NMS Board Minutes

December 21st, 2020

Prepared by Alyssa McCleery

In Attendance: Holly Cline, Maggi Hutchason, Sue Roy, Brian Hobbs, Janell Leaming, and Richard Hinthorn - board members, and Alyssa McCleery – Program Director

\*\*\*Program Director Alyssa McCleery explained that several board members had to leave the meeting early so all items requiring a vote would be moved to the front of the agenda.

1. **Approval of November Board minutes** – Maggi entered motion, Brian seconded, passes
2. **Approval of November’s Treasurers Report** – Janell entered motion, Sue seconded, passes
   1. Discussion
      1. Treasurer Maggi Hutchason covered how the financial reports received from the accountant could be difficult to understand and did not paint a complete picture of the financial health of Newkirk Main Street. Specifically, it did not show how Newkirk Main Street was doing on a year-to-date basis.
      2. Treasurer Maggi Hutchason also covered the dire financial instability of Newkirk Main Street as an organization. She recommended that all fundraising ideas be seriously considered.
3. **Old business**
   1. Board member candidate, Scott Kempenich, was accepted by the board with a motion by Maggi, second by Janell – all passes
   2. After much discussion, the board agreed to a donation of 20% of the Newkirk Main Street gross income from the Children’s Christmas Shop. A letter is to be included with the “donation” as to how this event is a community service, not a fundraiser for Newkirk Main Street and we appreciate the spirit of cooperation between non-profit agencies to provide this event for the children of the community. Motion was entered by Brian, seconded by Richard, all passes

\*\*\*for expediency, the board moved on to item 4.b at this time

* 1. The program director was encouraged to fully utilize the time off between the holidays due to an overage of hours.

1. **New Business**
   1. Treasurer Maggi Hutchason complemented the program director on the placement of the 990 on the Newkirk Main Street website as this is something funders and donors often look for.
   2. Design grant approval – upon reviewing the requirements of supporting documentation for Design grants, the board chose to deny the Design Grant application of the Newkirk Community Historical Society. They were unwilling to accept the application without at least one other quote for the proposed work and documentation of the contractor’s City of Newkirk licensure. Motion entered Maggi, seconded by Brian, all passes. They are willing to reconsider the application upon submission of the required documentation.
   3. Nomination and voting of a new board secretary was tabled until January
   4. Board member Maggi Hutchason made a motion to run an “After Christmas Special” on Chase the Ace tickets rather than the more permanent move of lowering the ticket price. This would include selling 1 ticket for $1 or 6 tickets to $5 while allowing the price to be raised to the original 1 for $5, 5 for $20 later. Maggi entered the motion, Janell seconded, all passes.

\*\*\*At this time, the board members that needed to leave did so and the remainder of the board continued with the reminder of the agenda items

1. **Reports**
   1. The office report, time sheet, city sales tax, reinvestment report volunteer hours, and committee minutes were all accepted by the board.
2. **Upcoming Events**
   1. Alyssa reminded the board of events taking place
3. **Other Business**
   1. No other business was identified.
4. **Next Meeting** – to be held January 18th at 5pm
5. **Adjournment** – having completed the agenda, the meeting was adjourned