

NMS Board Minutes

November 15<sup>th</sup>, 2021

Prepared by Alyssa McCleery

In Attendance: Holly Cline, Scott Kempenich, Ryan Smykil, Rusti Payne, Dawn Brakey – board members, Kelle Cross – guest, Alyssa McCleery – Program director

1. **Approval of October Board Minutes** – Dawn entered motion, Scott seconded, all ayes.
2. **Approval of September Treasurer's Report** – Scott entered motion, Dawn seconded, all ayes.
3. **New business**
  - a. **Rental and gift agreements of the Kay County Amphitheater**: After discussion involving where a private citizen could get event insurance, how the maximum number of attendees was arrived at, and the hours of availability, discussion moved on to the gift agreement. While stipulations on items number 4, 6, and 8 of the gift agreement were discussed it was decided to leave them "as is". It was requested by board members that the maximum number of attendees be removed, and the hours of availability will remain unchanged. Board member Scott entered a motion to approve the agreements for submission to the Kay County Commissioners after noted changes were made, Dawn seconded this motion and the motion passed with all ayes.
  - b. **2022 NMS Event Calendar**: With a motion from Rusti, seconded by Ryan, the 2022 Event Calendar was passed all ayes
  - c. **Venegas Design Grant**: Rusti entered a motion for approval on the design grant submitted by Mario Venegas for the building located at 105 N Main St conditional on the City's Design committee of the work plan. Scott seconded the motion with Ryan Smykil abstaining due to his responsibilities as city manager. The motion passed with all ayes by the remainder of board members present.
  - d. **Pumpkin Sale Proceeds**: after brief discussion by the board involving the Organizations committee understanding of how proceeds from the event were to be managed and the decision by the organization committee to retain the funds, the board abstained from voting on the matter with the stipulation the organization committee's decision to retain the proceeds in the Newkirk Main Street general account remain in the general account.
  - e. **Holiday Leave for Program Director**: the decision of the program director to close the NMS office from December 16<sup>th</sup> to January 4<sup>th</sup> with the exception of the board meeting on Dec 20<sup>th</sup> and the city meeting the 27<sup>th</sup> was met with overwhelming enthusiasm by board members.
4. **Old Business**
  - a. **Program Director Responsibilities and Job Description**: any action on this item was tabled pending information from the organization committee who has a work session scheduled for November 22<sup>nd</sup>.
  - b. **Charlie Adams Day Subcommittee formation**: continues to remain tabled

5. **Reports received included:**
  - a. Office report & time sheet
  - b. City Sales Tax report
  - c. Reinvestment Report
  - d. Volunteer hours
  - e. Committee Minutes
6. **Other Business:** no other business was addressed.
7. **Upcoming Events:** board members were reminded of the Christmas Shop coming up Dec 11<sup>th</sup> & 12<sup>th</sup>.
8. **Next meeting** will be held Monday December 20<sup>th</sup> at 5pm.
9. **Adjournment:** having completed the agenda, the meeting was adjourned

X Kelly Cline, President