Newkirk Main Street

Minutes of Board Meeting May 28th, 2019

In attendance: Sue Roy, Jane Thomas, Richard Hinthorn, Jason Shanks, Hollie Cline, Brady Barnes, Brian Hobbs, Janell Leaming, Maggi Hutchason. Staff present: Alyssa McCleery

Meeting called to order at 5:05 p.m. by President Sue Roy. Quorum was established.

**Approval of April Minutes**. Motion to approve by Shanks. Second by Barnes. Motion passed.

**Acceptance of Treasurer’s Report.** Motion to accept by Cline. Second by Thomas. Motion passed.

**New Business**. Discussion on the location and size of vendor booths at Charlie Adams. It would create better flow of foot traffic and prevent blockage of sidewalks if the vendor booths were placed in the new space to the south. The booth rental is the responsibility of the Chamber of Commerce and members Thomas and Hobbs will follow up with the Chamber.

Main Street, as the fiscal agent for the amphitheater, has legal responsibilities and a policy is needed to clarify how funds are maintained in a separate account with adequate accountability and transparency. Hutchason will present a draft policy to the board. McCleery attended the Amphitheater committee on May 6th. Minutes included in the office report.

Sharing a mailbox with the historical society has resulted in some confusion as to arrival of bills and mail. It was the consensus of the board to lease a mailbox for Newkirk Main Street and pay the annual rental fee.

**Meeting Change**: The current board meeting schedule conflicts with the City Commission schedule which involves at least 3 members of this board. Motion was made by Barnes, second by Cline, to move the NMS meeting to the 3rd Monday of each month effective June 17. Motion passed

Alyssa presented a letter of resignation effective June 30. Recommendation of the board is for the Organization committee to address personnel issues.

**Organization Committee** report was given by Cline. The list of contributors and dues was reviewed at the March 25 meeting. Next meeting is June 5th at 5:30 to create tiered level of partnerships.

**Economic Vitality Committee** report was given by Thomas and included the loss of Briggs Hardware and possible options for the use of the building. Meetings of this committee have been moved to second Tuesday at 5 p.m. at NMS office.

**Promotion Committee** has scheduled a lunch mob at Stagecoach for June 21st and Cash Mob at Black Jack Bait on June 7th. It was noted that Black Jack’s sell more than bait.

**Design Committee** has agreed to meet as necessary to approve design grants following the May 8th tornado.

Motion to adjourn by Thomas. Second by Barnes. Motion carried.

Respectfully Submitted Maggi Hutchason, Secretary