**Village of South Charleston**

**Commission Meeting**

**August 20, 2024**

**5:00 P.M.**

Members Present: President Stucky, Vice President Sweeney, Commissioner Rogers, Clerk Jessica Hiser, Village Manager Trecia Waring and Chief Brian Redish

Guest: John and Diane Montgomery, Robin and Bryan Hensley, George Brann, Debra Smith and Chuck McNier

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Addition or Corrections to the Minutes**
* None
* President Stucky motion to approve the minutes and with a second from Vice President Sweeney and a vote of 3/0, the motion is approved.
1. **Discussion of the Bills**
* None
* President Stucky motioned to approve the bill list and with a second from Commissioner Rogers and a vote of 3/0, the motion is approved.
1. **Public Comments**
* John and Diane Montgomery are here because of skunks and dilapidated properties. The properties have been sent letters to about various reasons on their properties are sent a letter certified. They then are given allotted number of days to take care of the property and if they do not pick up the letter it can take up to 45 days for us to get it back. Then they are cited and if they come to court and pay their fine they can be cited again if they don’t take care of the property. She is worried because these properties are attracting the skunks and something needs to be done. Jessica did tell them that the Village has begun to work at trapping the skunks and since they have started they have trapped 17. So, we are actively looking to make a difference in the skunks. The barn in which they believe the skunks are living belongs to Mike Morgan. The village will look into contacting him. President Stucky wants to let people know that if you trap a skunk on your property you need to release it back on your property or euthanize it humanly and you are not allowed to shot them. Chief wanted to let them know that in all of they years this has been the worst nuisance issues year. Diane Montgomery wanted to aske what they should do when trapping and they catch a cat. Chief said you could call him or call TNR so they can either fix it or return it. When working on cleaning up properties it is not a easy or quick process. These properties can take months to years to get cleaned up. But the Village is working on a list of properties currently.
* Robin and Bryan are here because the purchased a property on North Chillicothe and had planned to build a house on in around 2020. They were able to find all of the utility lines except for the sewer line. After speaking with the Village, they were told that it would cost up to about 20K for to tap into the sewer because of the cost of road repairs. They are here to see if there isn’t something that the Village would be able to help with in locating the sewer line such as run a camera. President Stucky would love for new residents in the Village and he will speak to Trecia about how to help them and let them know. John Montgomery said that years ago there were maps of the different sewer line and should be able to find it using that.
* Chuck McNier said that this Village is starting to look like South Solon with so many run-down properties and we are not attracting the right people for town.
* George Brann is having issues with people feeding cats and attracting skunks. Chief would like for the names and he will look at them.
1. **Action Items**
* **ORDINANCE 5-2024**
* AN ORDINANCE IN THE MATTER OF THE APPROVAL OF THE SOLID WASTE MANAGEMENT PLAN FOR THE CLARK COUNTY SOLID WASTE MANAGEMENT DISTRICT
* We are required to update our management plan for disasters every so many years
* 1st Reading
* **ORDINANCE 6-2024**
* AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO SELL PUBLIC PROPERTY ON GOVDEALS.COM AND DECLARING AN EMERGENCY.
* This is to sell the dump truck.
* President Stucky motioned to approve the Ordinance and with a second from Vice President Sweeney and a vote of 3/0, the Ordinance is approved.
* **ORDINANCE 7-2024**
* AN ORDINANCE ESTABLISHING A MORATORIUM ON THE RETAIL CULTIVATION, PROCESSING AND SALE OF ADULT USE MARIJUANA IN THE VILLAGE OF SOUTH CHARLESTON AND DECLARING AN EMERGENCY.
* This is a 6 month hold on allowing any of these to operate in the Village Limits until the Village has more time to investigate the laws and regulations. There is nobody currently interested that they know of right now. The Village did vote to pass issue 2 regarding Marijuana.
* President Stucky motioned to approve the Ordinance and with a second from Commissioner Rogers and a vote of 3/0, the Ordinance is approved.
* **RESOLUTION 6-2024**
* A RESOLUTION ADOPTING THE CLARK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION 5- YEAR PLAN UPDATE
* 2nd reading
* This allows the Village to apply for FEMA money in case of an emergency. We are also able to apply for items that FEMA feels we need prior to an emergency.
* **RESOLUTION 7-2024**
* A RESOLUTION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.
* This is a yearly housekeeping issue that we have to approve that formula that states what we will be receiving. This year it will be 23K.
* President Stucky motioned to approve the Resolution and with a second from Vice President Sweeney and a vote of 3/0, the Resolution is approved.
* **RESOLUTION 8-2024**
* A RESOLUTION SUPPLEMENTING CERTAIN LINE ITEMS AND AMENDING THE BUDGET ACCORDINGLY AND DECLARING AN EMERGENCY.
* Jessica reminded them how much we have already appropriated for the splash pad that is over the budget. If we keep going appropriating we will be unable to appropriate towards the end of the year to fund payroll overages or other issues that arise. The Commission decided to table this until the next meeting.
1. **Village Manager Report**
* Report given by Chief Redish due to a water main break. They replaced the hydrant on Church Street and are letting the ground settle for a while then they will replace the sidewalk. They cut back alleys. Sent in the Grant Reimbursement request. She ordered the sign to acknowledge the donors for the splash pad. They are planning on having the parking lot fog coated after patching the area that is torn up. That will be sometime this fall and then we will paint parking space lines and install parking blocks. They are making the chipper box for the new dump truck, it will go into service for more than just plowing. They are having some minor issues with the big mower and she is hoping we can get it through the season but we may need to think about trading it in on a new one at the beginning of the year. Over the next few weeks she and the Chief will be reviewing some of the Ordinances on the noise, blighted or hazardous structures and property maintenance codes. She asked about the code of conduct and if the Commissioner had a chance to look them over and they said they had not yet. She will also have a blueprint breakdown and cost of work on the inside of restrooms at the splash pad at the next meeting.

