Newkirk Main Street

Minutes of Board Meeting February 24, 2020

In attendance: Dawn Brakey, Holly Cline, Janel Leaming, Brady Barnes, Jason Shanks, Maggi Hutchason. Staff present Alyssa McCleery Guests: Robert and Faith Capone

Meeting called to order at 5:07 p.m. by Vice-Chairman Jason Shanks. Quorum was established.

**Minutes of January 21, 2020**. Motion by Barnes, second by Brakey to approve. All aye. Motion passed.

**Treasurer’s Report.** Motion to accept the report by Barnes, second by Leaming. All aye. Motion passed.

* **Vote on new board members:** The terms of Brady Barnes, Jason Shanks, and Jane Thomas will end March 31st, 2020. Barnes agreed to another term. Recommendations for new board members are Ali Carpenter, and Robert Capone. Motion made by Cline, second by Leaming to accept the slate of nominees: Barnes, Carpenter, Capone for three-year terms. All Aye. Motion passed.
* **Vote on Charlie Adams Day Grants:** After review, motion was made by Cline, second by Brakey to approve grants to Oklahoma Arts Council and Oklahoma Humanities. All Aye. Motion passed.
* **Vote on Design Grants.** With the correct verification provided, motion was made by Cline, second by Brakey to approve two grants: 117 N. Main and 120 W 7th. All Aye. Motion passed.
* **Discussion and vote on 2020 Program Budget.** There was a brief debate on balanced vs. unbalanced budgets with discussion involving showing a profit. Barnes explained that he shows this in his balanced budget by showing “carry over” which is profits made in one year carried over to the next. It was agreed by all that NMS must make a profit in order to continue to serve the community. Hutchason suggested a work session to evaluate Charlie Adams Day expenses and determine how to make the event more effective financially. Motion by Brakey, second by Barnes to approve budget. All aye. Motion passed.
* **Discussion and vote on Financial Policy revision regarding treasurer and accountant duties.** Additional information requested by board. Consensus was to table until March.
* **Request to join Oklahoma Center for Non-profits. Annual dues $129.** An anonymous donor paid for the membership, so no action was needed.

**Reports Received:**

* Office report
* Reinvestment report
* City Sales tax
* Volunteer hours

Board members were asked to sign up to bring side dishes for the annual meeting at the Senior Center March 26. In lieu of paying rent for the use of the Senior Center, board members are requested to bring two items (approx. value $1 each) for bingo prizes or cleaning products used by center.

Board members are requested to return their binders to be updated with new materials.

Having completed the agenda, the meeting was adjourned at 5:44.

Respectfully Submitted,

Maggi Hutchason, Secretary

**Upcoming events:** Legislative Review February 28 9:30 a.m. NMS Office. NMS annual meeting March 26 6:00 p.m. at Newkirk Community Center; City Commission Candidate Forum March 30 6:00 p.m. NMS Office