

Chiltern Hills Vintage Vehicle Rally

SUNDAY 18th MAY 2025

www.chilternhillsrally.org.uk

Venue: Weedon Park, Weedon Hill, Nr Aylesbury

Postcode for SAT NAVS HP22 4NN

Proceeds support local good causes.

Trade and Auto Jumble Application

POSTAL Address, Chiltern Hills Rally, Westcott Venture Park, Westcott,
Aylesbury, HP18 0XB

Trade@chilternhillsrally.org.uk

[Mandy Ludlow 07983 990514](tel:07983990514)

We look forward to seeing you at this year's event:

- You should be operational by 09:00am. Entry from circa 7.00 am.
- Overnight stays are possible by prior arrangement.
- Stands may not be sublet
- Disruptive behaviour will lead to removal of the individual from the showground
- No products to be sold that are illegal, immoral or have racist imagery or slogans.
- The rally committee reserve the right to refuse an application entirely at its own discretion and will refund any payment made under these circumstances only.
- Confirmation of receipt of booking will be emailed to you following receipt of full agreed payment
- Early Bird discount is only applicable to those bookings who have made the payment by the 28th February 2025.
- Entry tickets and passes etc. will be sent out at least 14 days before the rally.
- Please note pitches are to all intents and purposes "bare earth" anything you need extra you must supply yourself. Those requiring electricity must make their own arrangements. Water is available via a single tap on site.
- Traders are responsible for disposal of their own rubbish and should **NOT** use the showground bins.
- All vehicles must be either in the public car park or parked on the stand (if space has been allocated) by 9:30am LATEST
- Closure of all applications will be the 30th April 2025. No entry for traders on the gate.
- **INSURANCE:** It is a requirement that you have insurance to cover all liabilities connected with your stand, we need to see a copy please enclose one with your application form, it must include public liability cover of a minimum of £5 million.
- **RISK ASSESSMENT:** you must complete the Rally Risk Assessment template or one of your choice and send it to us by the 30th April 2025.
- **Data Protection:** Our Privacy statement is available to view on www.chilternhillsrally.org.uk
- **To contact us for any reason please email:**
trade@chilternhillsrally.org.uk or call Mandy Ludlow on 07983 990514
and let us have a daytime telephone number so we can get back to you when able.

Trade and Auto Jumble Application Form

CHILTERN HILLS VINTAGE VEHICLE RALLY 18th May 2025

EMAIL PREFERRED, or Please return via post to:

Chiltern Hills Rally, Westcott Venture Park, Westcott, Aylesbury, HP18 0XB

Name	
Trading Name	
Address	
Address	
Postcode	
Phone & Mobile	
Email	
Goods Sold (please state)	
Number of vehicles attending	
Number of people attending	

Please tick the stall width you require in the area you prefer. All pitches are circa 9m deep.
If you represent a charity or require a larger area, please email.

Please tick box if you traded at the 2024 rally	
--	--

Width of Pitch in metres	4.5m	6m	9m	12m
Trade stand booking fee	£70	£80	£100	£130
Early Bird Booking fee (before 28.02.25)	£60	£70	£90	£120
Vehicle / person allocation included in fee	1 vehicle 2 persons	1 vehicle 2 persons	2 vehicle 4 persons	2 vehicles 6 persons
Trade Stand Please Tick Box				
Width of Pitch in metres	4.5m	6m		
Auto-jumble booking fee	£40	£50		
Early Bird Booking (before 28.02.25)	£35	£45		
Vehicle / person allocation included in fee	1 vehicle 2 persons	1 vehicle 2 persons		
Auto jumble Stand Please tick box				

Please let us know of any special requirements needed	
---	--

We prefer you to pay the full amount by bank transfer, please reference use your business name followed by TRADE or JUMBLE, so we can track the payment.