1. **Clerk Report**
* Water shut off will happen tomorrow and we currently have 43. This number is high for less than 24 hours prior to shut-offs. We have had a lot of people asking for an extension but due to the large number of them we are unable to accommodate so many requests. She does her best to work with people but this many request is hard to track who is paying when.
1. **Chief’s Report**
* He gave his calls of service report and updated the Commission on the dispatch issues. There still trying to figure out the best way to move forward but we did receive a bill for a service that we are currently not receiving and we will hold on paying that bill. We are dealing with a ton of nuisance issues. We are citing multiple people and currently working on the property at 8 N. Church Street. The new cruiser is here and it has been striped it will go to Parr to get outfitted as soon as they have availability. The 2021 cruiser currently has a recall for an engine issue. Once we get more information we might have to work on a temporary solution regarding being out a cruiser. School kicks off next week. President Stucky asked for the number of stops and citations again. Chief said we had 42 stops with 29 citations and 33 sets of charges issued. President Stucky doesn’t like the high number of citations but he understands that Chief is keeping an eye on it but just voicing his concerns. President Stucky also asked about the letters we send out for properties if they don’t pick them up it doesn’t mean we can’t do anything correct? Chief said that we just have to wait for them to come back before we proceed.
1. **New Business**
* None
1. **Old Business**
* President Stucky would like to Thank Zac and Trecia for doing such a good job at cleaning up James Court with all of the rock debris the other day.
1. **Executive Session**

- President Stucky motion to enter executive session for the reason of Legal and with a second from Vice President Sweeney and a vote of 3/0, we enter executive session.

1. **Motion to Adjourn**

President Stucky motioned to adjourn the meeting and with a second from Vice President Sweeney and a vote of 3/0, the meeting is adjourned.

Meeting Adjourned at 6:12.

ATTEST: APPROVED:

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Jessica N Hiser/Clerk Samuel Stucky/President

I HEREBY CERTIFY THAT THE FOREGOING IS ATRUE AND CORRECT COPY OF THE MINUTES AS TAKEN FROM THE FILES OF THE CLERK FOR THE VILLAGE OF SOUTH CHARLESTON COMMISSION