**Village of South Charleston**

**Commission Meeting**

**November 1, 2022**

**5:00 P.M.**

Members Present: President Stucky, Vice President Sweeney, Commissioner Rogers, Village Manager Trecia Waring, Clerk Jessica Hiser and Chief Brian Redish

Guest:

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Addition or Corrections to the Minutes**

* None
* President Stucky motion to approve the minutes and with a second from Vice President Sweeney and a vote of 3/0, the motion is approved.

1. **Discussion of the Bills**

* Capital Tire bill is where were get government bid tires.
* President Stucky motioned to approve the bill list and with a second from Commissioner Rogers and a vote of 3/0, the motion is approved.

1. **Public Comments**

* None

1. **Action Items**

* RESOLUTION 12-2022
* A RESOLUTION SUPPLEMENTING CERTAIN LINE ITEMS AND AMENDING THE BUDGET ACCORDINGLY AND DECLARING AN EMERGENCY
* This is to up the appropriations for the new cruiser.
* President Stucky motioned to approve this Resolution and with a second from Commissioner Rogers and a vote of 3/0, the Resolution is approved.

1. **Village Manager Report**

* Chipping is done and they are cleaning and putting away that equipment this week. She is waiting for the road salt delivery for the season. The street sweeper is up and running and they are working to catch up on the streets clean up. They are waiting on some electrical components to complete the install of the new pumps at the sewer plant. They got the drying beds cleaned out and spread and are working on foundations. She ordered wreaths for the poles and they will ship out this week. They are putting up some walls in the shop to keep the insulation intact. She took Pastor Aaron down to the pool to look at the remaining items for the Church. The contractor is working on projects at the sewer plant but he will be starting on the drainage project over on Mound and High Street soon. She spoke to Spectrum about the lines on Jamestown Road and they will be sending someone out to move the lines form the old poles to the new ones. She spoke to AT&T as well and they sent the report to the line department and they will investigate. President Stucky asked about the chipping and were they able to complete it in one day. Trecia said no it took several days. He also asked about if the street sweeper picks up all the leaves and she said no it will take a couple of trips out to get them all cleaned up.

1. **Clerk Report**

* She is still planning on working on the website but the lady has had a very sick kid. She had a BWC audit and they found one small change they would like her to make on her reports. She also received a grant from PEP and that was for a new AED machine. She has begun the process of the insurance renewal. Also, the new rails on in out front. President Stucky asked how many AED we have. This will now give us 3. We have one in the office and 2 on the street.

1. **Chief’s Report**

* He has an Audit coming up for OLEG on the 15th. The officers have been working on their continuing education. They need to have 24 hours this year. He gave his traffic stop report. Halloween was busy in town but we had no issues. President Stucky said it looks like we are giving tickets to about half our stops.

1. **New Business**

* None

1. **Old Business**

* Trecia asked if the Commission has had a chance to look at the MOU for the park sign. The Commission all agrees that the MOU looks good. President Stucky motioned to approve the MOU for the Community Park Sign and with a second from Commissioner Rogers and a vote of 3/0 the motion passes. President Stucky asked if A&B Asphalt has finished and Trecia said yes, they have and they did fix Harshbarger shut off. President Stucky would also like to reminded the local businesses to clean up their properties. He also wanted to know if the line on Church Street has been painted. Trecia said no but it should be done this week. President Stucky also asked about the Administrate Assistant job has been outlined and Trecia said no she is still working on the job description.

1. **Executive Session**

-President Stucky motioned to enter executive session for the reason of Personal and with a second from Vice President Sweeney and a vote of 3/0 we enter executive session.

1. **Motion to Adjourn**

President Stucky motioned to adjourn the meeting and with a second from Commissioner Rogers and a vote of 3/0, the meeting is adjourned.

Meeting Adjourned at 5:42.

ATTEST: APPROVED:

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Jessica N Hiser/Clerk Samuel Stucky/President

I HEREBY CERTIFY THAT THE FOREGOING IS ATRUE AND CORRECT COPY OF THE MINUTES AS TAKEN FROM THE FILES OF THE CLERK FOR THE VILLAGE OF SOUTH CHARLESTON COMMISSION