
CITY COUNCIL MEETING MINUTES

1. Call to Order.

The regular meeting of the St. Maries City Council was called to order by Mayor, Tina Thomson, at 5:30 p.m. on Monday, April 13, 2026, in Council Chambers at City Hall, 602 College Avenue, St. Maries, Idaho.

2. Roll Call.

PRESENT

Mayor, Tina Thomson

Councilors, Cindy Willard, Jeff Pugh, Charles Winter, Ed Spooner, Waylon Newton, Janelle Buell

3. Pledge of Allegiance.

Mayor Thomson led all present in the Pledge of Allegiance.

4. Consent Calendar. – action item

Mayor Thomson noted for the record the amount of expenses presented for payment approval, as shown below.

- a. **Approve Minutes from the Regular Council Meetings on March 9 & 23, 2026. - action item**
- b. **Approve Expenses from March 2026 in the amount of \$327,730.55. – action item**
- c. **Approve Treasurer Report. - action item**

Motion to approve the consent calendar as presented.

Result: Passed
Moved By: Spooner
Seconded by: Newton
Voted Yes: Willard, Pugh, Winter, Spooner, Newton, Buell

5. Old Business.

a. Review bids for trade-in property (cemetery side-by-side). – action item

A motion was made to approve St. Maries Saw and Cycle quote #1206 with the addition of the \$500 trade-in value deducted from the price and the addition of a 6-year warranty.

Result: Passed
Moved By: Newton
Seconded by: Pugh
Voted Yes: Willard, Pugh, Winter, Spooner, Newton, Buell

6. New Business.

a. USGS River Gauge; Request to pay City portion. – action item

A motion was made to approve paying up to \$2,000.00 for the City's portion of the river gauge.

Result:	Passed
Moved By:	Newton
Seconded by:	Pugh
Voted Yes:	Willard, Pugh, Winter, Spooner, Newton, Buell

b. St. Maries Farmers Market; Request to reduce park use fees. – action item

A motion was made to approve reducing the park fees for the Farmers Market to \$200.00 for the summer.

Result:	Passed
Moved By:	Spooner
Seconded by:	Willard
Voted Yes:	Willard, Pugh, Winter, Spooner, Newton, Buell

c. Lloyd G. McCarter American Legion Post #25; Shed at Veterans Memorial in Woodlawn Cemetery. – action item

A motion was made to TABLE this item.

Result:	TABLED
Moved By:	Newton
Seconded by:	Pugh
Voted Yes:	Willard, Pugh, Winter, Spooner, Newton, Buell

d. Rotary Club; 2026 community projects. – action item

- Handicap swing at City Park.
- Picnic table renovation.
- Amphitheater maintenance.

Chris Renaldo with the Rotary Club explained to Council that they would like to do a few projects and would like the Councils approval.

A motion was made to approve the Rotary Clubs 2026 community projects.

Result:	Passed
Moved By:	Buell
Seconded by:	Newton
Voted Yes:	Willard, Pugh, Winter, Spooner, Newton, Buell

e. Authorize destruction of records (Resolution No. 2026-361). – action item

A motion was to approve the destruction of records.

Result:	Passed
Moved By:	Spooner
Seconded by:	Willard
Voted Yes:	Willard, Pugh, Winter, Spooner, Newton, Buell

f. Discuss Area of Impact.

Terrun Zolman, City Attorney, reported that Benewah County reviewed the City's draft Area of Impact (AOI) map and requested that the proposed area be significantly reduced.

The County's primary concern is that portions of the current draft are unlikely to be annexed within the next five years.

Councilor Newton stated that all properties receiving City services should be included within the AOI. In response, Zolman noted that the Benewah County Prosecutor indicated her property is included in the draft AOI despite not receiving City services.

Jacob Parsons, Building Official, recommended that the City begin revisions by removing properties that do not receive City services.

Zolman stated he will work with Parsons and Tyler Kuber of HMM Engineering to revise and update the draft AOI map.

g. Northwest IT Consultants; Agreement for services. – action item

A motion was made to TABLE this item.

Result:	TABLED
Moved By:	Spoooner
Seconded by:	Newton
Voted Yes:	Willard, Pugh, Winter, Spooner, Newton, Buell

7. Reports and Communications.

a. Mayor's Update.

No Updates.

b. City Council Comments.

Cindy Willard reported that she attended the St. Maries Library Board meeting. The Board is requesting permission to install a light fixture in the book room, as the building is City-owned.

Jeff Pugh stated that he, Waylon Newton, and Ed Spooner have been meeting with Benewah County Commissioners to discuss challenges they have encountered. Pugh requested that Cindy Willard and Charles Winter attend an upcoming meeting.

Charles Winter requested that the Planning and Zoning Commission consider allowing tiny homes within the City to help address housing needs.

Ed Spooner asked Chief Scott Castles to provide an update on current nuisance issues.

Waylon Newton inquired about the City's responsibilities regarding the St. Maries Golf Course.

c. Public Works Updates.

Shiloh Pfeiffer, Public Works Director, requested a workshop for April 16, 2026, at 3:00 PM to discuss water rates.

d. Police Updates.

Information provided in the packet. No comments.

8. Public Comments.

Aaron Nelson, representing the Chamber of Commerce, reported that approximately 100 individuals participated in the city-wide clean-up held over the weekend. Nelson also shared that the St. Maries Fire Protection District will be conducting a cleaning of the 3rd Street bridge in the near future.

9. Adjourn.

With no further business on the agenda, the meeting was adjourned at 6:48 PM.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on _____.

Tina Thomson, Mayor

Attest: Jaidyn Kinzer, City Clerk

DRAFT