
CITY COUNCIL MEETING MINUTES

1. Call to Order.

The regular meeting of the St. Maries City Council was called to order by Mayor Tom Carver at 5:30 p.m. on Monday, May 12, 2025, in Council Chambers at City Hall, 602 College Avenue, St. Maries, Idaho.

2. Roll Call.

PRESENT

Mayor, Tom Carver

Councilors, Steve Dorendorf, Sabrina Powell, Charles Winter, Doug Ryan, Ed Spooner, Tina Thomson

3. Pledge of Allegiance.

Mayor Carver led all present in the Pledge of Allegiance.

4. Consent Calendar – action item

Mayor Carver noted for the record the amount of expenses presented for payment approval, as shown below.

- a. Approve the minutes from the Regular Meeting on April 14, 2025 and April 28, 2025, the Admin Workshop Minutes from April 1, 2025, April 9, 2025 and April 29, 2025.
- b. Approve the expenses in the amount of \$286,644.79 from April 2025.
- c. Approve Treasurers Report for March 2025.

Motion to approve the consent calendar as presented.

Result: Passed

Moved By: Dorendorf

Seconded by: Spooner

Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

5. Old Business

a. Drive-Way Approach at 1220 W. College Avenue – review quotes.

The Council reviewed the two quotes received by HMH Engineering to repair the sidewalk approach width at 1220 W. College Avenue. Jesse Herndon, with HMH Engineering, stated he discussed paying ½ of the costs with the owners of HMH which Ryan requested Herndon to request that HMH pay the full amount due to this being an error made by HMH.

6. New Business

a. Lena Sindt – Special Exemption Permit for Graduation. – action item

Clerk Kinzer explained that Sindt is requesting a Special Exemption Permit to allow for alcohol beverages served by Joes Bar at the Cormana Building on May 31, 2025.

Motion to approve the request for a special exemption permit.

Result:	Passed
Moved By:	Powell
Seconded by:	Dorendorf
Voted Yes:	Dorendorf, Powell, Ryan, Spooner, Thomson
Abstained:	Winter

b. Kelly Williquette, 379 Rimrock Drive – Discuss and Request Exemption of Water Moratorium. – action item

Kelly Williquette, owner of 379 Rimrock Drive, St. Maries, ID, 83861, requested a public hearing before City Council to provide

Motion to approve a public hearing for the property owner for 379 Rimrock Drive, St. Maries, Idaho 83861, to provide information to define the moratorium hookups and/or the exemption of the moratorium for said property.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Spooner
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

c. ITD/LHTAC Agreement 97217, Project No. A024(688), Key No. 24688 – Sidewalks along S. 2nd Street, between College Avenue and Dakota Avenue. – action item

Terrun Zolman, with Lake City Law, explained there is a provision stating arbitration is not binding and parties can choose not to do arbitration.

Motion to approve agreement 97217 for sidewalks along S. 2nd street, between College and Dakota Avenue, subject to arbitration complying with the agreement.

Result:	Passed
Moved By:	Ryan
Seconded by:	Spooner
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

d. Drinking Water Emerging Contaminant Funding Offer, DW2519EC – Acceptance and Agreement for Design and Construction. – action item.

Jesse Herndon, with HMM Engineering, explained that this is a loan with 100% loan forgiveness, and no City monetary obligation. The Council discussed grant specifics with Herndon.

Motion to accept and approve the Drinking Water Emerging Contaminant Funding Offer, DW2519EC for design and construction.

Result:	Passed
Moved By:	Ryan
Seconded by:	Spooner
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

7. Reports and Communications

a. Mayor's Update.

Mayor Carver requested an update from the Building Official. Jacob Parsons, building official, updated council that he has passed his IRC exam and will be taking the IBC exam in two weeks. Parsons also states that he is working on modernizing the building department by making information easily accessible with a database.

b. Public Works Director's Update.

Shiloh Pfeiffer, Public Works Director, shares with Council that the public works department has hired two people in the parks.

c. Police Update.

Scott Castles, Police Chief, states that the influx of busy season is starting.

d. Council Training by Legal Counsel.

Prior to this agenda item, Mayor Carver conducted Public Comments to allow for the public to provide input prior to the training that may take a length of time.

Fonda Jovick, Lake City Law, gave a Role of Council presentation discussing the powers and responsibilities of Legislation, Fiscal, Quasi-Judicial, Appointment & Removal, and Miscellaneous.

8. Public Comments

Mayor Carver recited the rules and procedures for public comment, followed by an opportunity for comments from the public regarding items included on the agenda and other topics relevant to the business of the City of St. Maries. Information only; no Council action.

There were no public comments.

9. Adjourn.

With no further business on the agenda, the meeting was adjourned at 7:20 PM.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on _____.

Tom Carver, Mayor

Attest: Jaidyn Kinzer, City Clerk