



Phone 208-245-2577

Fax 245-6579

## AGENDA REQUEST FORM

**St. Maries City Council Meetings are held on the second and fourth Mondays of each month at 5:30 PM at City Hall – 602 College Avenue, St. Maries, ID 83861. Any person(s) needing special accommodations to participate in public meetings should contact City Hall at (208) 245-2577, four days prior to the meeting so arrangements can be made.**

**Email this completed form and any supporting documents to [jkinzer@cityofstmaries.org](mailto:jkinzer@cityofstmaries.org) by 5:00 PM the Wednesday prior to the scheduled meeting.**

**APPLICANT INFORMATION** (Complete all fields.)

<b>Name (or Group):</b>	<b>Phone Number:</b>
	<b>Email:</b>
<b>Item to be considered:</b>	
<b>Informational background:</b>	
<p>1. <b>What meeting are you requesting?</b> _____</p> <p>2. <b>How much time will be needed?</b> _____</p> <p>3. <b>Is Council action requested (decision, approval, guidance)?</b> _____</p>	

<b>CITY USE ONLY:</b> <input type="checkbox"/> <b>APPROVED</b> <input type="checkbox"/> <b>DENIED</b>	<b>Mayor Signature:</b> _____
---	-------------------------------

Date Received: \_\_\_\_\_  
Received By: \_\_\_\_\_