

Hampshire County Board of Health Fees For Permit

Permit	Permit Fee Guideline	Expiration Date (Annually)
Bed and Breakfast	\$72.00	6/30
Campground		6/30
Fee per site	\$7.00	
Minimum fee	\$70.00	
Care Facility	\$72.00	6/30
Child Care Center		12/31
# of Children		
Family Day Care Facility (7 – 12)	\$72.00	
Day Care Center (13 – 25)	\$150.00	
Day Care Center (26 and over)	\$222.00	
Food Service Establishment		6/30
Seating Capacity		
0 – 20	\$150.00	
21 – 50	\$300.00	
51 – 80	\$450.00	
81 and over	\$600.00	
* If the facility has a liquor license from the West Virginia Alcoholic Beverage Control Administration – an additional \$125 fee shall be added to each seating capacity amount.	\$150.00	
Hotel/Motel		6/30
Number of Rooms		
0 – 20	\$150.00	
21 – 50	\$300.00	
51 – 80	\$450.00	
81 and over	\$600.00	
Individual Sewage Disposal Systems and Innovative Alternative Type Sewage Systems		1 year from date of issue
Type of System		
Conventional Single-Family Dwelling	\$222.00	
All other types of system	\$450.00	
Industrial Campground	\$120.00	6/30
Labor Camp	\$150.00	6/30
Mass Gathering		End of Event
\$60.00 per event	\$72.00	
Mobile Food Establishment	\$150.00	6/30
Manufactured Home Community		12/31
# of Lots		
Up to 10 parked manufactured home units	\$150.00	
11 to 20 parked manufactured home units	\$180.00	
21 to 30 parked manufactured home units	\$270.00	
More than 30 parked manufactured home units	\$330.00	
Organized Camp	\$108.00	6/30
Recreational Water Facility	\$150.00	12/31
Retail Food Store		6/30
Fee per checkout	\$72.00	

Permit	Proposed Maximum Permit Fee Guideline	Expiration Date (Annually)
Schools (Facility) Fee per site	\$72.00	6/30
Subdivision # of Lots Fee per lot Minimum fee	\$14.00 \$140.00	N/A
Temporary Food Service Establishment (maximum 14 days) Fee per unit	\$72.00	noted on permit
In-State Vendor Temporary Food Service Establishment (non-potentially hazardous food only) Fee per unit	\$72.00	1 year from date of issue
Vending Machine Fee per machine per site Maximum Fee per site	\$72.00 \$432.00	6/30
Water Well	\$150.00	1 year from date of issue
The following permit fees are set by WV Legislative Code or Rule and cannot be changed		
Body Peircing [WV Code §16-36-6(e)]	\$200.00	6/30
Tattoo Parlors [WV Rule 64CSR80]	\$200.00	6/30
Sewage Tank Cleaner [WV Rule 64CSR9(4.11)]	\$16.00	1 year from date of issue
Statewide Mobile Food Permit/Reciprocity...In process with current Legislative Session	TBD	6/30
Water Well (Heat Exchange) [WV Rule 64CSR19 (Asppendix A.1.A)] 1 to 50 ton heat pump system Over 50 ton system	\$150.00 \$300.00	1 year from date of issue
Prorating of Fixed Expiration Date Permit Fees		
# of Months from Fixed Expiration Date	% Annual Fee to be Paid	
< 3 months	25%. of annual fee	
3 months to < 6 months	50%. of annual fee	
6 months to < 9 months	75%. of annual fee	
9 months to < 12 months	100%. of annual fee	
* The fee charged for an annual permit with a fixed expiration date.		
Late Fee for Expired Permits		
* A late fee of 25 percent for all expired permits listed and will be applied to the permit fee schedule for all payments received after June 30th.		