



---

## CITY COUNCIL MEETING MINUTES

---

### 1. Call to Order.

The regular meeting of the St. Maries City Council was called to order by Mayor Tom Carver at 5:30 p.m. on Monday, April 14, 2025, in Council Chambers at City Hall, 602 College Avenue, St. Maries, Idaho.

### 2. Roll Call.

PRESENT

Mayor, Tom Carver

Councilors, Steve Dorendorf, Sabrina Powell, Charles Winter, Doug Ryan, Ed Spooner, Tina Thomson

### 3. Pledge of Allegiance.

Mayor Carver led all present in the Pledge of Allegiance.

### 4. Consent Calendar – action item

Mayor Carver noted for the record the amount of expenses presented for payment approval, as shown below.

- a. Approve the minutes from the Regular Meeting on March 10, 2025 and March 24, 2025.
- b. Approve the expenses in the amount of \$306,099.02 from March 2025.
- c. Approve Treasurers Report for March 2025.

Motion to approve the consent calendar as presented.

<b>Result:</b>	Passed
<b>Moved By:</b>	Dorendorf
<b>Seconded by:</b>	Ryan
<b>Voted Yes:</b>	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

### 5. Old Business

#### a. Drive-Way Approach at 1220 W. College Avenue. – action item

Carlos Martinez, with HMH Engineering, explained that they had a verbal discussion with the property owner about widening the driveway, however, does not remember discussing a specific width. The driveway width was doubled. Maxine Magers, property owner of 1220 W. College Avenue, stated that she requested a two-car driveway approach which would have been 20-24 feet. Jesse Herndon, with HMH Engineering, explained the City, County, and the Idaho Public Works Construction do not have specific dimensions for driveways. Councilor Dorendorf stated that HMH Engineering should be held accountable for ½ of the repair costs.

Motion to move TABLE until HMH Engineering gets quotes to expand the driveway approach at 1220 W College Avenue.

<b>Result:</b>	TABLED
<b>Moved By:</b>	Dorendorf
<b>Seconded by:</b>	Spooner
<b>Voted Yes:</b>	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

### 6. New Business

#### a. Vendors in the Park – Request to Reduce Park Rental Fees. – action item

Marcie Telford explained to Council that they would like to set up a farmers market at the City Park on Fridays and is requesting a reduced fee.

Motion to approve reducing the fee to \$200.00 for the season.

<b>Result:</b>	Passed
<b>Moved By:</b>	Dorendorf
<b>Seconded by:</b>	Spooner

**Voted Yes:** Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

**b. St. Joe Valley Cider Co – Beer, Wine & Liquor License. – action item**

Motion to approve St. Joe Valley Cider Co – Beer, Wine & Liquor License for 2025.

**Result:** Passed  
**Moved By:** Ryan  
**Seconded by:** Powell  
**Voted Yes:** Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

**c. Library Pay Request No. 17 in the amount of \$39,775.69. – action item**

Motion to approve St. Maries Library Pay Request No. 17 in the amount of \$39,775.69.

**Result:** Passed  
**Moved By:** Ryan  
**Seconded by:** Dorendorf  
**Voted Yes:** Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

**7. Reports and Communications**

- a. Mayor's Update.** Mayor Carver updates the Council that they have been working on interviews for the open positions for building official, parks, public works director and public works employees.
- b. Public Works Director's Update.** Shiloh Pfeiffer, temporary public works director, gave the Council an introduction as well as an update on city projects and issues.
- c. Police Update.** Scott Castles, the Police Chief, updated Council that a Benewah County officer is transferring to the City Police Department.

**8. Public Comments**

Mayor Carver recited the rules and procedures for public comment, followed by an opportunity for comments from the public regarding items included on the agenda and other topics relevant to the business of the City of St. Maries. Information only; no Council action.

Aaron Nelson, with the Chamber of Commerce, notified Council that the city wide cleanup date has been changed from May 3<sup>rd</sup> to April 26<sup>th</sup>.

Aaron Nelson, with Timber Plus, stated he is happy to hear about the job applicants for city positions and hopes we can find someone qualified.

Michella Davenport notified Council that she is being required by the City Building Inspector to get a performance bond for her 823/825 Main Avenue project.

**9. Executive Session §74-206(1)(b)**

Motion to convene in executive session pursuant to Idaho Code §74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.


**Result:** Passed  
**Moved By:** Dorendorf  
**Seconded by:** Ryan  
**Voted Yes:** Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

The Mayor announced that those not participating in the executive session were asked to please exit the room. An executive session was held, as noted above.

**10. Reconvene and Adjourn.**

Following the conclusion of the executive session, the regular meeting was reconvened and then immediately adjourned at 7:15 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on 5/12/2025.

  
Tom Carver, Mayor

  
Attest: Jaidyn Kinzer, City Clerk