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## CITY COUNCIL MEETING MINUTES

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**1. Call to Order.**

The regular meeting of the St. Maries City Council was called to order by Mayor, Tina Thomson, at 5:30 p.m. on Monday, March 23, 2026, in Council Chambers at City Hall, 602 College Avenue, St. Maries, Idaho.

**2. Roll Call.**

PRESENT

Mayor, Tina Thomson

Councilors, Cindy Willard, Jeff Pugh, Charles Winter, Ed Spooner, Waylon Newton, Janelle Buell

**3. Pledge of Allegiance.**

Mayor Thomson led all present in the Pledge of Allegiance.

**4. Consent Calendar. – none**

**5. Old Business.**

**a. Approve Notice of Award for Phase 2 Sidewalks (KN23898) and 2<sup>nd</sup> Street Sidewalks (KN24688). – action item**

A motion was made to approve awarding Boyd's J&C Construction to construct sidewalk, curb and gutter, and several pedestrian ramps for the St. Maries Sidewalk Improvements Phase 2 and South 2<sup>nd</sup> Street Sidewalks, from Dakota to West College Avenue, with a contract amount of \$394,157.86.

<b>Result:</b> Passed
<b>Moved By:</b> Spooner
<b>Seconded by:</b> Newton
<b>Voted Yes:</b> Willard, Pugh, Winter, Spooner, Newton, Buell

**b. Approve Notice of Award for Phase 3 Sidewalks (CPS#03). – action item**

A motion was made to approve awarding Earth Smart Enterprises, LLC to construct sidewalk, curb and gutter, and several pedestrian ramps for the St. Maries Sidewalk Improvements Phase 3 project, with a contract amount of \$256,825.07.

<b>Result:</b> Passed
<b>Moved By:</b> Buell
<b>Seconded by:</b> Willard
<b>Voted Yes:</b> Willard, Pugh, Winter, Spooner, Newton, Buell

**6. New Business.**

**a. Vendors in the Park – Request to reduce city park fees. – action item**

A motion was made to reduce the fee of the city park use to \$200.00 for the season, and to waive the damage deposit.

**Result:** Passed  
**Moved By:** Spooner  
**Seconded by:** Buell  
**Voted Yes:** Willard, Pugh, Winter, Spooner, Newton, Buell

**b. St. Maries Little League:**

- **Request to reduce fees. – action item**

A motion was made to reduce the St. Maries Little Leagues fee to \$600.00 for the season.

**Result:** Passed  
**Moved By:** Spooner  
**Seconded by:** Willard  
**Voted Yes:** Willard, Pugh, Winter, Spooner, Newton, Buell

- **Facilities Use Agreement. – action item**

A motion was made to approve the St. Maries Little Leagues (SMLL) Facility Use Agreement, contingent upon the SMLL having a \$1,000,000.00 liability insurance coverage.

**Result:** Passed  
**Moved By:** Newton  
**Seconded by:** Pugh  
**Voted Yes:** Willard, Pugh, Winter, Spooner, Newton, Buell

**c. Agreement for Portable Toilet Waste Disposal for 6PT, LLC. – action item**

A motion was to approve the Agreement for Portable Toilet Waste Disposal for 6PT, LLC.

**Result:** Passed  
**Moved By:** Newton  
**Seconded by:** Willard  
**Voted Yes:** Willard, Pugh, Winter, Spooner, Newton, Buell

**d. Review bids for trade-in property (cemetery side-by-side). – action item**

The Council reviewed bids received from three vendors. Following discussion, the Council directed staff to request additional bids for a new side-by-side, as the original notice only requested bids for a used unit. The Council also requested confirmation that a new unit would be within budget.

A motion was to table this item.

**Result:** TABLED  
**Moved By:** Newton  
**Seconded by:** Pugh  
**Voted Yes:** Willard, Pugh, Winter, Spooner, Newton, Buell

**7. Reports and Communications.**

**a. Mayor's Update.**

No Updates.

**b. City Council Comments.**

Councilors Janelle Buell and Cindy Willard expressed concerns regarding citizen inquiries on City-related matters and asked for guidance on how to respond. City Attorney Terrun Zolman advised that individuals may be directed to request placement on a future City Council agenda.

Councilor Ed Spooner expressed interest in further evaluating off-season utility rates for the RV Park and exploring the potential creation of a Parks and Recreation Department.

**c. Public Works Updates.**

Public Works Director Shiloh Pfeiffer reported that wood chips were added to the children's play area at the City Park. He also stated that the City continues periodic monitoring for PFAS in the water system, with all results to date being negative.

Pfeiffer further noted that improvements are needed at the Telford lift stations, as well as check valves on 2nd and 14th Streets, and that funding options will need to be evaluated.

**d. Police Updates.**

No updates.

**8. Public Comments.**

Aaron Nelson stated he contacted the Chamber of Commerce to inquire whether other cities have recently established Parks and Recreation Departments.

**9. Adjourn.**

With no further business on the agenda, the meeting was adjourned at 6:32 PM.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Tina Thomson, Mayor

\_\_\_\_\_  
Attest: Jaidyn Kinzer, City Clerk