Newkirk Main Street

Minutes of Board Meeting April 22, 2019

In attendance: Sue Roy, Jane Thomas, Richard Hinthorn, Jason Shanks, Dawn Brakey, Brian Hobbs, Maggi Hutchason. Staff present: Alyssa McCleery

Meeting called to order at 5:05 p.m. by President Sue Roy

**Nominate and vote on new board officers**. Slate of Officers presented: Sue Roy, President; Jason Shanks, Vice-President; Maggi Hutchason, Secretary. Motion to accept the slate of officers by Shanks. Second by Thomas. Motion passed.

**Approval of January and February Minutes**. Motion by Shanks. Second by Hinthorn. Motion passed.

**Acceptance of Treasurer’s Report.** There is no lease agreement yet with the Newkirk Historical Society and the committee is reviewing options and will report back. There is a concern about receiving a cut-off notice from the gas company due to the bill being sent to the Historical Society and not forwarded to Main Street. The board has not been able to approve an annual budget at this time.

**New Business**. Newkirk Fire Department has requested to use the vacant building at 114 West 7th, owned by Main Street, for hose training exercises on the stairs and upper story. In consideration of safety and liability, motion was made by Brakey, second by Thomas, to ask the Fire Chief to evaluate the stability of stairs and to provide that information to NMS Director and City Manager prior to conducting the training. Motion passed.

**Vote on Copier lease**. The decision was tabled to further evaluate purchase versus lease options. Currently paying $90/month for 5000 black and white copies on obsolete equipment and repair parts are not available. Need is for color copies, and accessible from the front office. To be placed on May agenda.

**Vote on graduation advertising.** Alyssa requested approval of ad in the Newkirk Herald Journal to congratulate Seniors. The size of ad purchased in previous years is $60. Motion made by Hinthorn. Second by Shanks to approvel the purchase. Motion passed.

**Vote on Directors and Officers Liability Insurance.** It had been previously noted that NMS did not have D&O Liability insurance which is required for non-profit boards. Alyssa presented three bids for a $1,000,000 policy: Eisenhauer $602; Farmers $850; National Trust, $521. Motion was made by Thomas. Second by Hinthorn to accept the lowest bid from the local agency: Eisenhauer for $602. Motion passed.

Discussion included the need for NMS to have updated information on the Amphitheater Project as the fiscal agent. A member of the Amphitheater committee will be invited to routinely report to the NMS board.

The Main Street funding request for the City Commission is scheduled for May 13th. The consensus was to present an annual report that would include investment dollars, volunteer hours, with an emphasis on the return on investment of City funding for NMS. Board members are encouraged to attend.

Due to many in attendance needing to attend the City Commission meeting, the agenda was not completed. Motion was made to adjourn at 5:55 p.m. by Shanks. Second by Hobbs. Motion passed.

Respectfully Submitted Maggi Hutchason, Secretary