

Council Chambers at City Hall
602 College Ave.
St. Maries, Idaho



May 07, 2025
at 2:30 p.m.
Workshop

ADMIN COMMITTEE MINUTES

The workshop began at 2:30 PM.

Present: Councilors Doug Ryan, Steve Dorendorf, Ed Spooner, City Clerk – Jaidyn Kinzer, Police Chief – Scott Castles

1. Final Review of Personnel Policy.

The Admin Committee reviewed the final draft of the personnel policy and discussed the on-call policy for employees.

2. Review Current City Codes.

The Admin Committee reviewed Title 1 and Title 4 of the City Code. Scott Castles, police chief, discussed the infractions section in Title 1 and discussed nuisance penalties in Title 4.

The workshop ended at 3:45 PM.

I presided over this workshop and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on June 9, 2025.

Tom Carver, Mayor

Attest: Jaidyn Kinzer, City Clerk