

NMS Board Minutes

September 27th, 2021

Prepared by Alyssa McCleery

In Attendance: Dawn Brakey, Scott Kempenich, Holly Cline, Ryan Smykil, Richard Hinthorn – board members, Kelle Cross and Kim Shanks – guests, Alyssa McCleery – Program director

1. **Approval of August Board Minutes** – Scott entered motion, Ryan seconded, all ayes.
2. **Approval of August Treasurer's Report** – Scott entered motion, Richard seconded, all ayes
3. **New business**
 - a. **Presentation on KCA:** Kay County amphitheater representatives presented the *Kay County Amphitheater Rental Agreement* and requested feedback from board members. It was agreed that reservations could be made up to 1 year in advance, but your date would not be held into the \$100 deposit was paid. There was much discussion about how to handle non-profit and educational organizations that wish to use the amphitheater – should they be responsible for paying a rental fee, if not, who sets the determination on what organizations qualify for a waiver of that fee – it was decided that those decisions would be left up to the Kay County commissioners. Other suggestions included a change in the cancellation, prohibiting Off Road Vehicles (ORVs) from the venue, and setting a deadline for reservations.
4. **Old Business**
 - a. **Charlie Adams Day**
 - i. Items remaining: the program director provided an update on tasks remaining regarding Charlie Adams Day.
 - ii. Concerns
 1. The lack of volunteers for events, especially one of this size, remains very concerning. Not only are we putting the health of paid staff at jeopardy, but we are also taking a risk with the health of our volunteers.
 2. It was agreed that we should investigate amending the booking agreements to place liability on the artist in the event of last-minute cancellations.
 3. Many inquired as to whether the event was profitable this year and it was explained that many invoices would not be received until October. It is expected to have at least an estimate of profitability at the November board meeting.
 - b. Charlie Adams Day Subcommittee formation: continues to remain tabled
5. **Reports received included:**
 - a. Office report & time sheet
 - b. City Sales Tax report
 - c. Reinvestment Report
 - d. Volunteer hours
 - e. Committee Minutes
6. **Other Business:** the program director let the board know that she had been working for free since September 18th and currently was 228.75 hours over what she is supposed to work for the year with 3 months left in the year. There was discussion regarding turning the position full-time, and what other solutions might be feasible. It was recommended that the director clear her calendar and take the remainder of the month off.

7. **Upcoming Events:** board members were reminded of a Lunch Mob @ Capone's Hoagies and that the NMS offices would be closed Monday October 11th in observance of Columbus Day.
8. **Next meeting** will be held Monday October 18th
9. **Adjournment:** having completed the agenda, the meeting was adjourned

X *Polly Cline, President*