



CITY COUNCIL MEETING MINUTES

Please Turn Off/Mute Cell Phones

1. Call to Order.

The regular meeting of the St. Maries City Council was called to order by Mayor Tom Carver at 5:30 p.m. on Monday, March 24, 2025, in Council Chambers at City Hall, 602 College Avenue, St. Maries, Idaho.

2. Roll Call.

PRESENT

Mayor, Tom Carver

Councilors, Steve Dorendorf, Sabrina Powell, Charles Winter, Doug Ryan, Ed Spooner, Tina Thomson

3. Pledge of Allegiance.

Mayor Carver led all present in the Pledge of Allegiance.

4. Consent Calendar.

Mayor Carver noted for the record that the amount of the pay request/reimbursement, as shown below.

- a. Approve LHTAC Pay Request/Reimbursement 15 for Phase 2 Sidewalk Improvements in the amount of \$1,390.45.

Motion to approve the consent calendar as presented.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Ryan
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

5. Old Business – none.

6. New Business.

- a. **Ordinance No. 2025-784; Code Amendments to Nonconformities, Enforcement and Appeals. – action item**

Rand Wichman, City Planner, gave the Council an overview of the proposed ordinance that the Planning Commission had worked on for a few months. City Clerk, Jaidyn Kinzer, read the Ordinance by Title Only.

Motion to approve that Ordinance 2025-84 pass its first reading by title only and that the summary is approved.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Spooner
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner
Voted No:	Thomson

Motion to approve that the rules requiring three separate readings, once in the ordinance's entirety, be suspended and that the ordinance pass its second and third readings under suspension of the rules.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Ryan
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner
Voted No:	Thomson

- b. **Request for Use of Facilities.**

- **Little League request for use of City Facilities. – action item**

Motion to approve Use of Facilities Agreement based on the master schedule being submitted by April 1st, and the City has the right to resolve any scheduling conflicts.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Powell
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

- **St. Maries School District request for use of City Facilities. – action item**

Motion to approve Use of Facilities Agreement based on the master schedule being submitted by April 1st, and the City has the right to resolve any scheduling conflicts.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Powell
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

- **Spring Youth Soccer request for use of City Facilities. – action item**

Motion to approve Use of Facilities Agreement based on the master schedule being submitted by April 1st, and the City has the right to resolve any scheduling conflicts.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Powell
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

c. Chamber of Commerce:

- **Annual City-Wide Clean-Up Discussion.**

Aaron Nelson, with the Chamber of Commerce, notifies Council that the City Wide Clean Up Event is May 3rd, and will begin at Blue Goose.

- **Concert in the Park, Special Exemption Permit & Request to Waive Fees. – action item**

Motion to approve the Special Exemption Permit for the Concert in the Park Event, to reduce the rental fee of \$120.00 per event to \$120.00 for the whole summer event, and to waive the damage deposit.

Result:	Passed
Moved By:	Ryan
Seconded by:	Spooner
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

d. Race the Joe, Special Exemption Permit & Street Closure Request. – action item

Motion to approve the Special Exemption Permit and Street Closure request on Main Avenue, from 7th to 10th Street, and to waive the damage deposit fee.

Result:	Passed
Moved By:	Dorendorf
Seconded by:	Powell
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

e. College Avenue Baptist Church, Request for Banner on City Property. – action item

Motion to approve the College Avenue Baptist Church request to add a banner on the fence at the City Park on Main Avenue.

Result:	Passed
Moved By:	Spooner
Seconded by:	Powell
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

f. Maxine Magers – Drive-Way Approach at 1220 W. College Avenue. – action item

Maxine Magers discusses her concerns regarding the sidewalk that was replaced in front of her residence at 1220 W College Avenue. Magers explains that the driveway approach was supposed to be more wide, and that she has difficulty getting two vehicles in and out of the driveway.

After much discussion, there was a motion to TABLE this item and to request HMH Engineering to explain what happened and propose a solution.

Result:	Tabled
Moved By:	Ryan
Seconded by:	Powell
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

g. St. Maries Library Heating and Cooling System Quotes. – action item

Motion to approve the quote from PIP Air Conditioning and Heating LLC for \$11,342.61 to replace the heat pump and air handler at the St. Maries Library Building.

Result:	Passed
Moved By:	Powell
Seconded by:	Ryan
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

7. Reports and Communications

a. Mayor's Update.

Mayor Carver shares the following information during Mayor's Updates:

- He received a letter regarding a residence at 14th Street and Center Avenue, requesting the City assist in getting the property cleaned up.
- He received a flyer for the Benewah County Resource Fair on April 18th from 10 a.m. to 4 p.m.
- He received a public hearing notice from Benewah County Planning Commission regarding code amendments.
- Notifies Council that tomorrow is the Public Works Directors, Jeff Keen, last day at the City, as he has resigned.

b. Public Works Director's Update.

Jeff Keen, Public Works Director, wishes the city crew the best as he will be leaving the City.

c. Police Update.

Scott Castles, Police Chief, shares that we received a new application for a reserve officer that he will be looking into.

d. Planner Update.

Rand Wichman, City Planner, updated Council on the current projects coming through the City, the area of impact, and projects that the Planning Commission have been working on.

8. Public Comments

Mayor Carver recited the rules and procedures for public comment, followed by an opportunity for comments from the public regarding items included on the agenda and other topics relevant to the business of the City of St. Maries. Information only; no Council action.

Aaron Nelson invited the Council to attend the Spring Fling awards event, next Friday.

9. Executive Session §74-206(1)(b)

Motion to convene in executive session pursuant to Idaho Code §74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.


Result:	Passed
Moved By:	Dorendorf
Seconded by:	Spooner
Voted Yes:	Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

The Mayor announced that those not participating in the executive session were asked to please exit the room. An executive session was held, as noted above.

10. Reconvene and Adjourn.

Following the conclusion of the executive session, the regular meeting was reconvened and then immediately adjourned at 7:24 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on 4/14/2025.


Tom Carver, Mayor


Attest: Jaidyn Kinzer, City Clerk