



RICHMOND NEUROPSYCHOLOGY
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INFORMED CONSENT for TELENEUROPSYCHOLOGY EVALUATION

This Informed Consent for Teleneuropsychological Assessment with Richmond Neuropsychology has important information in it. It focuses on completing your evaluation online or over the phone. Please read it carefully, and let me know if you have any questions. When you sign this form, it will create an agreement between us.

What is Teleneuropsychological Assessment?

It means using video chat, phone or similar online methods to do an assessment. The assessment process can include interviews, review of records, and, at times, testing. It is also called remote testing or assessment.

Benefits and Risks of Online Assessment

Remote assessment lets us complete an assessment at a time when we cannot be in the same place together. For remote assessment to work, though, both you and I must know how to use it. There also are differences between in-person and remote assessment. In addition, there are some risks of remote assessment. For example:

- Are there risks to confidentiality? Because we will not be in my private office, other people could overhear you or me if you are not in a private place. On my end I will take reasonable steps to ensure your privacy. It is important for you to also make sure you find a private, quiet place for our session where you will not be interrupted. The place also should be free of distractions. It is important for you to protect the privacy of our session on your computer or other device. We may decide ahead of time to have another person in the room where you are being tested. Other than that person, please be sure to take the tests in a place where there are no other people and where other people cannot overhear us.
- Could there be problems with the technology? Yes—in a number of ways. For example, video chat may stop working during an assessment session. If it stops more than once or twice, we may have to end the session. We will work out a back-up plan together and may try to use that. If video chat stops when I am giving you a test, I may not be able to use the results. I use a video chat system which is privacy-protected. But no system is perfect. Though it is not likely, it is possible that other people might get online access to our private conversations. It is also possible that other people or companies could get access to your stored data.

- What if there is a crisis? Usually I will not do remote assessments with patients who are currently in a crisis and need high levels of support. Before we start, we will develop a response plan in case a crisis happens during the remote assessment.
- Do remote assessments work as well as in-person? There are not many studies on taking these kinds of tests over the phone or online. Studies seem to show that a few tests may give similar results, but there is much we still do not know. The way I give the tests has to be changed to do them online. These changes may affect the results in ways that are not yet understood. Because of that, I will be less certain about what your results mean. This could make me less certain about what I recommend. Because I will not be in the room with you, I also may not be able to learn as much. Due to these unknowns, some organizations might not accept the results of the remote assessment. For example, a school, company or court may decide it will not use my report.
- There are also other factors that can make remote tests less accurate, including:
 - If you have little or no experience with using technology;
 - If there is another person in the room, like a parent, or a caregiver;
 - If English is not your first language, or you need an interpreter;
 - If you are a person from a culturally diverse background.

Electronic Communications

I usually use doxy.com as my secure platform for sessions. You must have access to the Internet to use it. You may also need to have a specific device or app to use remote services. If you need new or different equipment or software, it will be solely at your cost.

For communication between sessions, please use my secure email of drgreenberg@richmondneuropsychology.com or text me. Note: email exchanges and text messages with my office should be limited to administrative matters. This includes things like setting and changing appointments, billing matters, and other related issues. I cannot guarantee the confidentiality of any information communicated by email or text. Therefore, I will not discuss any clinical information by email or text, and I ask that you do not either. Also, I do not regularly check my email or texts, nor do I respond immediately, so these methods should not be used in an emergency.

If an urgent issue arises, you should feel free to attempt to reach me by phone at 804-833-3567. I will try to return your call within 48 hours except on weekends and holidays. If you are unable to reach me and feel that you cannot wait for me to return your call, contact your family physician, local crisis line, or the nearest emergency room and ask for the psychologist or psychiatrist on call.

Confidentiality

I have a legal and ethical duty to do my best to protect all communications in this remote evaluation. Even using a secure and private platform, however, I cannot guarantee your privacy. It is possible other people may gain access to our communications. I will try to use updated encryption methods, firewalls, and back-up systems to help keep your information safe. There is still a risk that our digital contacts may be accessed by others. You should also take reasonable steps to ensure the privacy of our communications. (For

example, avoid using a public WiFi system because it can cause serious privacy problems. Only use secure networks for remote meetings. Also, be sure to have passwords to protect the device you use for our sessions.)

I may recommend that you have a person with you in the room to help the testing go more smoothly. If so, first we will talk about and agree on who that person will be. I will ask you to sign a release to allow that person to be present in the session. I will have that person sign an agreement to keep our sessions private. I will instruct them about what they can and cannot do to help you in the testing session.

The extent of confidentiality and the exceptions to confidentiality that I outlined in my Informed Consent Contract still apply to remote testing. Please let me know if you have any questions about exceptions to confidentiality.

Appropriateness of Teleneuropsychology

Please see my website at RichmondNeuropsychology.com for details on my COVID Precautions. Typically, evaluation is conducted in a face-to-face office visit(s). However, because of the COVID pandemic, that is not always possible at this time. I will let you know if I decide remote assessment is not a good way to evaluate you. We will talk about whether there are options, or if we will have to wait before completing the assessment.

Emergencies and Technology

Dealing with crises can be harder to do in a remote evaluation. To make it less difficult, we will create an emergency plan before starting. I will ask you to give me the name and number of a person near you who I can contact for help in an emergency. I will also ask that you sign a release form so I can contact that person if I need to.

If our session is interrupted for any reason and it is an emergency, do not call me back. Instead, call 911 or go to your nearest emergency room. Call me back after you have called or obtained emergency services.

If the session is interrupted and it is not an emergency, please disconnect from the session. I will wait 2 minutes and then re-contact you via doxy.com. If you do not receive a call back from me within 2 minutes, then call me at 804-833-3567.

If the session is interrupted and we cannot reconnect, you will only be charged for the actual session time.

Fees

Please note you are solely responsible for paying the entire fee of the evaluation at an hourly rate of \$150. Payment is due in full at the time of the session. Remote assessments cost the same as they do in person. Sometimes HMOs or insurance companies may not cover remote assessments. Please contact your insurance company before we start the testing to find out whether and how it will be covered.

Records

You agree that you will not record any remote sessions in any way, unless we have both consented in writing. You also agree that you will not make copies of the tests or materials I send to you. In addition, you will not send, give or show the tests to anyone other than me and the person we have agreed may help you. I will document our sessions in the usual way I keep records of assessments.

Informed Consent

This additional Informed Consent for Teleneuropsychology Evaluation consent adds to the Consent and Contract Form and does not change any part of that agreement. Your signature below shows that you agree with this consent agreement's terms and conditions.

Patient

Date

Thanks to The Trust Companies for use of this template Informed Consent for Telepsychology. <http://www.trustinsurance.com>.