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TOWN OF CARTHAGE  
615.735.1881, ext. 202  
cglidwell@townofcarthagetn.com  
APPLICATION FOR SERVICE

RCPT # \_\_\_\_\_

NAME: _____	PHONE NUMBER: _____
EMPLOYER: _____	EMPLOYER PHONE #: _____
COPY OF ID: _____	EMAIL: _____
SOCIAL SECURITY #: _____	DATE SERVICE REQUESTED: _____
ADDRESS FOR SERVICE: _____	
MAILING ADDRESS: _____	

RENTING: _____	OWNER: _____
COPY OF LEASE: _____	COPY OF DEED: _____
DEPOSIT: \$ _____	DOES PROPERTY HAVE TRASH CAN _____
METER FEE: \$ _____	BANK DRAFT                      YES              NO
TAP FEE: \$ _____	PREVIOUS SERVICE              YES              NO
OTHER CHARGES \$ _____	LEAK PROTECTION              YES              NO
<b>TOTAL DUE:</b> \$ _____	LINE PROTECTION              YES              NO

I HEREBY AGREE TO THE ABOVE FEES FOR NEW SERVICE AT THE ADDRESS LISTED. I ALSO AGREE THE INFORMATION I HAVE PROVIDED IS ACCURATE. UPON SIGNING THIS APPLICATION, I (WE) AGREE TO ABIDE THE TOWN OF CARTHAGE WATER DEPARTMENTS POLICIES, RULES AND REGULATIONS AND TO PAY ALL MONIES OWED TO THE DEPARTMENT FOR THIS ACCOUNT. I CERTIFY THAT I HAVE RECEIVED A COPY OF THIS DOCUMENT.

APPLICANT: _____	DATE: _____
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TOWN OF CARTHAGE: \_\_\_\_\_ DATE: \_\_\_\_\_

BILLS ARE DUE AND PAYABLE AT CITY HALL BY THE 15TH OF EACH MONTH WITHOUT PENALTY. PENALTY WILL ASSESS ON THE 16TH OF THE MONTH. SERVICE MAY BE DISCONNECTED FOR NON-PAYMENT AFTER THE 20TH OF THE MONTH IN WHICH YOUR BILL IS DUE. THERE IS A \$50.00 RE-CONNECTION CHARGE FOR THIS. AN AFTER-HOURS NIGHT DROP IS AVAILABLE, 24/7. PLEASE PRESENT ENTIRE BILL WITH PAYMENT. FAILURE TO RECEIVE A BILL DOES NOT RELIEVE CONSUMER OF PAYMENT. THERE WILL BE A \$1.00 DUPLICATE BILL SERVICE CHARGE TO ANY CUSTOMER WHO PRESENTS THEMSELVES TO CITY HALL WITHOUT THEIR ORIGINAL BILL. THERE IS A \$3.50 CONVENIENCE FEE FOR DEBIT/CREDIT CARD PAYMENTS. LATE PAYMENT NOTICES WILL NOT BE SENT OUT. UTILITY SERVICE WILL ONLY BE CONNECTED OR DISCONNECTED BETWEEN THE HOURS OF 9:00 A.M. AND 2:00 P.M. MONDAY THRU FRIDAY. REQUESTS FOR SERVICE AFTER 2:00 P.M. WILL BE IMPLEMENTED THE FOLLOWING WORKDAY. CLEAR WATER ACT PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, GENDER, RELIGION, AGE, DISABILITY, POLITICAL BELIEFS, SEXUAL ORIENTATION & MARITAL OR FAMILY STATUS.