



CITY COUNCIL MEETING MINUTES

1. Call to Order.

The regular meeting of the St. Maries City Council was called to order by Mayor Tom Carver at 5:30 p.m. on Monday, January 13, 2025, in Council chambers at City Hall, 602 College Avenue, St. Maries, Idaho.

2. Roll Call.

PRESENT

Mayor, Tom Carver

Councilors, Steve Dorendorf, Sabrina Powell, Charles Winter, Doug Ryan, Ed Spooner, Tina Thomson

3. Pledge of Allegiance.

Mayor Carver led all present in the Pledge of Allegiance.

4. Consent Calendar – action item

Mayor Carver noted for the record the amount of expenses presented for payment approval, as shown below.

- a. Approve the minutes from the Regular Meeting on December 9, 2024, and the Special Meeting on December 20, 2024.
- b. Approve the expenses in the amount of \$318,551.27 from December 2024.
- c. Approve Treasurers Report for December 2024.

Motion to approve the consent calendar as presented.

Result: Passed
Moved By: Dorendorf
Seconded by: Spooner
Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

5. Old Business - none

6. New Business

a. Mayoral Appointments of City Staff: – action item

Mayor Carver proposed the following staff appointments:

- City Clerk – Jaidyn Kinzer
- City Treasurer – Celia Sibert
- Public Works Director – Jeff Keen
- Police Chief – Scott Castles
- Building Official/Inspector – Tom Garrison
- City Attorney – Lake City Law

Motion to approve the appointments of City Staff as presented.

Result: Passed
Moved By: Ryan
Seconded by: Dorendorf
Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

b. Confirmation of Council Member Committee Appointments: – action item

Mayor Carver proposed the following committee appointments:

- Admin Committee – Steve Dorendorf, Doug Ryan, Ed Spooner
- Public Works Committee – Sabrina Powell, Charles Winter, Tina Thomson

Motion made to approve the Admin and Public Works Committee as proposed.

Result: Passed
Moved By: Spooner
Seconded by: Dorendorf

Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

c. Election of Council President. – action item

Motion made to nominate and elect Councilor Ryan for the position of Council President.

Result: Passed
Moved By: Dorendorf
Seconded by: Spooner
Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

d. Stewart Contracting Pay Request No. 9: Streets in the amount of \$20,603.60. – action item

Motion to approve Stewart Contracting Pay Request No. 9 in the amount of \$20,603.60.

Result: Passed
Moved By: Spooner
Seconded by: Ryan
Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

e. Stewart Contracting Retainage Payment for Lead Water Line and Phase 3 Sewer Project. – action item

Motion made to **TABLE** Stewart Contracting retainage payment for the lead water line and phase 3 sewer project, to get more information regarding the payment from HMM Engineering.

Result: TABLED
Moved By: Ryan
Seconded by: Spooner
Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

f. Approve Amendment to Agreement for Portable Toilet Waste Disposal by St. Joe Potty Huts. – action item

Motion to approve the amendment to St. Joe Potty Huts Agreement for Portable Toilet Waste Disposal to increase their number of trucks, from five to six.

Result: Passed
Moved By: Dorendorf
Seconded by: Powell
Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

g. Appoint St. Maries Library Board Treasurer. – action item

Motion to approve the appointment of Hope Arms as the St. Maries Library Board Treasurer.

Result: Passed
Moved By: Ryan
Seconded by: Dorendorf
Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

h. Approve Library Pay Request No. 16 in the amount of \$1,225.00. – action item

Motion to approve the Library Pay Request No. 16 in the amount of \$1,225.00.

Result: Passed
Moved By: Spooner
Seconded by: Powell
Voted Yes: Dorendorf, Powell, Winter, Ryan, Spooner, Thomson

7. Reports and Communications

- a. **Mayor’s Update.** No updates
- b. **Public Works Director’s Update.** No Updates – Absent.
- c. **Police Update.** No Updates – Absent.
- d. **City Clerk’s Annual Report for 2024.** No comments from Councilors on the City Clerk’s Annual Report for 2024.

8. Public Comments

Mayor Carver recited the rules and procedures for public comment, followed by an opportunity for comments from the public regarding items included on the agenda and other topics relevant to the business of the City of St. Maries. Information only; no Council action.

Councilor Ed Spooner would like to get additional information regarding the status of the ICDBG grant application for the Cormana Building improvements that the City is working on applying for.


9. Adjourn.

The meeting was adjourned at 5:45 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their regular meeting held on February 10, 2025.



Tom Carver, Mayor



Attest: Jaidyn Kinzer, City Clerk