**BACS details: Chiltern Hills Rally
Account 71552961 Sort Code 40-08-39**

A cheque for the full amount can be sent and made payable to “Chiltern Hills Rally”

Proof of Valid Public Liability Insurance will be sent / emailed to Chiltern Hills Rally prior to the 31 st March 2025	
I have read the Health and Safety Guidelines and agree to these	
Cheque enclosed/paid online date	
Signed	
Position	
Business Name (if applicable)	
Dated	

CHILTERN HILLS VINTAGE VEHICLE RALLY

HEALTH AND SAFETY GUIDELINES and RISK ASSESSMENTS

- It is a requirement of the Management of Health and Safety at Work Regulations 1999 that employers should identify and assess and control the significant risks generated by their undertaking. This duty also extends to contractors and stand holders. All stand holders and contractors therefore will be expected to provide an appropriate risk assessment for their particular undertaking appropriate to the level of risk. This Risk Assessment must cover entry onto the showground and erection and dismantling of the stand.
- Stand holders will be provided with a template risk assessment form when applying for a pitch. This form should be emailed to the booking organiser by the 30th April 2024 and must be available on Rally day for random checks. If you are confident that your stand poses no significant risks, please state this on the form.

SHOW STANDS

- All temporary structures including marquees, buildings, information boards, fences and gates must be soundly constructed, erected and safe for their intended purpose and comply with any relevant current guidance. Exhibitors must give regard to the stability of their exhibits and ensure that they are secured against collapse.
- Please be advised this is an open green field site. All structures need to be securely pegged down as there can be high winds.
- No pesticides or other substances hazardous to health should be kept on show stands, exhibitors should display only new, empty containers.
- Petroleum product storage must be in accordance with standards laid down by Bucks Fire and Rescue, contact number 01296 424666. All exhibitors using such materials shall obtain a copy of these standards and will adhere to them.
- Any trader selling alcohol must apply and evidence their application to Buckinghamshire Council for a Temporary Event Notice (TEN) for the show day unless their existing licence covers this and is evidenced with the organisers.

FIRE PREVENTION

- Exhibitors must comply with Fire Precautions (Work Place) Regulations 1997 and must bring their own fire extinguishers on to the show ground at the time of setting up, and keep them on the stand for the duration of the show.
- Fire extinguishers must be sited in a prominent position and full view. Appliances should be held at the following rate:
 - Up to 500 square metres - one.
 - 500 – 1000 square metres - two
 - for each additional 1000 square metres (or part of) a further appliance is required.
- Exhibitors should have available the suitable extinguisher which is most suited to their risks that they have assessed.
- Exhibitors should note that fire extinguishers will be subject to random checks and any stand without one will be closed down.
- Exhibitors bringing their own tentage must ensure that it has been treated with a suitable retardant, and in the case of a large marquee a plan showing all fire exits must be submitted for approval by the Health and Safety Advisor.

MACHINERY

Specific Risk assessments must be provided by the exhibitor for any operation or demonstration of machinery.

- Machinery must only be operated or demonstrated in areas fenced off from the public.
- Operators must cease their activities should any person encroach into a danger area. When positioning ropes, fences or barriers to restrict access into potential danger areas, an adequate margin of safety must be observed. Particular care must be taken to assess and control the risk to persons from materials which may be ejected from machines.
- Plant and machinery must only be operated and demonstrated after ensuring that adequate precautions are taken to protect the operator and bystanders. Operators will be told that unsafe operation will not be allowed and may lead to possible legal action by the relevant enforcing authority. All machinery used must comply with the 'Provision and Use of Work Equipment Regulations 1992'.
- Any plant machinery or equipment used prior to, during, or after the show should be operated by an adult who is fully trained in its safe use. Use by inexperienced or untrained persons under 13 is prohibited.
- Passengers must not be carried on vehicles and machines unless designed or adapted for that purpose.
- All static exhibits must be erected in a way that ensures they do not present a risk to any persons during the event (including erection and dismantling).
- The correct protective clothing and equipment must be worn at all times when participants or exhibitors are engaged on any activity for which protective or equipment is required, for instance when using a chain saw.
- All such protective clothing and equipment must comply with the requirements of the Personal Protective Equipment at Work Regulations 1992.

MOTOR VEHICLES

- Motor vehicles must be driven with great care and a **5 mph speed limit** observed on the show ground
- Between the official opening and closing times of the show only authorised vehicles will be allowed to be driven on the show ground
- No motorcycles, cycles, ATVs or any other vehicle may be taken onto the show avenues without prior authorisation
- No vehicle may be demonstrated or exhibited in any of the show avenues
- Persons using quad bikes must wear suitable approved protective headgear
- Keys must not be left in vehicles
- Drones and Drone flying is strictly prohibited