

NMS Board Minutes

February 28th, 2022

Prepared by Alyssa McCleery

In Attendance: Shannon Bryant, Holly cline, Ryan Smykil, Dawn Brakey, Richard Hinthorn – Board members, Kelle Cross – guest, Alyssa McCleery – Program Director

1. **Approval of January Board Minutes** – Ryan entered motion, Dawn seconded, all ayes
2. **Approval of December & January Treasurers Report** – Dawn entered motion, Ryan seconded, all ayes
3. **New business**
 - a. **Proposed Board Member Job Description**: Shannon entered motion, Dawn seconded, all ayes
 - b. **Children’s Christmas Shop Vendor Fee Proposal**: upon review of the yearly vendor comparison of the CCS and a review of the amount this proposal would have raised for NMS in 2021, it was decided to move forward with a 5% vendor fee for NMS partners, a 10% fee for non-partners and will be voted on at the March board meeting.
 - c. **Network for Good Fundraising Software**: while the board could, without a doubt, see the benefit of the software there were several questions to be answered including the following:
 - i. What is the fee for online transactions?
 - ii. Does the 3% donation fee go towards the performance guarantee fee?
 - iii. What is the expected time commitment of the program director to get the program up and running?
 - iv. Will NMS be able to continue using direct mail campaigns and will the cost be included in the software?
 - v. Is there a potential to “try before we buy”?Additionally, concern about the additional expense was expressed. Alyssa will contact the company to answer the above questions and the item will be returned to the agenda for discussion and possible vote at the March meeting.
 - d. **Transformation / Catalyst Strategies**: tabled in favor of amphitheater updates
4. **Old Business**
 - a. **Amphitheater Updates**: prior to the board meeting, board members met at the amphitheater for a “final walk thru” with Rick Scott of Rick Scott Construction. No concerns were expressed with the current status and while no vote was held, the board concurred that his portion of the project was complete. After Rick left, board members asked questions about the remainder of the project including the installation of donor recognition items, landscaping, and expected completion date. During the meeting Kelle presented additional information on the project including a request for each board member to assist with at least 2 of the Second Saturday events from beginning to end. The dates to choose from are April 30th, June 11th, July 9th, Aug. 13th, Sept. 17th, and Oct. 8th. Kelle also agreed to share her presentation with board members after the meeting
5. **Items 3.d. and 5-8 were tabled due to lack of time.**
6. At this time, despite the agenda not being completed, the meeting was adjourned so board members and the program director could retire to the city commission meeting.

Holly Cline, President