**Village of South Charleston**

**Commission Meeting**

**March 5, 2024**

**5:00 P.M.**

Members Present: President Stucky, Vice President Sweeney, Commissioner Rogers, Village Manager Trecia Waring, Clerk Jessica Hiser and Chief Brian Redish

Guest: Bridgette Miller

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Addition or Corrections to the Minutes**

* None
* President Stucky motion to approve the minutes and with a second from Vice President Sweeney and a vote of 3/0, the motion is approved.

1. **Discussion of the Bills**

* Commissioners asked about the BWC bill we pay installments monthly and then we have a yearly true-up fee. The PCI bill is for electrical at the Splash pad and the trench is for the new water line.
* President Stucky motioned to approve the bill list and with a second from Commissioner Rogers and a vote of 3/0, the motion is approved.

1. **Action Items**

* None

1. **Public Comments**

* Bridgette Miller is here for an update and Trecia is waiting on a response from our Attorney. They discussed the permit application.

1. **Village Manager Report**

* She has the donation letters ready and she would like for the Commissioners to sign them. The street sweeper has been out and running. They have also been cleaning up trash and clearing catch basins. The Village was very lucky and didn’t sustain any damage from the Tornado. We did have a large dirt spill and we got that cleaned up along with the remnants of a dropped round bale. She would like to increase the zoning fees. She placed information in packets. The current prices haven’t increased since 2006. They are increased but nothing outrageous. President Stucky feels that the increase is reasonable. President Stucky motioned to approve the increase in zoning fees and with a second from Vice President Sweeney and a vote of 3/0 the motion is approved. She also needs an idea for the sign of the Splash pad what we want to call it. She had some ideas of popular names of splash pads. The Commission will think on a name. She did price picnic tables for the shelter house and she is getting 8’ rectangle tables blue tops and she will purchase 6 of those. They are $1200 each so the total cost will be around $7500. They cleaned out the bathroom to check on the sinks and toilets and she found 17 of the plastic chairs and 10 lounge chairs. They are mostly cracked or bent. She doesn’t feel from a safety standpoint that we should keep them due to them breaking or people getting pinched. Commissioner Rogers suggested that we go ahead and trash them. President Stucky would like to see them be recycled. She also was asking if we should keep the changing rooms. The commission agreed that we should keep some of them for families to change we should also install changing tables for babies. She also put in front of the Commissioners a list of rules for the Splash Pad. They looked it over and made some adjustments. Lastly, she found a conference for Transforming Local Government Conference. The conference is located in Tampa, Fl. It would cover commerce to repairs and budgets.

1. **Clerk Report**

* All of the Easter Eggs are stuffed and ready. She was approved by Star Ohio and she will begin that process of moving monies. All properties that were shut off are now back on. She would also like to discuss the water and sewer annual increase. We have an Ordinance that allows us to increase the water and sewer annually to the CPI (Consumer Price Index) this year the CPI is at 5.2% for water and sewer. Jessica has put those increases in front of the Commission and she also did a 4% increase price. She does recommend that 4% we do have upcoming projects that will be required by the EPA as well as the water tower repainting. Last year the CPI was well over 7% and we only did a 3% increase. President Stucky motioned to approve the 4% increase in water and sewer for the year 2024 and with a second from Commissioner Rogers and a vote of 3/0 the motion is approved.

1. **Chief’s Report**

* The Easter egg hunt is March 23rd at 10am. We are working with the Little League again. He believes he has the cruiser on order. The gator is currently being wrapped. With the weather getting nice we are working on a lot of nuisance issues. He would like if the Commissioners see something then let him know.

1. **New Business**

* The Commissioners asked about parking on Willow Street. It is hard to get down there when two cars are parked on both sides. Can we make this a one-way street? Trecia believes that we would need to have a second street going the other way. We could look into making one side of the street no parking to eliminate this issue. Chief asked about doing a traffic study on the street to see how much it really is used.

1. **Old Business**

* Commissioner Rogers asked about the fire hydrant on Berschet and if it has been replaced. She said it has not because it hasn’t arrived. They were backordered 32 weeks. He also asked about the Highmiller and Charters properties with the weather getting nicer. Nothing has been done so far. They are working on getting some things going with the fire inspector but we have to do some Ordinances and check into things before we can do all of that. The Commission would like to see us go ahead with what needs to be done to start that process. They would also like us to send letters and contact the county again. Trecia asked if the Commission had decided on the permit application for the handicap parking spots. They agreed they liked it as it is and it should be sent up to the attorney. The permit fee would be $25 plus if approved the cost of material and labor to install. President Stucky would like an update on the house trailer situation. Chief said that tensions are high and she is worried about the upcoming variance meeting. Jeff Ditmer has attacked her character. She is worried that the meeting will be an attach. Chief advised her to come in with all of the facts. He was also looking for an update on the Street sweeper and Trecia said she spoke with the salesman and she asked for a demo of the mechanical street sweeper. We should be receiving the estimates on the streets and then we would be able to decide on the street project soon.

1. **Executive Session**

- President Stucky motioned to enter executive session for the purpose of real estate and Personnel and with a second from Vice President Sweeney and a vote of 3/0, we enter executive session.

1. **Motion to Adjourn**

President Stucky motioned to adjourn the meeting and with a second from Commissioner Rogers and a vote of 3/0, the meeting is adjourned.

Meeting Adjourned at 6:21.

ATTEST: APPROVED:

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Jessica N Hiser/Clerk Samuel Stucky/President

I HEREBY CERTIFY THAT THE FOREGOING IS ATRUE AND CORRECT COPY OF THE MINUTES AS TAKEN FROM THE FILES OF THE CLERK FOR THE VILLAGE OF SOUTH CHARLESTON COMMISSION