

Council Chambers at City Hall
602 College Ave.
St. Maries, Idaho



September 08, 2025
at 5:30 p.m.
Regular Meeting

CITY COUNCIL MEETING MINUTES

1. Call to Order.

The regular meeting of the St. Maries City Council was called to order by Mayor Tom Carver at 5:30 p.m. on Monday, August 8, 2025, in Council Chambers at City Hall, 602 College Avenue, St. Maries, Idaho.

2. Roll Call.

PRESENT

Mayor, Tom Carver

Councilors, Steve Dorendorf, Sabrina Powell, Charles Winter, Doug Ryan, Ed Spooner, Tina Thomson

3. Pledge of Allegiance.

Mayor Carver led all present in the Pledge of Allegiance.

4. Consent Calendar – action item

Mayor Carver noted for the record the amount of expenses presented for payment approval, as shown below. Clerk, Jaidyn Kinzer, stated that there was an error on the draft August 7, 2025, meeting minutes and will need to add Councilors Winters and Spooner as attendees.

- Approve the minutes from the Regular Meeting on August 11, 2025 and August 25, 2025, the Budget Workshop Minutes from August 5, 2025, and August 7, 2025.
- Approve the expenses in the amount of \$365,517.90 from August 2025.
- Approve Treasurers Report for August 2025.

Motion to approve the consent calendar as presented with the amendments to August 7, 2025 minutes.

Result: Passed

Moved By: Dorendorf

Seconded by: Ryan

Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

5. Old Business

- Request to remove stop sign at St. Maries Avenue and 21st Street. – **action item**
Council Members reviewed a memorandum prepared by Police Chief, Scott Castles, regarding a traffic study of the stop sign located at 21st Street and St. Maries Avenue. The memorandum recommended that there should not be a stop sign posted for either north or southbound traffic on 21st street and suggested a Children At Play sign be displayed .

Motion to approve the removal of the stop sign placed at St. Maries Avenue and 21st Street, and to add a Children At Play sign on the pole.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Powell
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

6. New Business

- a. Approve and Set Public Hearing for FY 2024/2025 Amended Budget. – **action item**
City Treasurer, Celia Sibert, presented the amended budget for fy24/25 to Councilors stating the amendment includes grant money in the general fund and additional property tax funds we received.

Motion to approve the FY2024/2025 Amended Budget and set a public hearing for the next Regular Council Meeting on September 22, 2025, at 5:30 p.m..

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Ryan
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

- b. Nazarene Church – Request for Church in Park and Car Show for June 2026. – **action item**

Motion to approve the request for a car show and Church in Park event, and to waive the fees for the use of the lower field.

Result:	Passed
Moved By:	Ryan
Seconded by:	Dorendorf
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

- c. Elks Lodge – Request for Street Closure and Waive Fees for Trunk or Treat event. – **action item**

Ray Wilson, with the Elks Lodge, requested a street closure of Main Street from 6th to 10th Street, and 7th Street from Center Avenue to College Avenue. Wilson also requested the fees be waived for the Trunk or Treat event.

Motion to approve the street closure request for the Trunk or Treat event on October 31, 2025, from 4:00 p.m. to 7:00 p.m. and to waive the fees for the event.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Powell
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

- d. Northwest Porta Potties Amendment to Agreement for Portable Toilet Waste Disposal. – **action item**

Motion to approve the Amendment to Agreement for Portable Toilet Waste Disposal for Northwest Porta Potties to reflect/authorize two 320-gallon trucks to discharge rather than two 700-gallon trucks.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Spooner
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

- e. Public Hearing: Appeal for water service denial to property located outside of City Limits (550 Rimrock and 562 Rimrock Drive). – **action item**

Jaidyn Kinzer, City Clerk, introduced the appeal request, stating that the request to connect to the City's water system outside of city limits was denied at the time of the request due to Resolution No. 2023-321. Public Works Director, Shiloh Pfeiffer, stated the lots were approved for city water when River Pine Estates was first developed in 1987 and explained that the facility plan, that was done in 2012 and updated by HMM Engineering in 2019 does not mention Rochet Creek capacity levels, only the water treatment plant. Pfeiffer stated that the City is running the wells and foresee running them for the remainder of the year. The applicant, Mitch Santos of 562 and 550 Rimrock Drive, St. Maries, Idaho, presented his request as to why he should be allowed to connect this property located at 562 and 550 Rimrock Drive into the City water system. Santos stated that he would be adding a new shop to these lots for storage and would like to have a restroom area, which usage would be very minimal. There were no questions for staff or applicant by Councilors at this time. The public hearing was open at 6:03 p.m.. There were no written comments. Kelly Williquette of 379 Rimrock Drive, being in favor of the request, stated that nothing has really changed since his request for water outside of City Limits on July 14, 2025, and that droughts happen yearly. There were no additional testimony being in favor. There was no testimony being neutral or in opposition. There were no additional comments. The public hearing was closed at 6:06 p.m.

