
PLANNING & ZONING MEETING MINUTES

1. Call to Order.

The regular meeting of the St. Maries Planning Commission was called to order by Chairperson, Emmy Masterson at 5:02 p.m. on Thursday, March 6, 2025, in Council Chambers at City Hall, 602 College Avenue, St. Maries, Idaho.

2. Roll Call.

PRESENT –

Chairperson, Emmy Masterson

Commissioners – Rhonda Stancil, Claudia Spooner, Amber Osier

3. Approve February 2025 Minutes. – action item

Motion made to approve February 2025 Minutes.

Result:	Passed
Moved By:	Spooner
Seconded by:	Osier
Voted Yes:	Masterson, Spooner, Stancil, Osier
Absent:	Commissioner –Brian St. John

4. Public Hearing, Deliberation, and Decision: Code Amendments for Non-Conforming Uses, Enforcement, and Requirements and Procedures for Administrative Appeals and Requests for Reconsideration. – action item

Chairperson, Emmy Masterson, introduced the topic and explained the order and procedure of the public hearing. Rand Wichman, city planner, gave a staff introduction of the proposed code amendments for non-conforming uses, enforcement, and requirements and procedures for administrative appeals and requests for reconsideration. The public hearing was open at 5:08 p.m. There were no written comments. There was no testimony being in favor, neutral or in opposition. The public hearing was closed at 5:09 p.m.

Motion made to recommend approval of code amendments in conformance with the comprehensive plan as outlines in the staff report, to the City Council.

Result:	Passed
Moved By:	Spooner
Seconded by:	Stancil
Voted Yes:	Masterson, Spooner, Stancil, Osier
Absent:	Commissioner –Brian St. John

5. Code Amendment Discussion.

The Commissioners discussed ideas for the next round of code amendments which include setback requirements. The Commissioners also discussed looking into the area of impact map.

6. Adjourn.

The regular meeting was adjourned at 5:45 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by the Planning Commission during their regular meeting held on _____, 2025.

Emmy Masterson, Chairperson

Attest: Jaidyn Kinzer, City Clerk

DRAFT