**Village of South Charleston**

**Commission Meeting**

**February 21, 2023**

**5:00 P.M.**

Members Present: President Stucky, Vice President Sweeney, Commissioner Rogers, Village Manager Trecia Waring, Clerk Jessica Hiser and Chief Brian Redish

Guest: None

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Addition or Corrections to the Minutes**

* None
* President Stucky motion to approve the minutes and with a second from Vice President Sweeney and a vote of 3/0, the motion is approved.

1. **Discussion of the Bills**

* Propane bill is for the heat down at the shop
* President Stucky motioned to approve the bill list and with a second from Commissioner Rogers and a vote of 3/0, the motion is approved.

1. **Action Items**

* RESOLUTION 2023-2
* A RESOLUTION DOCUMENTING AUTHROIZATION FOR FILLING OUT THE NATUREWORKS APPLICATION
* This is a resolution for a grant for the property that the pool currently sits. This is the 2nd reading.
* Trecia asked about the pool property and what the Commission would like to see done with it so she can get estimates for the grant. President Stucky said that the order for him is Splash pad, Shelter house. He would also like a place for people to lay out in the sun on the splash pad. He knows that Paul Weber had a guy in Clifton that did splash pads. He will contact him about it. They also agreed that a dog park would be something to look into. Trecia said that the bike path back property would be a good dog park if we owned that property. The other commissioners agree with these items for the pool property. President Stucky spoke with Karmen about the new updates at the pool. Trecia is getting estimates for the demolition of the pool.
* Trecia would also like to discuss the road replacement and which roads the Commission would like to get estimates on. The Commission discussed the roads and they would like to see estimates on Jamestown Street, Mound Street from 41 to Church and James Court. This would get the entire East side of town done. Commissioner Rogers would like for us to contact Sunrise and see if they could scrap High Street and get some of the gravel off of that street. Trecia will contact Sunrise.

1. **Village Manager Report**

* She is getting ready for cold mix and pot hole patching. She is getting an estimate on crack sealing Church Street. She got the go ahead for the flashing light replacement from Insurance and she got it ordered with Capital Electric. She has some Spring projects lined up at the cemetery and sign work. There is a funeral later this week. She did receive a zoning application for the sign for the Family dollar store.

1. **Clerk Report**

* She is going to the conference March 28 and 29th. Shut offs are tomorrow. She asked the Commission about their thoughts on buying back graves. Since we have low number for graves. Would that be something that the commission is interested in doing? If so we would need the amount that we would buy them back for. The Commission asked if Jessica would look into other cemeteries and see if they do and what they pay. She also asked about increasing the open and close cost as well as the grave fees. We did up them 2 years ago but we are still well below the average. She also asked about having the cost of the graves be charged not for the grave but for how many are buried on the same grave. She is aware of other cemeteries doing this and she can get costs on them as well.

1. **Chief’s Report**

* He gave his calls of service report. The new dispatch center will go live on the 28th of this month. He also went to the Haitian Coalition meeting in the county to help them understand our culture and help us understand theirs as well. He also may not be at the next meeting. He also got the dispatch updated bill and we will have a flat fee for the next 4 years and if it goes up or down by 10% the bill will adjust. We are also keeping an eye on the litigation of the other municipalities in the county that refuse to pay their bill.

1. **New Business**

* None

1. **Old Business**

* President Stucky asked if we have any more information on the telephone poles on Jamestown Road. Trecia had it called in to the company for a work order and she believes they should come down this Spring. Trecia wanted to update the Commission about the Mayors Court Clerk position. We have offered the job to two various people and they have both declined. The first time it was the hours so we have adjusted the hours of court and then it was for pay. The pay was extremely above what we are willing to pay.
* Trecia would like to discuss the sidewalk project. She would like to have the commission discuss the project and how they would like for the Village to proceed. The village would need to have some of the money up front. Then we would add it to their taxes. We can mark the ones that need repair and then send letters and give them time to have it done then we would, contract the sidewalks to get done. President Stucky asked if we would only mark the bad sections. He also asked them how bad is bad? Trecia said that it would depend on how the commission would like them to be replaced. They would be able to do their own as long as they were to regulations. Commissioner Rogers asked about how Houston Park and how the sidewalks would be layout and Trecia said we have not made that decision yet.
* She also wanted to see what they wanted done about the striper.

1. **Public Comments**

* None

1. **Executive Session**

-None

1. **Motion to Adjourn**

President Stucky motioned to adjourn the meeting and with a second from Vice President Sweeney and a vote of 3/0, the meeting is adjourned.

Meeting Adjourned at 6:13.

ATTEST: APPROVED:

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Jessica N Hiser/Clerk Samuel Stucky/President

I HEREBY CERTIFY THAT THE FOREGOING IS ATRUE AND CORRECT COPY OF THE MINUTES AS TAKEN FROM THE FILES OF THE CLERK FOR THE VILLAGE OF SOUTH CHARLESTON COMMISSION