Following deliberation, there was a motion to approve the request for applicant to receive City water services for property located at 550 and 562 Rimrock Drive, St. Maries, Idaho 83861, based on these lots already being accounted for in the facility plan.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Spooner
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

- f. Public Hearing: Appeal for water service denial to property located outside of City Limits (347 Rimrock Drive). – **action item**

Jaidyn Kinzer, City Clerk, introduced the appeal request, stating that the request to connect to the City's water system outside of city limits was denied at the time of the request due to Resolution No. 2023-321. Public Works Director, Shiloh Pfeiffer, stated the lots were approved for city water when River Pine Estates was first developed in 1987 and explained that the facility plan, that was made in 2012 and updated by HMM Engineering in 2019 does not mention Rochet Creek capacity levels, only the water treatment plant. Pfeiffer stated that the City is running on the wells and foresees running

them for the remainder of the year. The applicant, Allen Druffel, under Lazy Lodge LLC, of 347 Rimrock Drive, St. Maries, Idaho, presented his request as to why he should be allowed to connect this property located at 347 Rimrock Drive into the City water system. Druffel stated that his request is the same as the previous public hearing request . There were no questions for staff or applicant by Councilors at this time. The public hearing was open at 6:12 p.m.. There were no written comments. There was no testimony being in favor, neutral, or in opposition. There were no additional comments. The public hearing was closed at 6:13 p.m.

Following deliberation, there was a motion to approve the request for applicant to receive City water services for property located at 347 Rimrock Drive, St. Maries, Idaho 83861, based on these lots already being accounted for in the facility plan.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Powell
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

7. Reports and Communications

a. Mayor's Update.

Mayor Carver showed the Council a video of the Rochet Creek cavitating due to low water levels. Carver also shared some rough calculations for the cost to run the wells and stated it would be about \$17,724.96 per month.

b. City Council Comments.

Councilor Dorendorf stated that he would suggest those that are running for city office to show up to meetings and show interest.

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Councilor Powell stated she has spoken with a candidate running for city office and shared that it is a learning process and it is good to communicate between council members.

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Councilor Ryan stated that at the previous meeting he mentioned a residence outside of city limits being on an upcoming agenda for consideration of water services, however, due to consistency, those who may want to be reconsidered for water outside of city limits should reach out to City Hall to keep the process consistent.

Councilor Ryan also mentioned he understands Councilor Tina Thomson is running for Mayor and that she is a current Benewah County employee. Ryan expressed concerns about Benewah County and the City having various areas of collaboration and that he believes it is not a benefit to city residents to have a county employee representing those collaborative topics with the county. Ryan comments on how can a city taxpayer expect to have their interest properly represented when the person that represents them is an employee of Benewah County as he believes it is a conflict of interest. Ryan continued that Thomson stated the current administration is “working to destroy our community”, and while he hasn’t agreed with everything Mayor Carver has done, Carver is continuously improving the city. Ryan questioned whether Thomson would be planning

on resigning if elected as Mayor so the taxpayers can be represented and not have to worry about the person representing them having a conflict for being on each side.

City Attorney, Fonda Jovick, stated that there would be procedures in place for any potential conflicts of interest that may arise.

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Councilor Spooner stated that it is wise for all candidates to come in and get familiar with the process.

c. **Public Works Director's Update.**

Shiloh Pfeiffer, Public Works Director, stated he discussed with Idaho Rural Water Association about setting up text alerts for operators, and will continue to research that option.

d. **Police Update.**

No comments.

e. **Building Official Update.**

Jacob Parsons, Building Official, stated that the approval for the HUD housing program is still under review by DOPL. Parsons also stated that the State is currently looking into the adoption of the 2024 building code.

8. Public Comments

Mayor Carver recited the rules and procedures for public comment, followed by an opportunity for comments from the public regarding items included on the agenda and other topics relevant to the business of the City of St. Maries. Information only; no Council action.

There were no public comments.

9. Adjourn.

With no further business on the agenda, the meeting was reconvened and adjourned at 6:33 PM.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on _____.

Tom Carver, Mayor

Attest: Jaidyn Kinzer, City Clerk