
         3. NMS total made was down 64% ($461 in 2019, $165 in 2020)
         4. Number of items sold was down 26%
         5. Average amount spent per child was up 36%
         6. Average amount spent per item was up 16%
         7. Approx. 30 volunteers
   3. Christmas Break – as of 12/17/2020, the program director has 135.25 hours in for the month or an average of 45hrs per week for the month of December
4. **New Business**
   1. The 2019 IRS form 990 is now available on the Newkirk Main Street website
   2. **Discuss & Vote** - Design Grant approval
      1. Historic Cline building, owned by the Newkirk Community Historical Society needs a new roof
      2. Quote is for $24,000 and the request is for $500
         1. American Roofing Inc. is the preferred contractor – a certificate of liability and references have been provided by this contractor.
   3. **Nominate & vote** – new board secretary
   4. **Discuss & Vote** – Organization committee would like to lower the price on Chase the Ace tickets from 1 for $5 and 6 for $20 to 1 for $1 and 6 for $5 in the hopes of selling more tickets on a weekly basis.
5. **Reports**
   1. Office Report & Time Sheet
   2. City Sales Tax
   3. Reinvestment Report
   4. Volunteer Hours
   5. Committee Minutes
6. **Upcoming Events**
   1. Every Friday – Chase the Ace drawing
   2. December 24th to January 4th – NMS Office Closed (Christmas / New Year’s)
7. **Other Business**
8. **Next Meeting** – January 18th at 5pm
9. **Adjourn**